



**NOTICE OF AGENDA  
GRANITE SHOALS PARKS ADVISORY COMMITTEE  
REGULAR MEETING**

**THURSDAY, MAY 8, 2025 AT 6:00 PM**

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City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654  
Phone (830) 598-2424 Fax (830) 598-6538 • [www.graniteshoals.org](http://www.graniteshoals.org)

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**AGENDA**

**Livestream:**<https://youtube.com/live/gaVJDi-VPzU?feature=share>

**1. Call to Order/ Roll Call/ Welcome**

**2. Citizen Comments**

**3. Consent Agenda**

3.a. Discuss and consider approval of meeting minutes from April 3, 2025.

**4. Reports and Updates for Discussion**

4.a. Streets & Parks Superintendent updates on the projects throughout the City's park system.

4.b. Discuss updates on:

1. Park Committee Budget
2. Dock construction progress
3. Youth Council Membership

4.c. Discuss and consider park installation and renovation items:

- The bench swing at Greencastle #2 needs leveling and needs a grill.
- 17-Hillside Park: remove both wooden picnic tables

Installation of 10 benches:

- 2 at Castle Briar #3: Install 1 on right side and 1 on left side facing the water for fishermen
- 2 at Castle Shoals #4: Install 2 on the right side between the trees
- Lakecrest #9: Install 1 bench near water
- Lakeview #11: Install 2 benches, 1 each between the tables
- Belaire #13: Install 1 bench near the water on the right side past the picnic table and purchase 1 picnic table on the back of the slope of the hill on the left side with a grill and trash can
- Belaire #13: fix the driveway, if possible, for the large gully

- Hillside #17: Install 1 bench near the water
- Valley View #19: Install 1 bench on the right side of the basketball court

## **5. Action Items**

- 5.a. Discuss, consider, and take appropriate action to approve the wording of the plaques for Jack King and Virgil Poulter trees at Veteran's Park.
- 5.b. Discuss, consider, and take appropriate action regarding the planning of a volunteer workday at Hillside and Woodland Parks.
- 5.c. Discuss, consider, and take appropriate action regarding the renovations to Timberhill Park.
- 5.d. Discuss, consider, and take appropriate action regarding renovations to Lakeview Park, including cost and design of the planned pier.

## **6. Future Agenda Items**

## **7. Adjournment**

### **CERTIFICATION**

IT IS HEREBY CERTIFIED that the foregoing agenda has been posted on both the indoor bulletin board and outdoor notice board of Granite Shoals City Hall on or before 6:00 PM on the 5th day of May 2025. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.

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Dawn Wright, City Secretary



**This Notice and Meeting Agenda, and the Agenda Packet, are posted online  
at [www.graniteshoals.org](http://www.graniteshoals.org)**



**NOTICE OF AGENDA  
GRANITE SHOALS PARKS ADVISORY COMMITTEE  
REGULAR MEETING**

**THURSDAY, APRIL 3, 2025 AT 6:00 PM**

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City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654  
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**MINUTES**

**1. Call to Order/ Roll Call/ Welcome**

Committee Chair Landfield announced the presence of a quorum and called the meeting to order at 6:00 pm.

**PRESENT:**

Michele Landfield - Committee Chair  
Graham Fisher – Vice Chair  
Brad Hammel - Secretary  
Cindy Archer - Committee Member  
Jesse Parkison - Committee Member  
Tammie Sander – Committee Member  
Shirley King – Committee Member  
Karen Rankin – Alternative Member (non-voting)

Dr. Steve Hougen - City Council Member  
(Liaison to Parks Advisory Committee Board)

**ABSENT:** None

**STAFF:**

Sarah Novo - City Manager  
Shorty Corley - Streets and Parks Supervisor

**VISITORS:** None

**2. Citizen Comments**

- Tammie Sander reported that the recently donated and installed trees looked good and were beginning to bud and leaf out.

**3. Consent Agenda**

- 3.a. Discuss and consider approval of meeting minutes from March 6, 2025.

Moved by Michele Landfield; seconded by Brad Hammel to Approve meeting minutes from 03/06/2025.

Motion Passed: 7 - 0

Voting For: Cindy Archer, Tammie Sander, Michele Landfield, Graham Fisher, Jesse Parkison, Shirley King, Brad Hammel

Voting Against: None

#### **4. Discussion Items and Updates:**

- 4.a. Discuss committee guidelines and expectations.

- Michele Landfield reviewed the City Charter with respect to the Parks Committee, focusing on section 2-82.3 Members, organization and meeting attendance.

- 4.b. Updates:

1. Boat dock projects - Timberhill, Robin Hood, Castle Shores
2. Youth Advisory Member
3. Lakeview Park fishing pier
4. Park Bench Placements

1. Boat dock projects – Timberhill, Robin Hood, Castle Shoals

- Installation of all docks is expected within the next 30 days.

2. Youth Advisory Member

- The committee is still in search of an interested youth and will continue to reach out to the community.

3. Lakeview Park fishing pier

- Several designs were reviewed and discussed. One design, submitted by Jason Brady had an approximate cost of \$19,000 uncovered and \$25,000 for partially covered. Arguments were made for and against covering some portion of the pier. No action taken. City staff and the committee will work to refine costs, design, restrictions, etc. and consider potential grant funding.

4. Park Bench Placements

- Mr. Corley reported that there are 10 benches currently in storage that are ready to be installed where needed. Members Parkinson and Landfield will survey all parks and provide a list of installation locations for Mr. Corley.

## 5. Action Items

5.a. Discuss, consider, and take possible action regarding the design and cost of the Timberhill pavilion and review the plan update for the pavilion position.

