



**NOTICE OF AGENDA
GRANITE SHOALS CITY COUNCIL
BUDGET WORKSHOP AND REGULAR CALLED MEETING
TUESDAY, JULY 28, 2026 AT 6:00 PM**

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

AGENDA

Livestream: <https://youtube.com/live/v6fMJpWDMcw?feature=share>

1. Call to Order/ Roll Call/ Welcome

Invocation

Pledge of Allegiance, Pledge to Texas Flag

2. Citizen Comments

In accordance with the Open Meetings Act, City Council is prohibited from acting or discussing (other than factual responses to specific questions) any items not on the agenda.

3. Items of Community Interest

1. Nominations are now open on the City webpage for the John Rinehart Service Award.
2. Operation Christmas Outreach ~ *Christmas in July Toy Drive @ Fire Station*

4. Reports

- 4.a. June 2026 Department Reports

5. Consent Agenda

- 5.a. Discuss and consider approval of meeting minutes from June 23, 2026.

6. Presentations and Discussion

- 6.a. Discussion of potential amendments to the City of Granite Shoals development standards relating to drainage requirements, driveway materials, culvert installation standards, mobile home orientation, and lot clearing permit requirements.

7. Public Hearings

- 7.a. Conduct a public hearing to receive citizen comments regarding an ordinance amending Appendix B, Schedule of Fees and Charges, Section E, Permit Fees - Other, of the City of Granite Shoals Code of Ordinances regarding fees associated with coin-operated amusement machines.

- 7.b. Conduct a public hearing to receive citizen comments regarding a Final Replat of Lots 356, 357, 358, 379, 380, and 381, Sherwood Shores II, Kingwood Section, Burnet County, Texas, commonly known as 1302 Kingsforest Drive, and consider approval of the replat creating Lot 356-A.

8. Action Items

- 8.a. Discuss, consider, and take appropriate action regarding Ordinance 893 Amending Appendix B, Schedule of Fees and Charges, Section E, Permit Fees - Other, of the City of Granite Shoals Code of Ordinances regarding fees associated with coin-operated amusement machines.
- 8.b. Discussion and possible action to consider approval, denial or approval with modifications regarding a Final Replat of Lots 356, 357, 358, 379, 380, and 381, Sherwood Shores II, Kingwood Section, Burnet County, Texas, commonly known as 1302 Kingsforest Drive, creating Lot 356-A.
- 8.c. Discuss, consider, and take appropriate action to designate Michelle Jewett as the Local Rabies Control officer for the City.
- 8.d. Discuss and consider the results of the Audit Firm RFQ.
- 8.e. Discuss, consider, and take appropriate action regarding proposed Resolution 723 - Local Park Grant Program Authorization.
- 8.f. Discuss, consider and take possible action to approve Resolution 724 Authorizing the purchase of Surety Bonds for Municipal Officers and Employees Who Receive or Disburse City Funds.
- 8.g. Discuss, consider, and take appropriate action to approve Resolution 725 - support of the City of Granite Shoals applying for a Water Supply and Infrastructure Grant administered through the Texas Water Development Board.
- 8.h. Discuss, consider, and take appropriate action regarding the creation of a 2026 Charter Review Commission.
- 8.i. Discuss, consider, and take appropriate action to approve the allocation of the 1% sales tax from the street maintenance fund for the purchase of street repair materials and a laydown machine.

9. Executive Session (Closed to the Public)

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and/or 418.183 (homeland security).

- 9.a. Enter into executive session regarding economic development negotiations for business prospects, the City seeks to locate, stay, or expand within the City pursuant to Texas Government Code Section 551.087.

No action will be taken in executive session; action, if any, will be taken in open session.

10. Future Agenda Items

11. Adjournment

CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing agenda has been posted on both the indoor bulletin board and outdoor notice board of Granite Shoals City Hall on or before the 22nd day of July 2026. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.

Dawn Wright, City Secretary



**This Notice and Meeting Agenda, and the Agenda Packet, are posted online
at www.graniteshoals.org**



GRANITE SHOALS POLICE DEPARTMENT

MONTHLY DEPARTMENTAL REPORT

CURRENT MONTHLY STATISTICS

JUNE 2026

TOTAL CALLS FOR SERVICE

1680

TRAFFIC STOPS

541

CITATIONS

134

WARNINGS

426

MOTOR VEHICLE COLLISIONS

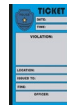
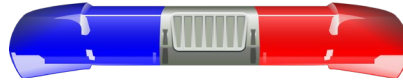
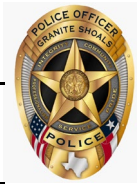
12

ARRESTS

41

AVERAGE RESPONSE TIME

2:26



LAST YEARS COMPARISON

JUNE 2025

TOTAL CALLS FOR SERVICE

1478

TRAFFIC STOPS

455

CITATIONS

156

WARNINGS

325

MOTOR VEHICLE COLLISIONS

5

ARRESTS

32

AVERAGE RESPONSE TIME

3:30

UNIFORMED CRIME REPORTING

	OFFENSES REPORTED	UNFOUNDED COMPLAINTS	ACTUAL OFFENSES	OFFENSES CLEARED	JUVENILE CLEARANCE
CRIMINAL HOMICIDE	0	0	0	0	0
FORCIBLE RAPE	0	0	0	0	0
ROBBERY	0	0	0	0	0
ASSAULT	3	0	3	3	0
BURGLARY	0	0	0	0	0
THEFT	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0

TOTAL TIME OF SERVICE

177 YEARS
9 MONTHS

TOTAL TRAINING HOURS FOR THE MONTH

62

ANIMAL CALLS

VCO ANIMALS

19

HOUSED ANIMALS

10

CITATIONS

18

WARNINGS

0

ANIMAL CALLS

59

TAKEN TO HUMANE SOCIETY

13



CITY OF GRANITE SHOALS

PARKS DEPARTMENT – MONTHLY REPORT

Reporting Month: June 2026

Prepared By: Joseph Lambert

1. Department Overview

The Parks Department focused on mowing, weedeating, and tree trimming at all parks.

Park boat launch slips collected in June: Castleshoals-6, Bluebriar-70, Hillcrest-4, Robin Hood-25, Timberhill-1, Clear Cove-25, Crockett-13, Woodland Hills-1, **Total slips collected-145.**

2. Park Maintenance & Improvements

All park restrooms and trash receptacles are cleaned twice a week, Mondays and Fridays.

Replaced all damaged ceiling tiles at city hall.

Updated the QR codes at all city boat ramps.

Used the JCB to shred Pampas grass at Crockett and Timberhill park.

Installed privacy doors on the bathrooms of Crockett park.

Filled in the large washout on the dip of the walking trail.

All parks, walking trails, airport, and sidewalk mowed and weedeated

3. Projects & Special Events

Parks Department assisted LCRA with their “kayak cleanup day” on the 17th at Crockett.

4. Coordination & Partnerships

Assisted Streets department by weedeating intersections and signs around the city.

Assisted Streets department with culvert replacement job on Glen Forest dr.

5. Equipment & Supplies

Maintenance performed on truck and mowers. All parks equipment is fully operational.



CITY OF GRANITE SHOALS

PARKS DEPARTMENT – MONTHLY REPORT

6. Staffing & Training

Parks department is currently fully staffed.

Joseph Lambert-Crew Leader

Jose Mazariegos, Adrian Blackmon, and Joseph Hobbs- Parks Maintenance Techs.

Safety meetings are held weekly with the crew, and training on heavy equipment continues whenever time permits. This month's focus was on the operation of backhoes and skid steers, with an emphasis on safety procedures related to setting up work zones, including the use of cones and signage.

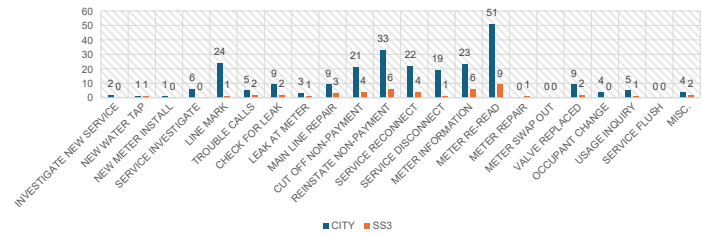
7. Department Needs or Concerns

No department needs or concerns at this time.

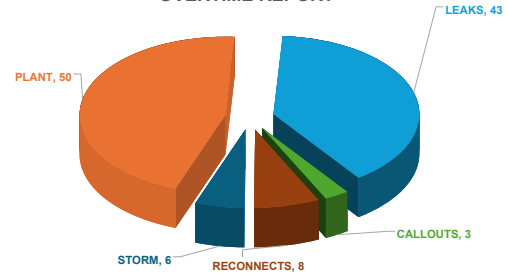
GRANITE SHOALS UTILITY REPORT

Jun-26		
	CITY (CURRENT)	SS3 (CURRENT)
INVESTIGATE NEW SERVICE	2	0
NEW WATER TAP	1	1
NEW METER INSTALL	1	0
INVESTIGATE	6	0
LINE LOCATES	24	1
TROUBLE CALLS	5	2
CHECK FOR LEAK	9	2
LEAK AT METER	3	1
MAIN LINE REPAIR	9	3
CUT OFF NON-PAYMENT	21	4
REINSTATE NON-PAYMENT	33	6
SERVICE RECONNECT	22	4
SERVICE DISCONNECT	19	1
METER INFORMATION	23	6
METER RE-READ	51	9
METER REPAIR	0	1
METER SWAP OUT	0	0
VALVE REPLACED	9	2
OCCUPANT CHANGE	4	0
BILLING INQUIRY	5	1
SERVICE FLUSH	0	0
MISC.	4	2
TOTAL	251	46

