



**NOTICE OF AGENDA
GRANITE SHOALS PARKS ADVISORY COMMITTEE
REGULAR MEETING**

THURSDAY, JUNE 5, 2025 AT 6:00 PM

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

AGENDA

Livestream: <https://youtube.com/live/bgYEdvnLHdA?feature=share>

- 1. Call to Order/ Roll Call/ Welcome**
- 2. Citizen Comments**
- 3. Consent Agenda**
 - 3.a. Discuss and consider approval of meeting minutes from May 8, 2025.
- 4. Discussion Items and Updates:**
 - 4.a. Update on projects and installations.
 - 4.b. Update on status of Youth Committee applications.
 - 4.c. Review of May 24, 2025 workday.
- 5. Action Items**
 - 5.a. Discuss, consider, and take appropriate action regarding the purchase of a picnic table for Belaire Park #13.
 - 5.b. Discuss, consider, and take appropriate action to identify the next volunteer workday needs and dates.
 - 5.c. Discuss, consider, and take appropriate action regarding Park Committee projects and funding for the remainder of FY 2025.
 - 5.d. Discuss, consider, and take appropriate action regarding possible Parks Committee projects and budget requests for FY 2026.
- 6. Future Agenda Items**
- 7. Adjournment**

CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing agenda has been posted on both the indoor bulletin board and outdoor notice board of Granite Shoals City Hall on or before 6:00 PM on the 30th day of May 2025. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.

Dawn Wright, City Secretary



**This Notice and Meeting Agenda, and the Agenda Packet, are posted online
at www.graniteshoals.org**



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THURSDAY, MAY 8, 2025 AT 6:00 PM

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MINUTES

1. Call to Order/ Roll Call/ Welcome

- The meeting was called to order at 6:01 PM.
- Moved by Graham Fisher; seconded by Shirley King to excuse the absence of Jess Parkinson.
- Motion Passed: 4 - 0
- Voting For: Tammie Sander, Michele Landfield, Graham Fisher, Shirley King
- Moved by Shirley King; seconded by Tammie Sander to excuse the absence of Cindy Archer.
- Motion Passed: 4 - 0
- Voting For: Tammie Sander, Michele Landfield, Graham Fisher, Shirley King
- Moved by Tammie Sander; seconded by Shirley King to excuse the absence of Brad Hammel.
- Motion Passed: 4 - 0
- Voting For: Tammie Sander, Michele Landfield, Graham Fisher, Shirley King

2. Citizen Comments

- No citizen comments.

3. Consent Agenda

3.a. Discuss and consider approval of meeting minutes from April 3, 2025.

- Moved by Shirley King; seconded by Tammie Sander to accept meeting minutes from April 3, 2025.
- Motion Passed: 4 - 0
- Voting For: Tammie Sander, Michele Landfield, Graham Fisher, Shirley King
- Voting Against: None

4. Reports and Updates for Discussion

4.a. Streets & Parks Superintendent updates on the projects throughout the City's park system.

- Plans to install large granite boulders in front of each park entrance for visibility and to display the name of the park.
- Boulders are approximately 6 feet wide and 6 feet tall.
- Spots for boulders have not been fully finalized but will be placed in front of each park.
- Determination of exact placement will depend on site-specific needs (e.g., maintenance vehicle access).
- Blue Briar Park:
 - New door ordered and pending arrival; installation will be immediately upon delivery.

4.b. Discuss updates on:

1. Park Committee Budget
2. Dock construction progress
3. Youth Council Membership

- The budget amount is \$9,650.00 as of 04/30/2025.
- The dock materials are being delivered.
- There are no updates on a youth committed member.

4.c. Discuss and consider park installation and renovation items:

- The bench swing at Greencastle #2 needs leveling and needs a grill.
- 17-Hillside Park: remove both wooden picnic tables

Installation of 10 benches:

- 2 at Castle Briar #3: Install 1 on right side and 1 on left side facing the water for fishermen
- 2 at Castle Shoals #4: Install 2 on the right side between the trees
- Lakecrest #9: Install 1 bench near water
- Lakeview #11: Install 2 benches, 1 each between the tables
- Belaire #13: Install 1 bench near the water on the right side past the picnic table and purchase 1 picnic table on the back of the slope of the hill on the left side with a grill and trash can
- Belaire #13: fix the driveway, if possible, for the large gully
- Hillside #17: Install 1 bench near the water

- Valley View #19: Install 1 bench on the right side of the basketball court
- Committee discussion on the proposed list of park needs and bench placement.

5. Action Items

5.a. Discuss, consider, and take appropriate action to approve the wording of the plaques for Jack King and Virgil Poulter trees at Veteran's Park.

- Shirley King has purchased the granite plaques.
- Moved by Tammie Sander; seconded by Graham Fisher to approve the wording on the plaques.
- Motion Passed: 4 - 0
- Voting For: Tammie Sander, Michele Landfield, Graham Fisher, Shirley King
- Voting Against: None

5.b. Discuss, consider, and take appropriate action regarding the planning of a volunteer workday at Hillside and Woodland Parks.