- Brad Hammel presented an updated development plan in relation to the recently installed playground. The new plan proposes adjusting the 20'x30' pavilion closer to the water just below the playground to a flat area with an adjacent ADA parking spot. Mr. Corley reported that he had a construction bid to include a full concrete floor for \$13,500.
- Mr. Corley will continue to pursue construction bids for the 20'x30' covered pavilion.

Moved by Brad Hammel; seconded by Graham Fisher to approve the new development plan including the new pavilion location.

Motion Passed: 7 - 0

Voting For: Cindy Archer, Tammie Sander, Michele Landfield, Graham Fisher, Jesse Parkinson, Shirley King, Brad Hammel

Voting Against: None

5.b. Discuss, consider, and take possible action regarding park signage.

- Graham Fisher presented the current state of park signage and suggested the purchase of new aluminum street-style signs for each park at an approximate material cost of \$100/sign. City Manager Novo would need to check into approved vendors as well as transportation code restrictions. City Manager Novo presented examples of city park signs in other communities. The idea of natural granite engraved or placard signs was discussed. City staff will do more research on cost and materials.
- No action taken.

5.c. Discuss, consider and take possible action regarding a Parks Historian.

- Shirley King volunteered to serve as parks historian.

5.d. Discuss, consider, and take possible action regarding boat ramp fees for commercial boat uses.

- Michele Landfield reported that commercial boat rental companies are launching several watercraft under one sticker meant for one boat. The current policy is to have a launch sticker on vehicle (commercial \$200), but it doesn't prevent the same vehicle from launching many boats daily. Commercial permits are being used by several vendors all with the same vehicle sticker, thus breaking policy and greatly reducing boat launch revenue. The thought was that commercial boat rental companies needed to pay more.
- City Manager Novo will check with Police Chief Ortis on the enforcement of boat launch permits and fees.
- No action taken.

5.e. Discuss, consider, and take possible action on a potential dog park.

- Graham Fisher presented ideas and plans for a potential dog park, suggesting Veteran's Park as a potential location at an approximate material cost of \$3,500.
- City Manager Novo presented a checklist of needs and considerations and stated that cost, liability and community sponsorship would need to be investigated.
- Several committee members along with Liaison Hougen discussed safety concerns.
- The committee chose not to pursue the idea at this time. No action taken.

5.f. Discuss, consider, and take possible action painting of parking spaces and loading zone at Crockett Park.

- Michele Landfield reported that boat ramp loading zones are being blocked by parked boat trailers at Crockett Park, thereby impeding other boaters from launching.
- Moved by Michele Landfield; seconded by Shirley King to get a cost estimate to mark a loading zone at Crockett Park.  
Motion Passed: 7 - 0  
Voting For: Cindy Archer, Tammie Sander, Michele Landfield, Graham Fisher, Jesse Parkison, Shirley King, Brad Hammel  
Voting Against: None

5.g. Discuss, consider, and take possible action in planning a *Movies at the Parks* night.

- Ideas for evening movies shown at parks such as Community, Veteran's, Bluebriar, and Quarry Park.
- Facility concerns such as power, lighting, restrooms, resident turnout, etc.

- were raised.
- No action taken.

## **6. Future Agenda Items**

- Update on financials.
- Discuss, consider, and take possible action regarding park signage.
- Discuss, consider, and take possible action regarding boat launch fees for commercial boat uses.
- Discuss, consider, and take possible action regarding the designation of Crockett Park boat launch area.
- Discuss, consider, and take possible action regarding the placement of 10 remaining benches to be deployed.
- Discuss, consider, and take possible action regarding the design and cost of the Lakeview fishing pier.
- Discuss, consider, and take possible action regarding movie night in the park.

## **7. Adjournment**

- Moved by Tammie Sander; seconded by Brad Hammel to adjourn.
- The meeting adjourned at 7:56pm.

## **CERTIFICATION**

I hereby certify that the above minutes are true and correct from the Parks Advisory Committee meeting of April 3, 2025.

Michele Landfield -  
Chair

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VIRGIL L. POULTER

MEALS ON WHEELS

JACK D. KING

PARK VOLUNTEER



## Parks Advisory Committee

### STAFF REPORT

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**Subject:** Discuss, consider, and take appropriate action regarding the planning of a volunteer workday at Hillside and Woodland Parks.

**Date:** May 8, 2025

**Submitted by:**

**Department:** Committees / Commissions

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#### Background:

The swing sets at both Woodland and Hillside Parks have not been repainted in several years and are showing signs of rust, paint chipping, and general deterioration due to exposure to the elements. Regular maintenance and updates are necessary to preserve the integrity of playground equipment and maintain a safe, welcoming environment for park visitors. This project will help extend the lifespan of the equipment, improve safety, and enhance the visual appeal of both park areas.

The scope of work includes:

- Cleaning and preparing the surfaces of the swing sets
- Applying rust-inhibiting primer
- Painting with durable, weather-resistant outdoor paint
- All work to be performed by community volunteers on a designated Volunteer Day (date to be determined)

#### Recommendation:

Staff recommends that the Parks Committee approve the project to prime and paint the swing sets at Woodland and Hillside Parks and allocate up to \$300 for the necessary paint and supplies if needed.

#### Fiscal Impact:

##### BUDGET CONSIDERATION:

If supplies are not currently in stock with the Parks Department, an estimated budget of \$300 is

proposed for the purchase of paint supplies, including:

- Rust-inhibiting metal primer
- Outdoor paint (suitable for playground equipment)
- Paint brushes/rollers, drop cloths, painter's tape, gloves, and other related materials

**Attachments:**

None



Search Google Earth



Playground Area



Pavillion



Restroom



Vehicle Barrier

Rock Vehicle Barrier



Center Island



ADA Parking

Driveway

Car Parking



Boat Trailer Parking



Courtesy Dock



Boat Ramp



Untitled path



Layers