UTILITY SERVICE ORDERS



OVERTIME REPORT



UPDATED 6/16/2026

UTILITY PERSONNEL					
EMPLOYEE	EXPERIENCE	LICENSES	TRAINING	CLASSES	HOURS
JOSHUA HISBY	19 YRS	A WATER / B WASTEWATER			701
RANDY MIZE	19 YRS	A WATER			738
NATHAN GARICA	6 YRS	C WATER TREATMENT / CSI			196
JOSHUA MORREY	4 YRS	C WATER TREATMENT			92
TYLER TORRES	3 YRS	D WATER	TESTING FOR "C"		68
SPIN THURMAN	2 YRS	C WATER TREATMENT			68
ALEX VASQUEZ	1 YRS	D WATER			46
LISANDRO MATA	1 YRS	D WATER			22

TOTAL 1935

GRANITE SHOALS SURFACE WATER SYSTEM	
TOTAL WATER TREATED	14,605,000
AVERAGE DAILY PUMPED	487,000
TOTAL FLUSHED FOR MAINTENANCE	697,917
LAKE WATER AVERAGE TEMPERATURE	28.3
LAKE WATER LOWEST TEMPERATURE	27.3
LAKE WATER AVERAGE PH	8.1
FINISHED WATER AVERAGE TEMPERATURE	28.1
FINISHED WATER AVERAGE PH	7.4
FINISHED WATER AVERAGE ALKALINITY	94
FINISHED AVERAGE CHLORINE RESIDUAL	3.5
BACTERIOLOGICAL SAMPLES	CLEAR

SHERWOOD SHORES 3 GROUNDWATER SYSTEM	
TOTAL WATER TREATED	1,330,000
AVERAGE DAILY PUMPED	44,000
AVERAGE CHLORINE RESIDUAL	1.17
BACTERIOLOGICAL SAMPLES	CLEAR

City of Granite Shoals Monthly Report

Water Department – June 2026

Summary

During June 2026, multiple water main upgrade projects in progress. June thunderstorms striking Bluebriar Facility for 3rd consecutive month. Submission of TCEQ documentation for annual, semi annual, and quarterly paperwork.

Operations Overview

- **Water Production:** Total water produced for the month of May was 14.605 million gallons for Granite Shoals, 13% increase in consumption from May due to summer time. Total water pumped to residents for Sherwood Shores 3 was 1.330 million gallons, 12% increase from May.
- **System Maintenance:** Normal hydrant and dead end blow off flushing.
- **Water Quality:** All water quality tests met or exceeded state standards. No issues with water supply from the repeated lake churning from all the rain.
- **Personnel:** 0 vacancies / 1 at work injury, cleared to return to work.
- **Consumer Confidence Reports** available on the City website (Treated Water)
- **Source Water Assessment** available on the City website (Lake Water)
- **Lead & Copper Service Line Assessments** available on the City website
- Pre-con meeting for AquaTexas Wastewater Plant Replacement
- 6/20/26 staff completed the **Free Chlorine Conversion** maintenance.

Customer Service

- Added 2 new service connections, responded to 297 workorders 15% decrease from May however repeatedly responding to reported leaks that staff knew as rain water or ground water leeching out of the drying ground, line locates or line breaks from 3 different PEC contractors replacing poles around the City.
- Average response time for requests was 0.2 hours.

Financial Summary

- **Budget Status:** Department remains under budget for fiscal year to date.

Projects and Initiatives

- Contracted line upgrade/replacement **projects** for Valley View and Kingdom areas. Kingdom project at 90% complete. The Valley View project is 65% complete.
- **Utility Fees** – Continued meetings with Waterworth, to finish up the budget modeling for future Water Fee increases, department will soon be updating the Utility Fee Schedule to keep up with inflation and manufacturing prices.
- Awaiting responses from the state and federal agencies for grants for wastewater potential project, and water potential projects.
- **Windsong Loop** water main line extension (Oreillys), department staff will be excavating and installing 1,000 feet of 8inch pipe to extend service from Sunset through Windsong Loop, part of Windsong St, and 500 feet along the North side of 1431 with the addition of 3 new fire hydrants. This project will set up the City to extend in the future, past the Seventh-day Adventist Church and loop into the main on Valley View and 1431, as well as extend in the future outside City limits to Windsong St. and Cloverdale St. Staff broke ground on 6/29/26.

Challenges and Issues

- Ongoing monitoring of groundwater levels in response to regional drought advisories regardless of the total rainfall for the season.
- Ongoing monitoring of Blue-Green Algae spotted in Lake Travis, no siting to date for Lake LBJ.
- **Lightening Strike** - replaced another level transmitter for the Bluebriar Elevated Storage Tank.
- **Lake Intake** – Electricians replaced the main transformer that was damaged during the storms in May.

Looking Ahead

In July, continued infrastructure upgrades, and further community engagement with conservation efforts. Completion of the Kingdom water main project. Progression of Valley View water main project. 2026 CDBG Lake Intake project finishing. Completion of the Windsong Loop water main extension. Water rate increases. Utility Fee Schedule updates.



CITY OF GRANITE SHOALS

STREETS DEPARTMENT – Monthly report

June 2026

Prepared By: Humberto Mejia (Crew Leader)

Summary: During June 2026, the Streets Department focused on flood response, road repairs, drainage improvements, sign maintenance, and equipment readiness. Crews worked to restore safe access on damaged roads, clear debris from public rights-of-way, improve water flow toward the lakes, and prepare for continued maintenance needs.

1. Road Maintenance & Projects

Trimmed trees along City easements to improve visibility, maintain clearance, and support safer travel conditions.

Completed road patching to address damaged pavement areas and improve overall roadway conditions.

Repaired damaged signs and updated older signs to improve roadway communication and public safety.

Cleaned ditches and replaced culverts where needed to improve drainage and reduce water buildup along roadways.

Cleared flood-related debris, downed trees, and other obstructions from roads to restore safe public access.

Inspected, cleaned, and replaced culverts impacted by the flood to support drainage recovery and reduce future washout risk.

Repaired washed-out roads caused by heavy rains, prioritizing locations where access and safety were most affected.

Reviewed flooded areas to identify drainage improvements that may help move water more effectively toward the lakes.

Coordinated with the Water Department to locate water lines and valves before ditch-cleaning work, helping protect utility infrastructure.



CITY OF GRANITE SHOALS

STREETS DEPARTMENT – Monthly report June 2026

2. Equipment & Fleet Maintenance

The new water truck has arrived and will support road stabilization, dust control, and maintenance operations.

3. Staffing & Training

Staff will continue focusing on road stabilization methods to support repairs on washed-out and flood-damaged roads.

Crew members will receive continued operational orientation on the new water truck to ensure safe and effective use.

Training and familiarization will continue for skid steer attachments to improve efficiency during drainage, cleanup, and road repair work.

4. Upcoming Work / Recommendations

Continue repairing washed-out roads, with priority given to locations that affect access, drainage, and public safety.

Review and prioritize open work orders to ensure urgent roadway, drainage, and sign issues are addressed first.

Replace damaged or undersized culverts where drainage problems or flood impacts have been identified.

Continue cleaning culverts and ditches to improve water flow and reduce the likelihood of future roadway flooding.

5. Department Needs or Concerns

The Streets Department currently has one open position, which may affect response capacity during periods of heavy maintenance demand or weather-related recovery work.

CITY OF GRANITE SHOALS FIRE DEPARTMENT



CITY OF GRANITE SHOALS FIRE & RESCUE

FIRE CHIEF TIM D. CAMPBELL

8410 W. FM 1431 RD. | GRANITE SHOALS, TX. 78654

830-596-8110



GRANITE SHOALS FIRE & RESCUE

BURNET COUNTY EMERGENCY SERVICES DISTRICT 3

JUNE 2026

- Thank you to ESD3 for the \$50K worth of wildland gear. All is ordered most is in and works great.
- Established Lake LBJ Task Force with the surrounding depts.
- We are now working on establishing a Rescue Task Forces for the area.
- Fire crews completed 119hr of training in the month of June. 1 firefighter completed ICS300/400 40hours and 9 completed lake rescue boat course at 16 hours each.

- | | |
|------------------------|--------------------|
| • Total Calls – 146 | ESD3 - 17 |
| • Fire Related – 85 | Highland Haven – 6 |
| • EMS Related - 61 | |
| • Mutual aid given – 1 | |

Incident Types (NERIS)

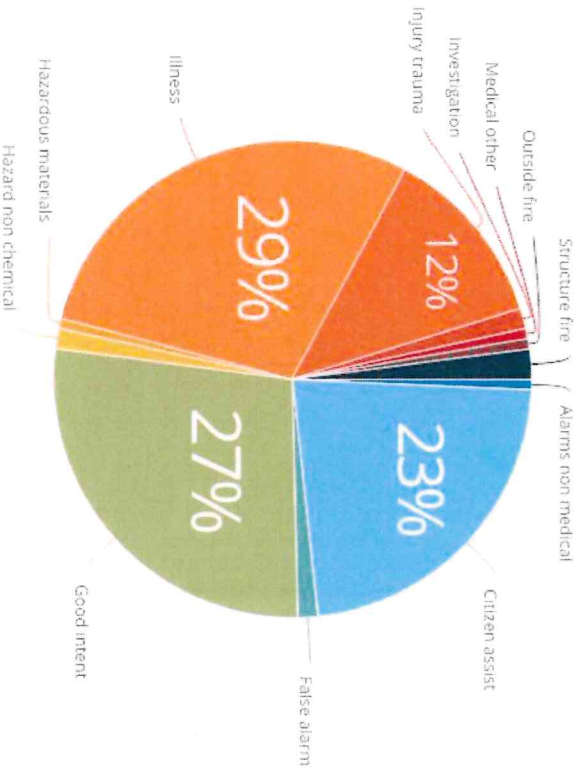
Source: Fire incidents (NERIS)

Filters:	Incident report: 6/1/25 to 6/30/26
	Incident status: Included

Incident Types (NERIS)