- Moved by Shirley King; seconded by Graham Fisher to set volunteer workday for May 24, 2025.
- Motion Passed: 4 - 0
- Voting For: Tammie Sander, Michele Landfield, Graham Fisher, Shirley King
- Voting Against: None

5.c. Discuss, consider, and take appropriate action regarding the renovations to Timberhill Park.

- One estimate received for \$13,680 for a 20' x 30' (750 sq ft) metal-roof, concrete floor pavilion.
- Good value; comparable to pavilions at Crockett and Bluebrier parks.
- Location: Down by the water at Timber Hill; confirmed adequate space for agreed dimensions.
- Swing sets installed
- No action taken.

5.d. Discuss, consider, and take appropriate action regarding renovations to Lakeview

Park, including cost and design of the planned pier.

- Extended and detailed debate about installing a roof on the fishing pier:
 - Arguments Against: Wind hazard, potential for roof damage and injury, interference with fishing casts (especially for children), diminished lake views.
 - Arguments For: Sun protection (shade), preventing sunburn and heatstroke, improvement of user comfort.
 - Concerns: Construction feasibility in windy location, responsibility in case of injury, budget constraints; suggestion to obtain both roofed and non-roofed cost estimates.
- The committee decided that they would like to get more opinions on the topic before solidifying a decision.
- Ideas discussed were securing a grant to fund the project.
- No action taken.

6. Future Agenda Items

- Consider the purchase of a picnic table for Belaire Park#13.
- Revisit item 4d: renovations to Lakeview Park, including cost and design of the planned pier.
- Dedication of the trees in Veteran's Park.

7. Adjournment

- With no further business, the Chair adjourned the meeting at 6:43pm.

CERTIFICATION

I hereby certify that the above minutes are true and correct from the Parks Advisory Committee meeting of May 8, 2025.

Michele Landfield -
Chair



Parks Advisory Committee STAFF REPORT

Subject: Update on projects and installations.

Date: June 5, 2025

Submitted by: Shorty Corley, Streets & Parks Superintendant

Department: Streets and Parks

Background:

Overview:

This report outlines the upcoming improvement projects scheduled for various City of Granite Shoals park locations. The projects include the installation of 10 new benches, placement of a grill, driveway evaluation, and general site maintenance.

These upgrades aim to enhance accessibility, usability, and overall enjoyment of City parks.

Planned Improvements by Park Location:

1. Castle Briar Park #3

- **Planned Bench Installations:**

- 1 bench to be installed on the right side facing the water, intended for fishermen.
- 1 bench to be installed on the left side facing the water, also for fishermen.

2. Castle Shoals Park #4

- **Planned Bench Installations:**

- 2 benches to be installed on the right side of the park, situated between the trees for shaded seating.

3. Lakecrest Park #9

- **Planned Bench Installation:**

- 1 bench to be installed near the water to provide visitors with a peaceful resting spot.

4. Lakeview Park #11

- **Planned Bench Installations:**

- 2 benches to be installed, with 1 placed between each set of picnic tables to improve seating options.

5. Belaire Park #13

- **Planned Bench Installation:**

- 1 bench to be installed near the water on the right side, past the existing picnic table.

- **Driveway Condition:**

- The driveway area, currently impacted by a large gully, will be assessed for possible repair or grading improvement, subject to feasibility and available funding.

6. Hillside Park #17

- **Planned Bench Installation:**

- 1 bench to be installed near the water for enhanced lakeside seating.

- **Picnic Table Removal:**

- Both wooden picnic tables are scheduled for removal due to age and deterioration.

7. Valley View Park #19

- **Planned Bench Installation:**

- 1 bench to be installed on the right side of the basketball court to provide seating for players and spectators.

8. Greencastle Park #2

- **Swing and Grill Maintenance:**

- The existing bench swing will be leveled to improve safety and comfort.
- 1 grill will be installed to enhance the picnic area's amenities.

Recommendation:

The department will proceed with completing the projects as outlined.

Fiscal Impact:

The materials for the projects have been previously purchased or are currently stored in the department's inventory. Any additional items or materials required to complete these projects will require approval from the Parks Committee to allocate funds from their budget.

Attachments:

None

METAL PICNIC TABLES



Enlarge & Video

Uline loves these! Attractive, rugged and built to last. Give your corporate office patio an upscale look.

- Thermoplastic coating withstands heat, cold and all weather elements. Rust free.
- High gloss, smooth surface allows for easy spray paint and graffiti removal.
- 9 gauge expanded metal with 2" black steel frame.
- Rounded corners for added safety.
- **ADA Picnic Tables** – Wheelchair access. Round and square tables have one less bench. Rectangle table has shorter benches.
- Mounting hardware included.
- [Umbrella and Bases](#) available.