Count of Incidents	Count of Medical Incidents (Primary Core...	Count of Fire Incidents (Primary Core Inc...	Count of Other Incidents (Primary Core I...	Mutual Aid Given or Received
Count of Incidents 146	Count of EMS Calls 61	Count of Fire Calls 4	Count of Other Calls 81	Aid Given 1
Count of Exposures 0	Percent of EMS Calls 41.78%	Percent of Fire Calls 2.74%	Percent of Other Calls 55.48%	Aid Received 0

Primary Incident Types by Subcategory



Count of Incidents by District copy

Category	Count
City District Five	7
City District Four	11
City District One	26
City District Six	14
City District Three	17
County West	5
ESD3(CR 120)	1
ESD3(East-non Subdivision)	1
ESD3(Kingsland Cove)	2
ESD3(Mill Creek)	1
ESD3(Rivers Edge)	1
ESD3(Sunrise/Sunset area)	3
ESD3(Twin Isles)	9
Highland Haven	6
Mutual Aid	7
NVA	6

Fire Incident Search and Link (NERIS)

Source : Fire incidents (NERIS)

Filters:	Incident range: 6/1/2016 to 6/30/2016
Core incident number	All items containing ""
Location full address	All items containing ""
Location apartment/suite	All items containing ""
Core report writer	All items containing ""
Unit name	All items containing ""
Unit Personnel Name	All items containing ""
Shift	All items containing ""
Incident status	Locked
Primary Incident Type Category	Include all
Primary Incident Type	Include all
Primary Incident Type Subcategory	Include all

Fire Incident Search and Link (NERIS)

This dashboard allows users to search for fire incidents by using multiple incident selectors and filters. Links are provided to access records in Fire Incidents.

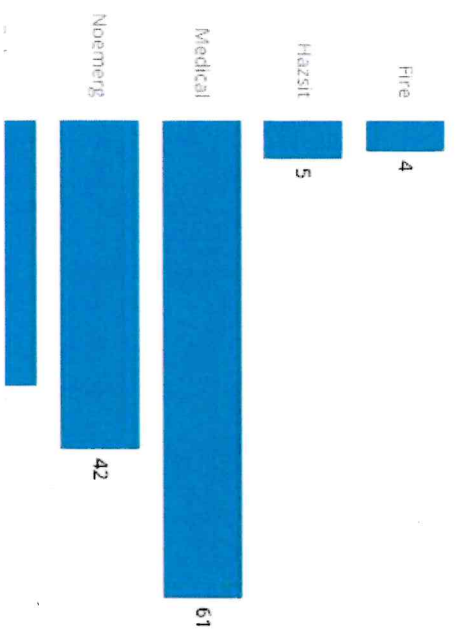
Count of Incidents of Type Selected in Range

Count of Incidents
146

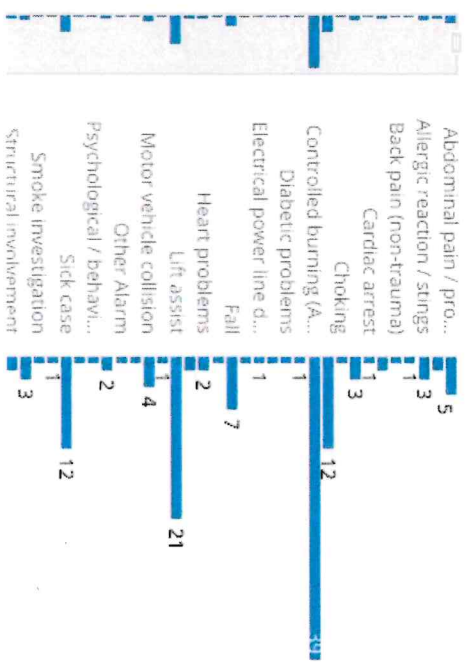
Incident Status



Count of Incidents by Primary Incident Type Category



Count of Incidents by Primary Incident Type



Count of Incidents by Type Subcategory



First Arriving Unit Compliance (NERIS)

Source: Fire Incident System (FIS)

Filters	Incident Date: 6/1/20 to 6/30/20
	Unit or Service: All
	Incident Status: Included

First Arriving Unit Compliance - NERIS

Turnout Time - Dispatched to En Route

Turnout Time - All Incidents

90th % Unit Turnout Time
02m:20s

Turnout Time - Medical Incidents

Turnout Time - Medical Incidents

Turnout Time - All Other Incidents

Turnout Time - All Other Incidents

Total Incidents
57

90th % Unit Turnout Time 02m:00s



Total Incidents
78

90th % Unit Turnout Time 03m:23s



Travel Time - En Route to Arrival

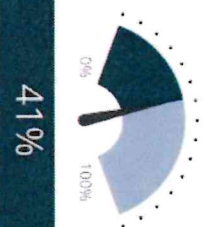
Travel Time

Travel Time

of unique Incident ID
135

90th % Travel Time 07m:28s

% Incidents Meeting Goal



Unit Response Time - Dispatch to Arrival

Response Time

90th % Unit Response Time
09m:15s

Response Time - Medical Incidents

Response Time - Medical Incidents

Response Time - All Other Incidents

Response Time - All Other Incidents

Total Incidents

57

90th % Unit Response Time 08m:29s

% Incidents Meeting Goal



Count of Response Time <= 300 Seconds 37

Total Incidents

78

90th % Unit Response Time 09m:54s

% Incidents Meeting Goal



Count of Response Time <= 320 Seconds 38

Total Response Time - Dispatch Call Creation to Arrival

Response Time - Medical Incidents

Response Time

Response Time - All Other Incidents

Total Incidents

57

90th % Total Response Time 15m:07s

90th % Total Response Time

13m:31s

Total Incidents

78

90th % Total Response Time 13m:31s

This dashboard reflects the first arriving unit, regardless of unit type.



**NOTICE OF AGENDA
GRANITE SHOALS CITY COUNCIL
BUDGET WORKSHOP & REGULAR CALLED MEETING
TUESDAY, JUNE 23, 2026 AT 5:00 PM**

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

MINUTES

1. Budget Workshop - 5:00PM - 6:00PM

No action was taken.

2. Regular Meeting: Call to Order/ Roll Call/ Welcome

The meeting was called to order at 6:06 PM.

Invocation

Pledge of Allegiance, Pledge to Texas Flag

3. Citizen Comments

In accordance with the Open Meetings Act, City Council is prohibited from acting or discussing (other than factual responses to specific questions) any items not on the agenda.

- Steve Hougen: 1007 Moss Downs — Addressed Council about the heavy vehicle ordinance and deer management.
- Michele Landfield: 131 W Bluebriar - Addressed Council about adding the City logo to the community center.
- Libby Edwards: Web Isle - Addressed Council about heavy vehicles on City roads.

4. Items of Community Interest

- June 30th — John Rinehart Service Award nominations window opens
- July 3rd — City Hall Closed for Independence Day (Observed)
- July 4th - Golf Cart Parade and hot dogs
- July — Operation Christmas Outreach *Christmas in July Toy Drive @ Fire Station*
- Mayor Munos announced the passing of Pat Bradshaw, a longtime resident of Granite Shoals. He expressed his sincere condolences to her family and acknowledged Ms. Bradshaw's support and dedication in advocating for the needs of the City. A moment of silence was observed in her memory.

5. Presentations

5.a. Personnel Recognition — 5 Year Service Award

- Firefighter Marcos Villarreal was recognized for his five years of service and dedication to the City of Granite Shoals.
- Tyler Torres, who was unable to attend, was also recognized with his 5-year service award in the Streets and Utility departments.

6. Reports

6.a. Department Reports — May

- Council confirmed receipt and review of department reports for May.

7. Consent Agenda

7.a. Discuss and consider approval of meeting minutes from May 26, 2026.

- Moved by Brian Edwards; seconded by Catherine Bell to accept the minutes from May 26, 2026.
- Motion Passed: 7 - 0
- Voting For: Ron Munos, Brian Edwards, Mike Pfister, Judy Salvaggio, Michael Berg, Catherine Bell, Mark Henshaw
- Voting Against: None

8. Action Items

- Mayor Munos moved Item 8a (heavy vehicle ordinance) to the end of action items and chose to address 8b first.
 - An executive session is to be held before discussion on this rescheduled item.
- 8.b. Discuss, consider, and take appropriate action to repeal and replace Resolution 722 to include specific verbiage for the MVCPA Catalytic Converter Theft Prevention Grant.**
- This item was resubmitted to Council due to the need to correct the verbiage on the form for grant submission.

- Sergeant Schuetz will attend a five-day automotive vehicle conference in Fort Worth, including a presentation advocating for the City to be awarded the grant.

-
- Moved by Brian Edwards; seconded by Judy Salvaggio to repeal and replace Resolution 722 to include specific verbiage for the MVCPA Grant.
 - Motion Passed: 7 - 0
 - Voting For: Ron Munos, Brian Edwards, Mike Pfister, Judy Salvaggio, Michael Berg, Catherine Bell, Mark Henshaw
 - Voting Against: None

- 8.c. Discuss, consider, and take appropriate action regarding proposed amendments to Ordinance 733-C Deer Management Program.

Jeffery Herzog of the Wildlife Advisory Committee presented the proposed changes included in Ordinance 733 C. The changes included clarifying language for better flow, formatting improvements, testing and proficiency requirements for the harvester, and program management.

Moved by Brian Edwards; seconded by Mark Henshaw to adopt Ordinance 733-C with verbally discussed amendments.

Motion Passed: 7 - 0

Voting For: Ron Munos, Brian Edwards, Mike Pfister, Judy Salvaggio, Michael Berg, Catherine Bell, Mark Henshaw

Voting Against: None

- 8.a. Discuss, consider, and take appropriate action regarding Ordinance 891 - Heavy Vehicle Ordinance

- The Council requested that changes be made to the ordinance for consideration at a future meeting.
- No action was taken.

9. Executive Session (Closed to the Public)

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and/or 418.183 (homeland security).

- The meeting formally adjourned into executive session at 6:50 PM under Texas Government Code Section 551.071 for Council consultation.
- Council reconvened at 7:23 PM.
- No action was taken in executive session.

10. Future Agenda Items

- Ribbon curbing
- Short-term rentals
- Charter Committee Review
- Comprehensive Plan update
- Quarry Park Amphitheater project update

11. Adjournment

With no further business or discussion, the meeting was adjourned at 7:25 PM.

CERTIFICATION

I hereby certify that the above minutes are true and correct from the City Council meeting of June 23, 2026.

Mayor Ron Munos _____

Attest:

Dawn Wright - City Secretary _____

Meeting minutes may be prepared using audio recordings, transcription software, or other administrative tools. Draft minutes are reviewed by staff and approved by the governing body before becoming the official record.



City Council STAFF REPORT

Subject: Discussion of potential amendments to the City of Granite Shoals development standards relating to drainage requirements, driveway materials, culvert installation standards, mobile home orientation, and lot clearing permit requirements.

Date: July 28, 2026

Submitted by: Becky Sims, Building & Development Specialist

Department: Planning and Development

Background:

As development activity continues within the City of Granite Shoals, staff have identified several areas of the City's development regulations that could benefit from clarification and modernization. Existing regulations have been applied over time through various ordinances, policies, and administrative practices; however, certain provisions lack detailed standards or consistency.

To ensure orderly growth, protect public infrastructure, reduce drainage concerns, and improve the appearance and safety of new development, staff have developed proposed standards for Council discussion and feedback.

The purpose of this agenda item is to provide Council with an opportunity to review the proposed concepts and offer policy direction prior to the preparation of any formal ordinance amendments.

Staff met and reviewed the proposed amendments and regulations with the Planning Commission on July 7, 2026.

Recommendation:

Staff requests Council direction regarding desired regulations, implementation priorities, and any additional issues that should be considered before formal ordinances are prepared.

Fiscal Impact:

At this time, there is no direct fiscal impact associated with the discussion of these proposed standards.

Future implementation may result in minor administrative costs associated with permitting, inspections, and enforcement; however, improved development standards may also reduce maintenance costs associated with drainage infrastructure, runoff, roadway repairs and neighborhood aesthetics.

Attachments:

1. 072826 Drainage Policy Proposal
2. 072826 Driveway and Culvert -Council
3. 072826 Manufactured Home Orientation- Council
4. 072826 Lot Clearing Permit-Council

City of Granite Shoals

Proposed Drainage and Stormwater Management Policy for Development

Purpose

The purpose of this policy is to establish minimum drainage and stormwater management standards for all development, redevelopment, subdivision, site work, and public infrastructure improvements within the City of Granite Shoals, Texas. This policy is intended to:

- Protect public health, safety, and welfare;
- Minimize flooding impacts to public and private property;
- Preserve natural drainage patterns and water quality;
- Prevent downstream erosion and sedimentation;
- Ensure new development does not adversely affect adjacent properties;
- Provide uniform design standards for developers, engineers, and contractors.

This policy shall be administered in conjunction with the City of Granite Shoals Code of Ordinances, subdivision regulations, zoning regulations, adopted building codes, and applicable state and federal regulations.

Section 1. Authority

This drainage policy is adopted pursuant to:

- Texas Local Government Code Chapters 211 and 212;
- City of Granite Shoals subdivision and zoning authority;
- FEMA floodplain management requirements;
- Texas Commission on Environmental Quality (TCEQ) stormwater regulations;
- The City of Granite Shoals Code of Ordinances.

Where conflicts exist between this policy and other regulations, the more restrictive requirement shall apply.

Section 2. Applicability

This policy applies to:

- New subdivisions;

- Commercial developments;
- Multifamily developments;
- Public improvement projects;
- Site grading activities;
- Redevelopment projects disturbing one acre or more;
- Development within or adjacent to a floodplain, drainage easement, creek, channel, or stormwater conveyance.

The City may require drainage review for smaller developments where adverse drainage impacts may occur.

Section 3. General Drainage Policy

3.1 No Adverse Impact Standard

- Development shall not increase runoff onto adjacent properties in a manner that causes flooding, ponding, erosion, structural damage, or unsafe conditions.
- Post-development runoff rates shall not exceed pre-development runoff rates unless specifically approved by the City Engineer.

3.2 Preservation of Natural Drainage

- Natural drainageways, channels, creeks, and topographic flow paths shall be preserved to the maximum extent practicable.
- The piping or filling of drainageways shall be discouraged unless justified by engineering analysis and approved by the City.

3.3 Positive Drainage

All sites shall provide positive drainage away from buildings and toward approved drainage facilities.

Standing water shall not remain within developed areas longer than:

- 48 hours after a storm event in landscaped areas;
- 24 hours in paved areas.

3.4 Downstream Impact Analysis

The City may require a downstream drainage analysis to evaluate impacts to existing infrastructure, waterways, roads, culverts, and structures.

Section 4. Drainage Study Requirements

4.1 Engineering Requirement

Drainage studies shall be prepared, signed, and sealed by a Professional Engineer licensed in the State of Texas.

4.2 Required Submittals

Developers shall submit:

- Drainage area maps;
- Existing and proposed contour maps;
- Stormwater runoff calculations;
- Hydrologic and hydraulic models;
- Culvert and inlet calculations;
- Detention/retention calculations;
- Erosion and sedimentation control plans;
- FEMA floodplain information where applicable;
- Maintenance plans for private drainage infrastructure.

4.3 Design Storm Standards

Unless otherwise approved by the City Engineer, drainage infrastructure shall be designed using the following minimum storm frequencies:

Facility	Minimum Design Storm
Minor storm sewer systems	10-year storm
Streets and gutters	10-year storm
Culverts under public roads	25-year storm
Emergency overland flow paths	100-year storm
Detention overflow and critical structures	100-year storm

Atlas 14 rainfall data shall be used for all hydrologic calculations.

Section 5. Detention and Retention Requirements

5.1 Detention Required

Detention facilities shall be required where development increases runoff rates or volumes.

5.2 Release Rates

Detention outflow shall be limited to pre-development discharge rates unless otherwise approved.

5.3 Maintenance

Private detention ponds and drainage systems shall be maintained by the property owner.

The City may require maintenance agreements and recorded easements.

5.4 Safety Standards

Detention facilities shall include:

- Stable side slopes;
- Emergency overflow structures;
- Erosion protection measures;
- Maintenance access;
- Safety benches or fencing where required by the City.

Section 6. Floodplain Regulations

Development within special flood hazard areas shall comply with FEMA requirements and the City flood damage prevention regulations.

6.1 Prohibited Activities

The following activities are prohibited unless approved through applicable permitting procedures:

- Obstruction of flood flows;
- Unauthorized filling within floodplains;
- Development that increases base flood elevations;
- Construction within drainage easements.

6.2 Elevation Requirements

Finished floor elevations shall be constructed above the regulatory flood elevation as required by City ordinances and applicable FEMA standards.

Section 7. Water Quality and Erosion Control

7.1 Construction Stormwater Controls

Projects disturbing one acre or more shall comply with the Texas Pollutant Discharge Elimination System (TPDES) Construction General Permit.

Best management practices (BMPs) shall be installed prior to land disturbance.

7.2 Required BMPs

BMPs may include:

- Silt fencing;
- Inlet protection;
- Rock berms;
- Vegetative stabilization;
- Sediment basins;
- Check dams;
- Construction entrances.

7.3 Final Stabilization

Disturbed areas shall be stabilized within 14 days after construction activity ceases.

Section 8. Drainage Easements

8.1 Easement Requirement

Drainage easements shall be provided where necessary for stormwater conveyance and maintenance.

8.2 Minimum Width

The City Engineer may require easement widths sufficient to:

- Convey the design storm runoff;
- Provide access for maintenance equipment;
- Protect infrastructure and adjacent property.

8.3 Dedication

Required drainage easements shall be dedicated by plat or separate recorded instrument.

Section 9. Street Drainage Standards

9.1 Street Ponding

Street ponding during storm events shall not:

- Block emergency vehicle access;
- Enter habitable structures;
- Create hazardous traffic conditions.

9.2 Gutter Flow

Street drainage systems shall be designed to safely convey runoff to approved outfalls.

9.3 Cross Drainage

Cross drainage structures shall be sized to prevent roadway overtopping exceeding acceptable design criteria.

Section 10. Inspection and Acceptance

10.1 City Inspection

All drainage infrastructure shall be subject to inspection by the City, or designee.

10.2 As-Built Drawings

Developers shall provide sealed record drawings prior to acceptance.

10.3 Maintenance Responsibility

Public drainage infrastructure accepted by the City becomes subject to City maintenance.

Private drainage facilities remain the responsibility of the owner unless formally dedicated and accepted.

Section 11. Variances

The City Council or designated authority may approve variances where:

- Strict compliance creates undue hardship;
- Public safety is not compromised;
- Adjacent properties are protected;

- The variance does not increase flood risk.

Engineering justification shall be required.

Section 12. Enforcement

Failure to comply with this policy may result in:

- Stop-work orders;
- Permit suspension;
- Denial of certificates of occupancy;
- Withholding plat approval;
- Civil or criminal penalties as authorized by City ordinances.
- Enforcement authority shall remain consistent with the Granite Shoals Code of Ordinances.

References:

Chapter 32- Subdivisions

- 32-44 Construction Plans
- 32-81 Easements
- 32-117 Protections of drainage and creek areas.
- 32-141 Retaining wall requirements, construction regulations, and design criteria.
- 32-168 Withholding city services and improvements until acceptance

Chapter 40 Zoning

- 40-6- Definitions, Driveway approach
- 40-7 General Compliance for all districts, (H) Drainage.
- 40-14 Mobile Home Residential District, (e) Miscellaneous requirements

Proposed Residential Driveway Requirements

All new single-family residences, manufactured homes, duplexes, and residential structures requiring a building permit shall comply with the following:

Permanent Driveway Required

Prior to issuance of a Certificate of Occupancy, each residence shall have a completed driveway extending from the paved street surface to the residence or parking area.