METAL PICNIC TABLES – IN STOCK SHIPS TODAY						
MODEL NO.	DESCRIPTION	SIZE L x W x H	WT. (LBS.)	PRICE EACH		ADD TO CART
				1	3+	
H-10829	46" Square	80 x 80 x 31"	185	\$1,070	\$1,045	Specify Color
H-10001	46" Round	81 x 81 x 31"	175	1,075	1,050	Specify Color
H-10002	6' Rectangle	72 x 61 x 31"	145	1,050	1,025	Specify Color
H-10003	8' Rectangle	96 x 61 x 31"	170	1,095	1,070	Specify Color

SHIPS SAME DAY FROM ULINE UNASSEMBLED VIA MOTOR FREIGHT

METAL PICNIC TABLES – CUSTOM COLORS						
MODEL NO.	DESCRIPTION	SIZE L x W x H	WT. (LBS.)	PRICE EACH		ADD TO CART
				1	3+	
H-2126	46" Square	80 x 80 x 31"	185	\$1,070	\$1,045	Specify Color
H-2127	46" Round	81 x 81 x 31"	175	1,075	1,050	Specify Color
H-2128	6' Rectangle	72 x 61 x 31"	145	1,050	1,025	Specify Color
H-2129	8' Rectangle	96 x 61 x 31"	170	1,095	1,070	Specify Color

DROP SHIPS IN 2 DAYS FROM NC UNASSEMBLED VIA MOTOR FREIGHT

ADA METAL PICNIC TABLES							 Blue	 Red	 Brown	 Green	 Black	 Burgundy	 Gray	 Navy	 Orange	 Beige
MODEL NO.	DESCRIPTION	SIZE L x W x H	WT. (LBS.)	PRICE EACH		ADD TO CART										
				1	3+											
H-2671	46" ADA Square	80 x 80 x 31"	180	\$1,070	\$1,045	Specify Color										
H-2672	46" ADA Round	81 x 81 x 31"	160	1,075	1,050	Specify Color										
H-2673	8' ADA Rectangle	96 x 61 x 31"	160	1,095	1,070	Specify Color										

DROP SHIPS IN 2 DAYS FROM NC UNASSEMBLED VIA MOTOR FREIGHT

DROP SHIPS IN 2 DAYS FROM NC UNASSEMBLED VIA MOTOR FREIGHT



6' Regal Accessible Rectangular Picnic Table
\$1,388



8' UltraLeisure Accessible Picnic Table
\$1,310



46" UltraLeisure Square Picnic Table
\$1,200



6' UltraLeisure Rectangular Picnic Table
\$1,116



46" Regal Square Picnic Table
\$1,608



46" Regal Square Pedestal Picnic Table
\$1,898



Round Web Picnic Table
\$2,045



6' Rectangular Regal Style Picnic Table
\$1,408



Parks Advisory Committee

STAFF REPORT

Subject: Discuss, consider, and take appropriate action regarding Park Committee projects and funding for the remainder of FY 2025.

Date: June 5, 2025

Submitted by: Dawn Wright, City Secretary/HR Manager

Department: Administration

Background:

The Parks Committee has a remaining FY 2025 budget to allocate toward several previously discussed but unfinalized park improvement projects. The goal is to prioritize initiatives that provide the greatest benefit to the community while staying within budget.

FY 2025 Remaining Budget Allocation: \$9,650

Unfinalized Projects Under Consideration:

1. Lakeview Park Enhancements

- a. Pavilion
- b. Fishing Pier
- c. Covered Benches

2. Woodland Hills Boat Ramp

- a. 4'x4' Landing Pad

3. Citywide Parks Signage

- a. Granite signs at each park

Recommendation:

- **Estimate Project Costs:** Obtain updated cost estimates for each project.
- **Prioritize by Need & Budget Fit:** Assess which combinations fit the \$9,650 allocation.
- **Consider Partial Implementation:** If full projects exceed budget, consider starting with high-impact components (e.g., one granite sign as a prototype, a single covered bench, or prep work for the pavilion/pier).
- **Brainstorming:** Generate new ideas based on historical needs assessments.

Fiscal Impact:

To assess the fiscal impact of these potential projects on the remaining \$9,650 FY 2025 budget, we need approximate cost estimates for each item. While final costs will vary based on materials, labor, and vendors, here are rough estimates based on typical municipal project costs:

Estimated Costs & Fiscal Impact

Project	Estimated Cost	Fiscal Impact
Lakeview Park Pavilion	\$8,000 – \$15,000+	May exceed budget; full build likely not feasible.
Lakeview Park Fishing Pier	\$10,000 – \$25,000+	Exceeds budget unless partially scoped or phased.
Covered Benches (Each)	\$1,500 – \$3,000	Feasible; could install 3–6 benches within budget.
Woodland Hills 4'x4' Landing Pad	\$1,000 – \$2,000	Low cost; can be completed within budget.

Attachments:

None