Driveways shall be constructed of:

- Reinforced concrete; or
- Hot-mix asphalt.

Gravel, caliche, dirt, crushed granite, or similar materials shall not constitute a permanent driveway surface.

Minimum Width

- Residential driveways shall have a minimum paved width of twelve (12) feet.

Drainage Culvert Required

Where a drainage ditch, swale, or roadside channel exists between the street and the property, a culvert shall be installed prior to construction of the driveway.

The minimum culvert size shall be:

- Twelve (12) inches in diameter; and
- Twenty (20) feet in length.

City staff or the City Engineer may require a larger culvert based upon drainage calculations, topography, watershed conditions, or public safety concerns.

Materials

- Culverts shall be corrugated metal pipe, reinforced concrete pipe, or HDPE pipe approved by the City.
- End treatments and erosion protection may be required when deemed necessary by City Staff or designated third party.

Inspection

Culverts shall be inspected and approved by the City prior to placement of driveway materials.

No Certificate of Occupancy shall be issued until all driveway, and culvert requirements have been satisfied.

Maintenance

Property owners shall be responsible for maintaining driveway culverts in a condition that allows the free flow of stormwater and prevents obstruction of drainage.

Variances

The City Manager or designee may approve alternative designs when:

- Existing site conditions make compliance impractical;
- A licensed engineer certifies that an alternative design provides equal or greater drainage capacity; and
- The alternative design does not adversely impact neighboring properties or public infrastructure.

Applicability

These requirements shall apply only to:

- New residential construction;
- New manufactured home installations; and
- Substantial redevelopment requiring a new driveway permit.

Existing driveways shall be considered legal nonconforming improvements and shall not be required to comply unless substantially reconstructed.

Mobile Home Orientation and Detached Garage Proposal

Section 1. Purpose

This ordinance establishes minimum standards for the placement and appearance of manufactured homes to ensure safe installation, improved aesthetics, and consistency with traditional residential development patterns within the City.

Section 2. Definitions

Manufactured (Mobile) Home: A dwelling unit constructed in accordance with the federal Manufactured Housing Construction and Safety Standards Act (HUD Code), transportable in one or more sections, and designed for residential use.

Permanent Foundation: A foundation system constructed of durable materials such as concrete, piers, or masonry, designed to support the structure and anchor it to the ground in compliance with state and federal standards.

Skirting: A weather-resistant enclosure installed around the base of a manufactured home to conceal the undercarriage and foundation elements.

Primary Entrance (Front Door): The main access point for occupants and visitors.

Street Frontage: The side of a lot adjoining a public street right-of-way.

Section 3. Orientation Requirement

A. All manufactured homes shall be placed on a lot so that the primary entrance (front door) faces the street frontage.

B. The front façade shall be oriented parallel to the street.

C. The City Manager or designee may approve an alternative orientation where strict compliance is impractical due to lot conditions, topography, or safety considerations.

Section 4. Foundation Requirements

A. All manufactured homes shall be installed on a permanent foundation.

B. The foundation shall meet all applicable requirements of the Texas Department of Housing and Community Affairs (TDHCA) and applicable building codes.

C. The home shall be securely anchored to resist wind loads and prevent movement.

Section 5. Skirting Requirements

- A. Skirting shall be installed around the entire perimeter of the manufactured home.
- B. Skirting materials shall be durable, weather-resistant, and compatible in appearance with the home. Acceptable materials include masonry, concrete panels, or other materials as defined per building code.
- C. Skirting shall be maintained in good repair and free of visible damage.

Section 6. Detached Garage Requirement

- A. Each manufactured home shall include a detached garage with a minimum capacity of one (1) vehicle.
- B. The garage shall be constructed on-site and comply with all applicable building codes and zoning regulations.
- C. The garage shall be located on the same lot as the manufactured home and positioned in a manner that does not obstruct required setbacks or visibility.
- D. Carports or portable structures shall not satisfy this requirement.

Section 7. Exceptions

The City Manager or designee may grant administrative exceptions where:

1. Lot size, configuration, or topography prevents compliance;
2. The property is a corner lot (either street may serve as frontage);
3. Compliance would conflict with easements, utilities, or drainage requirements; or
4. Alternative compliance achieves substantially similar results.

Section 8. Variance

A variance from the requirements of this ordinance may be granted by the appropriate board in accordance with the City's zoning regulations upon demonstration of undue hardship.

Lot Clearing Permit Proposal

Section 1. Purpose and Intent

The purpose of this ordinance is to:

- Protect water quality in local waterways, including Lake LBJ
- Prevent sediment runoff, erosion, and flooding
- Ensure responsible land disturbance practices
- Comply with applicable requirements of the Texas Commission on Environmental Quality

Section 2. Definitions

Lot Clearing

Any activity that removes, disturbs, or destroys vegetation, topsoil, trees, or natural ground cover, including grubbing, grading, or excavation.

SWPPP (Stormwater Pollution Prevention Plan)

A site-specific plan designed to minimize erosion and prevent sediment and pollutants from leaving a construction site.

Section 3. Permit Required

Permit Applicability

A Lot Clearing Permit shall be required prior to any land clearing activity, regardless of:

- Lot size
- Acreage disturbed
- Zoning classification
- No Exemptions Based on Size

Clearing activities under one (1) acre shall not be exempt from permit requirements.

Separate from Building Permit

A Lot Clearing Permit shall be required prior to or in conjunction with issuance of a building permit and may be issued independently.

Section 4. SWPPP Requirement

Mandatory SWPPP

All Lot Clearing Permit applications shall include a Stormwater Pollution Prevention Plan (SWPPP).

Minimum SWPPP Components

The SWPPP shall include:

- Site description and location map
- Estimated area of disturbance
- Identification of nearby water bodies and drainage paths
- Erosion and sediment control measures (e.g., silt fence, wattles, stabilized construction entrance)
- Sequence of construction activities
- Stabilization methods (temporary and permanent)
- Maintenance and inspection schedule

Professional Preparation

For sites disturbing one (1) acre or more, the SWPPP shall comply with TCEQ Construction General Permit requirements.

The city may require preparation by a qualified professional or engineer when deemed necessary.

Section 5. Erosion and Sediment Controls Required

Prior to and during clearing activities, the following shall be installed and maintained:

- Perimeter controls (silt fence, fiber rolls, or equivalent)
- Protection of drainage ditches and inlets
- Stabilized construction entrance (to prevent tracking onto roadways)
- Temporary stabilization if work is paused more than 14 days

Section 6. Inspection and Compliance

Inspections

The City shall conduct inspections:

- Prior to clearing
- During clearing activities
- After final stabilization

Stop Work Authority

The City may issue a stop work order for:

- Failure to obtain permit
- Failure to implement SWPPP
- Evidence of off-site sediment discharge

Section 7. Final Stabilization

All disturbed areas shall be stabilized within 14 days of completion of clearing activities using:

- Vegetation
- Mulch
- Erosion control matting
- Other approved methods

Section 8. Violations and Penalties

Any person violating this ordinance shall be subject to:

- Fines as provided in the City Code
- Stop work orders
- Requirement to remediate damage at owner's expense

Each day a violation continues shall constitute a separate offense.

Section 9. Applicability

This ordinance applies to:

- Residential and commercial properties
- New construction and redevelopment
- Individual lot clearing and subdivision development

Section 10. Variances

The city may approve alternative methods if:

- Equivalent or greater environmental protection is demonstrated
- No adverse impact to adjacent properties or waterways occurs



City Council STAFF REPORT

Subject: Conduct a public hearing to receive citizen comments regarding an ordinance amending Appendix B, Schedule of Fees and Charges, Section E, Permit Fees - Other, of the City of Granite Shoals Code of Ordinances regarding fees associated with coin-operated amusement machines.

Date: July 28, 2026

Submitted by: Becky Sims, Building & Development Specialist

Department: Planning and Development

Background:

In 2022, the City Council adopted a Coin-Operated Amusement Ordinance establishing regulations, policies, and procedures governing coin-operated amusement machine businesses operating within the City of Granite Shoals. As part of that ordinance, the City established an occupation tax fee to be assessed on each coin-operated amusement machine located within the city limits.

The City Council has the authority to regulate businesses operating within its jurisdiction and to establish reasonable fees necessary to administer and enforce local ordinances. Periodic review of the City's fee schedule is necessary to ensure fees remain consistent with current operational and administrative requirements.

Texas Occupations Code Chapter 2153 allows municipalities to impose a local occupation tax on coin-operated amusement machines that does not exceed $\frac{1}{4}$ of the state occupation tax which is \$60.00 annually per machine.

The proposed ordinance amends Appendix B, Schedule of Fees and Charges, Section E, Permit Fees - Other, to update and/or clarify the occupation tax fee applicable to coin-operated amusement machines in the amount of \$15.00.

Recommendation:

Discussion only

Fiscal Impact:

The municipal occupation tax provides a dedicated revenue source to help offset costs associated with inspections, code enforcement, and administration of the City's Coin-Operated Amusement Ordinance. . Based on the current state occupation tax of \$60 per machine, the maximum municipal occupation tax allowed is \$15 per machine annually. Actual revenue will vary based on the number of machines permitted to operate within the City.

Attachments:

None



City Council STAFF REPORT

Subject: Conduct a public hearing to receive citizen comments regarding a Final Replat of Lots 356, 357, 358, 379, 380, and 381, Sherwood Shores II, Kingwood Section, Burnet County, Texas, commonly known as 1302 Kingsforest Drive, and consider approval of the replat creating Lot 356-A.

Date: July 28, 2026

Submitted by: Becky Sims, Building & Development Specialist

Department: Planning and Development

Background:

Mr. Garcia Jr. has submitted an application requesting approval of a Final Replat to combine six existing platted lots, identified as Lots 356, 357, 358, 379, 380, and 381 of Sherwood Shores II, Kingwood Section, into a single lot to be known as Lot 356-A.

The purpose of the replat is to consolidate the lots into one tract under a single legal description. The proposed replat does not create any additional lots and does not alter the existing use of the property.

Pedernales Electric Cooperative (PEC) has reviewed the request and has released the utility easements located along the interior lot lines being eliminated through the replat process. However, the City of Granite Shoals has determined that the existing utility easement cannot be released because a primary water transmission line is located within the easement area. As a result, the existing 10-foot utility easement will remain in place and be reflected on the final replat.

The property owner has been notified of this requirement and acknowledges that the utility easement will remain and will not be vacated.

Recommendation:

Discussion only

Fiscal Impact:

N/A

Attachments:

1. Sherman- Replat- Garcia



City of Granite Shoals

2221 N. Phillips Ranch Road

Granite Shoals, TX 78654

830-598-2424 office • 830-598-6538 fax

PLAT/REPLAT APPLICATION

Please print all the following information and complete the entire application.

Date: APRIL 30, 2026

Applicant's Name: DONALD SHERMAN

Email: shermansurveying@gmail.com

Phone: 830-693-3566

Mailing Address: 310 MAIN STREET, MARBLE FALLS

State: TX ZIP: 78654

Property Owner's Name: HECTOR GARCIA JR

Email: garciaad12871@gmail.com

Phone: 956-357-5684

Mailing Address: 108 SEEDING ST LIBERTY HILL

State: TX ZIP: 78642

Replat Situs Address: 1302 KINGSFOREST DRIVE

Surveyors' Name: DONALD SHERMAN

Email: shermansurveying@gmail.com

Phone: 830-693-3566

Mailing Address: 310 MAIN STREET, MARBLE FALLS

State: TX ZIP: 78654

Legal Description of Property: Lots: 356,357,358,379,380,381

Block: _____

Subdivision: SHERWOOD SHORES II, KINGSWOOD SECTION

Property Zoning: R-1 SFR

Purpose of Plat/Replat: COMBINE 6 LOTS INTO 1 LOT FOR RESIDENCE

Applicant/representative (surveyor) **must** attend the scheduled Planning and Zoning Commission and City Council meetings to present all Standard Replats (5 or more lots)

Replat Fee Schedule: 1-4 lot(s) \$150, 5 or more lots \$250

The following must be submitted with this application:

1. Appropriate fee for replat
2. Tax certificate showing legal ownership
3. PEC release of easement(s)
4. Title and label; the plat shall be labeled clearly and state that it is a "plat" or "replat"
5. **Standard Replat:** (8) 18" x 24", (1) 11" x 17" and (1) 8-1/2" x 11" copies of plat or replat for review, (2) 18" x 24" copies signed and notarized for city officials' signatures upon approval. Completed paperwork must be in the Friday, 10-days prior to scheduled Planning and Zoning meeting by 5 p.m. The 8 copies for review must show building setbacks (street to street or waterfront), public utility easements, structures including overhangs, retaining wall(s), flat work, any improvements.
6. **Minor Replat:** (2) 18" x 24" copies signed and notarized, (1) 11" x 17" and (1) 8-1/2" x 11" copies of the plat or replat for review. Signed copies are to be ready for approval by the City Manager.
7. **Standard** replat shall have **Signature** lines for the P & Z Chairman, Mayor and City Secretary to Attest. **Minor** replat shall have **Signature** lines for the City Manager and City Secretary to **Attest**.

Owner statement (if the applicant is not the owner) I HEREBY CERTIFY THAT THE APPLICANT LISTED ABOVE IS AN AGENT FOR ME IN THE MATTERS PERTAINING TO THIS PLAT/REPLAT APPLICATION.

Hector Garcia Jr.
Owner's Signature

[Signature]
Applicant's Signature

5/18/26
Date

Through Tax Year
2025

TAX CERTIFICATE

COPY

Certificate #
903525408

Issued By:

BURNET CENTRAL APPRAISAL DIST
223 S PIERCE
P O BOX 908
BURNET, TX 78611

Property Information

Property ID: 25115 Geo ID: 05720-0000-00358-000
Legal Acres: 0.0000
Legal Desc: S5720 KINGSWOOD (SHERWOOD SHORES) LOT 358
Situs: KINGSBEACH DRIVE GRANITE SHOALS, TX 78654
DBA:
Exemptions:

Owner ID: 243895 100.00%
GARCIA HECTOR JR
108 SEEDLING CT
LIBERTY HILL, TX 78642

For Entities

Value Information

BURNET COUNTY	Improvement HS:	0
CITY OF GRANITE SHOALS	Improvement NHS:	0
CO SPECIAL, ROAD & BRIDGE	Land HS:	0
MARBLE FALLS ISD	Land NHS:	4,500
WATER CONSERV DIST OF CENTRA	Productivity Market:	0
	Productivity Use:	0
	Assessed Value	4,500

Current/Delinquent Taxes

This is to certify that, after a careful check of the tax records of this office, the following delinquent taxes, penalties, interest and any known costs and expenses as provided by Tax Code §33.48, are due on the described property for the following taxing unit(s):

Year	Entity	Taxable	Tax Due	Disc./P&I	Attorney Fee	Total Due
Totals:			0.00	0.00	0.00	0.00

Outstanding Litigation Fees

Fee Date	Fee Description	Amount Due
05/18/2026	TAX CERTIFICATE	10.00
	Total Fees Due:	10.00
Effective Date: 05/18/2026	Total Due if paid by: 05/31/2026	10.00

Tax Certificate Issued for:	Taxes Paid in 2025
CITY OF GRANITE SHOALS	24.40
BURNET COUNTY	12.88
CO SPECIAL, ROAD & BRIDGE	2.07
MARBLE FALLS ISD	39.85
WATER CONSERV DIST OF CENTR	0.25

If applicable, the above-described property has/is receiving special appraisal based on its use, and additional rollback taxes may become due based on the provisions of the special appraisal (Comptroller Rule 9.3040) or property omitted from the appraisal roll as described under Tax Code Section 25.21 is not included in this certificate [Tax Code Section 31.08(b)].

Pursuant to Tax Code Section 31.08, if a person transfers property accompanied by a tax certificate that erroneously indicates that no delinquent taxes, penalties or interest are due a taxing unit on the property or that fails to include property because of its omission from an appraisal roll, the unit's lien on the property is extinguished and the purchaser of the property is absolved of liability to the unit for delinquent taxes, penalties or interest on the property or for taxes based on omitted property. The person who was liable for the tax for the year the tax was imposed or the property was omitted remains personally liable for the tax and for any penalties or interest.

A tax certificate issued through fraud or collusion is void.

This certificate does not clear abuse of granted exemptions as defined in Section 11.43 Paragraph(1) of the Texas Property Tax Code.

May Be Subject to Court Costs if Suit is Pending

Date of Issue: 05/18/2026
Requested By: WILLIS & ASSOCIATES SURVE
Fee Amount: 10.00
Reference #:

Page: 1

Signature of Authorized Officer of Collecting Office

Through Tax Year
2025

TAX CERTIFICATE

Certificate #
903525407

COPY

Issued By:

BURNET CENTRAL APPRAISAL DIST
223 S PIERCE
P O BOX 908
BURNET, TX 78611

Property Information

Property ID: 25138 Geo ID: 05720-0000-00381-000
Legal Acres: 0.0000
Legal Desc: S5720 KINGSWOOD (SHERWOOD SHORES) LOT 356,
357 & 379 - 381
Situs: 1302 KINGS FOREST DRIVE GRANITE SHOALS, TX 78611
DBA:
Exemptions:

Owner ID: 243895 100.00%
GARCIA HECTOR JR
108 SEEDLING CT
LIBERTY HILL, TX 78642

For Entities

BURNET COUNTY
CITY OF GRANITE SHOALS
CO SPECIAL, ROAD & BRIDGE
MARBLE FALLS ISD
WATER CONSERV DIST OF CENTRA

Value Information

Improvement HS:	12,857
Improvement NHS:	0
Land HS:	22,606
Land NHS:	0
Productivity Market:	0
Productivity Use:	0
Assessed Value	35,463

Current/Delinquent Taxes

This is to certify that, after a careful check of the tax records of this office, the following delinquent taxes, penalties, interest and any known costs and expenses as provided by Tax Code §33.48, are due on the described property for the following taxing unit(s):

Year	Entity	Taxable	Tax Due	Disc./P&I	Attorney Fee	Total Due
Totals:			0.00	0.00	0.00	0.00

Outstanding Litigation Fees

Fee Date	Fee Description	Amount Due
05/18/2026	TAX CERTIFICATE	10.00
	Total Fees Due:	10.00
Effective Date: 05/18/2026	Total Due if paid by: 05/31/2026	10.00

Tax Certificate Issued for:	Taxes Paid in 2025
CITY OF GRANITE SHOALS	192.35
BURNET COUNTY	101.53
CO SPECIAL, ROAD & BRIDGE	16.31
MARBLE FALLS ISD	314.02
WATER CONSERV DIST OF CENTR	1.95

If applicable, the above-described property has/is receiving special appraisal based on its use, and additional rollback taxes may become due based on the provisions of the special appraisal (Comptroller Rule 9.3040) or property omitted from the appraisal roll as described under Tax Code Section 25.21 is not included in this certificate [Tax Code Section 31.08(b)].

Pursuant to Tax Code Section 31.08, if a person transfers property accompanied by a tax certificate that erroneously indicates that no delinquent taxes, penalties or interest are due a taxing unit on the property or that fails to include property because of its omission from an appraisal roll, the unit's tax lien on the property is extinguished and the purchaser of the property is absolved of liability to the unit for delinquent taxes, penalties or interest on the property or for taxes based on omitted property. The person who was liable for the tax for the year the tax was imposed or the property was omitted remains personally liable for the tax and for any penalties or interest.

A tax certificate issued through fraud or collusion is void.

This certificate does not clear abuse of granted exemptions as defined in Section 11.43 Paragraph(1) of the Texas Property Tax Code.

May Be Subject to Court Costs if Suit is Pending

Date of Issue: 05/18/2026
Requested By: WILLIS & ASSOCIATES SURVE
Fee Amount: 10.00
Reference #:

Page: 1

Signature of Authorized Officer of Collecting Office



City Council STAFF REPORT

Subject: Discuss, consider, and take appropriate action regarding Ordinance 893 Amending Appendix B, Schedule of Fees and Charges, Section E, Permit Fees - Other, of the City of Granite Shoals Code of Ordinances regarding fees associated with coin-operated amusement machines.

Date: July 28, 2026

Submitted by: Becky Sims, Building & Development Specialist

Department: Planning and Development

Background:

In 2022, the City Council adopted a Coin-Operated Amusement Ordinance establishing regulations, policies, and procedures governing coin-operated amusement machine businesses operating within the City of Granite Shoals. As part of that ordinance, the City established an occupation tax fee to be assessed on each coin-operated amusement machine located within the city limits.

The City Council has the authority to regulate businesses operating within its jurisdiction and to establish reasonable fees necessary to administer and enforce local ordinances. Periodic review of the City's fee schedule is necessary to ensure fees remain consistent with current operational and administrative requirements.

Texas Occupations Code Chapter 2153 allows municipalities to impose a local occupation tax on coin-operated amusement machines that does not exceed $\frac{1}{4}$ of the state occupation tax which is \$60.00 annually per machine.

The proposed ordinance amends Appendix B, Schedule of Fees and Charges, Section E, Permit Fees - Other, to update and/or clarify the occupation tax fee applicable to coin-operated amusement machines in the amount of \$15.00.

Recommendation:

Staff recommends approval of Ordinance 893 amending Appendix B, Schedule of Fees and Charges, Section E, Permit Fees - Other, regarding occupation tax fees for coin-operated

amusement machines.

Fiscal Impact:

The municipal occupation tax provides a dedicated revenue source to help offset costs associated with inspections, code enforcement, and administration of the City's Coin-Operated Amusement Ordinance. . Based on the current state occupation tax of \$60 per machine, the maximum municipal occupation tax allowed is \$15 per machine annually. Actual revenue will vary based on the number of machines permitted to operate within the City.

Attachments:

1. Ordinance 893 Amending Permit Fees-Other- Amusement

ORDINANCE NO. 893

“Ordinance Amending Permit Fees-Other”

AN ORDINANCE OF THE CITY OF GRANITE SHOALS, TEXAS, PROVIDING FOR AMENDMENT OF APPENDIX B, SCHEDULE OF FEES AND CHARGES, SECTION E, PERMIT FEES-OTHER, OF THE CITY’S CODE OF ORDINANCES; AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; A SAVINGS CLAUSE; SEVERABILITY; REPEALER; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

WHEREAS, the City Council of the City of Granite Shoals, Texas (the “City”), seeks to promote the safe and orderly business practices and the appropriate use of property within its corporate limits; and

WHEREAS, the City Council adopted a Coin Operated Amusement Ordinance in 2022 that established policies and procedures for business owners; and

WHEREAS, the City Council established an occupation tax fee for each coin-operated amusement machine within the city of Granite Shoals; and

WHEREAS, the City recognizes its responsibility and authority to impose ordinances and controls that are necessary for the government of the City, its interest, welfare, and good order of the City as a body politic;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRANITE SHOALS, TEXAS, THAT:

SECTION I. FINDINGS OF FACT

All of the above premises are hereby found to be true and correct legislative and factual findings of the City of Granite Shoals and are hereby approved and incorporated into the body of this ordinance as if copied in their entirety.

SECTION II. AMENDMENT OF PREVIOUS ORDINANCE

This ordinance modifies select fees and charges, as listed in the Fee Schedule for the City, which is shown in Appendix B (Schedule of Fees and Charges), Section E (Permit Fees-Other) of the City of Granite Shoals Code of Ordinances, as stated in **Exhibit A** to this ordinance. The fees enumerated in **Exhibit A** are hereby adopted as the amended Section E of the Schedule of Fees and Charges of the City.

SECTION III. SAVINGS

The repeal of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the City under any section or provisions of any ordinances at the time of passage of this ordinance.

SECTION IV. SEVERABILITY

If any provision, section, sentence, clause or phrase of this ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Granite Shoals in adopting, and of the Mayor in approving this ordinance, that no portion thereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

SECTION V. REPEALER

The provisions of this ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein, provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent that such inconsistency is apparent. This ordinance shall not be construed to require or allow any act that is prohibited by any other ordinance.

SECTION VI. EFFECTIVE DATE

This ordinance shall take effect immediately from and after its passage and publication as may be required by governing law.

SECTION VII. NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

Passed and approved this 28th day of July 2026.

APPROVED:

Ron Munos, Mayor

ATTEST:

Dawn Wright, City Secretary

APPROVED AS TO FORM:

Joshua Katz, City Attorney

EXHIBIT A- (Only changes are in red)

E. Permit fees-Other

Special events	\$100.00
Special events - alcohol sales, possession, or consumption on premises	\$300.00
Special events deposit - refundable with full event cleanup	\$200.00
First-time peddlers permit, includes background check fee, per year	\$100.00 + \$10.00 per additional person
Renewal peddlers permit, includes background check fee, per year	\$50.00 + \$10.00 per additional person
Helipad, permanent	\$200.00
Helipad, annual renewal fee	\$100.00
Sexually oriented business license fee, annual fee is nonrefundable and not prorated	\$500.00
Sexually oriented business individual employee license application fee, nonrefundable and not prorated	\$75.00
Fee for license application for tattoo business, nonrefundable and not prorated	\$100.00
Fee for annual renewal of tattoo business license, nonrefundable and not prorated	\$100.00
Occupation Tax imposed for each coin-operated amusement machine within the city. (The city may seal a coin-operated amusement machine if tax imposed is not paid)	\$15.00
The fee imposed to release each sealed coin-operated machine.	\$5.00



City Council STAFF REPORT

Subject: Discussion and possible action to consider approval, denial or approval with modifications regarding a Final Replat of Lots 356, 357, 358, 379, 380, and 381, Sherwood Shores II, Kingwood Section, Burnet County, Texas, commonly known as 1302 Kingsforest Drive, creating Lot 356-A.

Date: July 28, 2026

Submitted by: Becky Sims, Building & Development Specialist

Department: Planning and Development

Background:

Mr. Garcia Jr. has submitted an application requesting approval of a Final Replat to combine six existing platted lots, identified as Lots 356, 357, 358, 379, 380, and 381 of Sherwood Shores II, Kingwood Section, into a single lot to be known as Lot 356-A.

The purpose of the replat is to consolidate the lots into one tract under a single legal description. The proposed replat does not create any additional lots and does not alter the existing use of the property.

Pedernales Electric Cooperative (PEC) has reviewed the request and has released the utility easements located along the interior lot lines being eliminated through the replat process. However, the City of Granite Shoals has determined that the existing utility easement cannot be released because a primary water transmission line is located within the easement area. As a result, the existing 10-foot utility easement will remain in place and be reflected on the final replat.

The property owner has been notified of this requirement and acknowledges that the utility easement will remain and will not be vacated.

The Planning & Zoning Commission did review the replat request and recommended approval at the Planning and Zoning meeting held on July 7, 2026.

Recommendation:

Staff recommends approval of the Final Replat of Lots 356, 357, 358, 379, 380, and 381, Sherwood Shores II, Kingwood Section, Burnet County, Texas, creating Lot 356-A, subject to the

retention of the existing 10-foot utility easement containing the City's main water line.

Fiscal Impact:

N/A

Attachments:

None



City Council STAFF REPORT

Subject: Discuss, consider, and take appropriate action to designate Michelle Jewett as the Local Rabies Control officer for the City.

Date: July 28, 2026

Submitted by: John Ortis, Chief of Police

Department: Police

Background:

Animal Control Officer, Michelle Jewett, has completed the required certification to be designated as the Local Rabies Control Authority for the purposes of the Texas DSHS Rabies Control Act of 1981, as noted in City Ordinance § 4-4.

§ 4-4 Local health authority. For purposes of the Rabies Control Act of 1981, V.T.C.A., Health and Safety Code ch. 826, as amended, the animal control officer of the city is designated as the local health authority.

Recommendation:

Designating the Animal Control Officer as the Local Rabies Control Authority (LRCA) will streamline the rabies testing process by establishing a direct working relationship with the testing laboratory and serving as the primary point of contact for receiving laboratory results. This designation will improve communication with the public by allowing test results to be relayed more efficiently and will provide a single point of contact with the Texas Department of State Health Services (DSHS) for rabies-related matters.

City staff recommends that the City Council designate Michelle Jewett, Animal Control Officer, as the Local Rabies Control Authority for the City of Granite Shoals.

Fiscal Impact:

The Animal Control Officer (ACO) will perform all decapitation procedures in-house, eliminating the need to outsource this service. The cost of outsourced decapitation typically ranges from \$75 to \$150 per animal. The only anticipated expense will be the supplies required to perform

the decapitation procedures, which are generally less costly than outsourcing the service.

Attachments:

None



City Council STAFF REPORT

Subject: Consideration and possible action to authorize the City Manager to negotiate and execute an agreement with Brooks Watson & Co. for independent audit services.

Date: July 28, 2026

Background

The City of Granite Shoals issued Request for Qualifications No. 2026-01 IAS to solicit qualified certified public accounting firms to perform the City's annual independent financial audits and related financial reporting services. The RFQ was issued on June 15, 2026, and established a proposal submission deadline of July 10, 2026, at 12:00 p.m.

The procurement process was completed in accordance with the schedule included in the RFQ. The established schedule provided for the review and shortlisting of qualifications from July 13 through July 15, 2026, the opening of the top-ranked firm's fee proposal on July 17, 2026, a Selection Committee recommendation on July 21, 2026, and consideration of the award by the City Council on July 28, 2026.

The Selection Committee consisted of:

- Sarah Novo, City Manager
- Tim Campbell, Assistant City Manager
- Dawn Wright, City Secretary

The City received one responsive statement of qualifications by the submission deadline. The City also received one email from another firm advising that it would not be submitting a response. No other proposals, comments, questions, or responses were received.

The Selection Committee reviewed the responsive submission based on the qualifications and evaluation criteria established in the RFQ, including governmental auditing experience, engagement-team qualifications, audit methodology, comparable engagements, references, and the reasonableness of the proposed fees. The RFQ required selection to be based primarily on demonstrated competence and qualifications, with fees evaluated following the qualifications review.

The responsive firm is the same independent audit firm that has provided audit services to the City for approximately nine years. Based on its qualifications, experience with municipal auditing, familiarity with the City's financial operations, and proposed fee schedule, the Selection Committee determined that the firm is qualified to continue providing the requested services.

Fiscal Impact

The proposed fee schedule is consistent with the amount historically budgeted by the City for independent audit services. The proposal includes an annual increase of approximately \$1,000 per year over the proposed five-year term.

Funding for the annual audit will be included in the applicable fiscal-year budget. Any optional renewal periods or additional services will remain subject to available appropriations and the terms of the final agreement.

Recommendation

Staff recommends that the City Council authorize the City Manager to negotiate and execute an agreement with Brooks Watson & Co. for independent audit services, subject to final contract review and approval as to form by the City Attorney.

Proposed Motion

"I move to authorize the City Manager to negotiate and execute an agreement with Brooks Watson & Co. for independent audit services in accordance with RFQ No. 2026-01 IAS and the firm's submitted qualifications and fee proposal, subject to final review and approval as to form by the City Attorney."



City Council STAFF REPORT

Subject: Consideration of a Resolution designating authorized officials to act on behalf of the City of Granite Shoals in matters related to the Texas Parks and Wildlife Department (TPWD) Local Park Grant Program; certifying the City's eligibility to receive grant funding; confirming the availability of required matching funds; and dedicating the proposed project site for permanent public park and recreational use.

Background: The Texas Parks and Wildlife Department administers the Local Park Grant Program, which provides matching grants to local governments for the acquisition, development, renovation, and accessibility improvements of public park facilities throughout Texas. The program is intended to assist communities in meeting recreational needs and enhancing public access to quality park and outdoor recreation opportunities.

The City applied for the Texas Parks and Wildlife Department Local Park Grant Program in 2025. While the application was not selected for funding, it scored competitively. Following the review process, members of the Texas Parks and Wildlife grant committee expressed strong interest in the proposed improvements to Quarry Park and the Proton Amphitheater project and encouraged the City to resubmit its application during the next funding cycle.

To strengthen the application and improve its competitiveness, City staff have been working closely with the MRB Group to refine the project scope, enhance supporting documentation, and improve overall grant submittal materials. These efforts are intended to better demonstrate the community benefits, recreational value, and long-term impact of the proposed park improvements.

As part of the grant application process, TPWD requires applicants to adopt a resolution authorizing participation in the program. The resolution must identify the officials authorized to represent the City throughout the application and project administration process, certify eligibility for funding, confirm the availability of matching funds, and dedicate the project site to permanent public park and recreational use.

Approval of the resolution is a mandatory component of the grant application package and demonstrates the City's commitment to complying with all grant requirements.

Recommendation: Staff recommends approval of the resolution authorizing participation in the Texas Parks and Wildlife Department Local Park Grant Program and designating authorized representatives to act on behalf of the City.

Fiscal Impact: The Local Park Grant Program requires a local matching contribution from the applicant. The proposed resolution certifies that the City's required match is available and will be committed should

grant funding be awarded. The grant award is anticipated to provide up to \$750,000 and requires a corresponding local match of \$750,000, for a total project value of up to \$1.5 million. The local match may be satisfied through a combination of direct financial contributions and eligible in-kind services or resources, subject to the final grant requirements.

The City's match will consist of a combination of budgeted local funds, donations and eligible in-kind contributions. In-kind donations may include professional services, engineering and design assistance, volunteer labor, donated materials, equipment usage, and other eligible contributions that directly support project implementation. Utilizing in-kind donations helps maximize local resources, demonstrates strong community support for the project, and reduces the City's direct financial obligation while satisfying grant match requirements.

Grant funding and matching amounts will be finalized as part of the application package and project budget. By leveraging both City funds and in-kind contributions, the project will be more competitive and allow the City to maximize available state funding for improvements to Quarry Park and the Proton Amphitheater. If the grant is awarded, staff will return to the City Council with a proposed funding and in-kind contribution plan for consideration and approval before any financial commitments are made.

RESOLUTION NO. 723
LOCAL PARK GRANT PROGRAM
Resolution Authorizing Application

A resolution of the City of Granite Shoals as hereinafter referred to as “Applicant,” designating certain officials as being responsible for, acting for, and on behalf of the Applicant in dealing with the Texas Parks and Wildlife Department, hereinafter referred to as the “Department,” for the purpose of participating in the Local Park Grant Program, hereinafter referred to as the “Program”; certifying that the Applicant is eligible to receive program assistance; certifying that the Applicant matching share is readily available; and dedicating the proposed site for permanent public park and recreational uses.

WHEREAS, the Applicant is fully eligible to receive assistance under the Program; and

WHEREAS, the Applicant is desirous of authorizing an official to represent and act for the Applicant in dealing with the Department concerning the Program;

SECTION 1: That the Applicant hereby certifies that they are eligible to receive assistance under the Program, and that notice of the application has been posted according to local public hearing requirements.

SECTION 2: That the Applicant hereby certifies that the matching share for this application is readily available at this time.

SECTION 3: That the Applicant hereby authorizes and directs the City Manager to act for the Applicant in dealing with the Department for the purposes of the Program, and that Sarah Novo is hereby officially designated as the representative in this regard.

SECTION 4: The Applicant hereby specifically authorizes the official to make application to the Department concerning the site to be known as City Park in the City of Granite Shoals or use as a park site and is hereby dedicated for public park and recreation purposes in perpetuity. Projects with federal monies may have differing requirements.

Introduced, read and passed by an affirmative vote of the “Applicant” on this 28th day of July, 2026.

Ron Munos, Mayor

ATTEST:

Dawn Wright, City Secretary



City Council STAFF REPORT

Subject: Discuss, consider and take possible action to Approve Resolution 724 Authorizing purchase of Surety Bonds for Municipal Officers and Employees Who Receive or Disburse City Funds

Date: July 28, 2026

Background:

The City's Code of Ordinances requires that certain municipal officers and employees be bonded when their duties include receiving or disbursing City funds. These bonds protect the City against financial loss resulting from the dishonest or unlawful acts of covered individuals while performing their official duties.

Section 3.17 of the City Code provides:

"The City Council shall require bonds of all municipal officers and employees who receive or pay out any monies of the City. The amount of the bonds shall be determined by the City Council, and the cost shall be borne by the City."

In order to comply with this ordinance, the City Council should periodically authorize the required bonds and establish the applicable bond amounts for covered positions.

Discussion

The following positions routinely receive, process, handle, account for, or disburse City funds as part of their assigned duties and therefore require bonding pursuant to Ordinance Section 3.17:

City Manager

Assistant City Manager

Accountant(s)

City Secretary

Utility Billing Clerk(s)/Cashier(s)

Accounts Payable/Payroll Personnel

Municipal Court Clerk(s)

Any other employee whose assigned duties include receiving or disbursing City funds

Staff recommends that the City continue to satisfy this requirement through the City's existing fidelity/surety bonding program, or by obtaining any additional bonds necessary to ensure all applicable officers and employees are adequately covered.

The premiums for the required bonds will be paid by the City as required by Ordinance Section 3.17.

Recommendation:

Authorize the required surety bonds for municipal officers and employees who receive or pay out City funds, establish the bond amounts as recommended by staff, and authorize the City Manager to obtain and maintain the required bonds with the premiums paid by the City in accordance with Ordinance No. 3.17.

Fiscal Impact

The cost of the required bonds is included within, or will be funded through, the City's insurance and risk management budget. Any additional premium required to ensure compliance with the ordinance is anticipated to be minimal.

Legal Authority

City of Granite Shoals Code of Ordinances, Section 3.17 – Bond, provides:

"The City Council shall require bonds of all municipal officers and employees who receive or pay out any monies of the City. The amount of the bonds shall be determined by the City Council, and the cost shall be borne by the City."

Proposed Motion

"I move to authorize the required surety bonds for all municipal officers and employees who receive or disburse City funds pursuant to Section 3.17 of the City Code, establish the bond amounts as recommended by staff, authorize the City Manager to obtain and maintain the required bonds, and authorize payment of the associated premiums by the City."



City Council STAFF REPORT

Subject: Discussion and possible action to approve a Resolution in support of the City of Granite Shoals applying for a Water Supply and Infrastructure Grant administered through the Texas Water Development Board.

Background: The Texas Water Development Board administers grant and financial assistance programs that support water system improvements and infrastructure projects for eligible communities. The Water Supply and Infrastructure Grant Program provides funding opportunities for projects that improve water distribution, storage capacity, system reliability, and public health and safety.

The City has identified critical water infrastructure needs, particularly on the east side of town south of Kingswood to Hillwood Drive. Existing water lines in this area range from approximately ½-inch to 2-inch diameter and are inadequate to meet current and future service demands. In addition, the area lacks adequate fire protection due to limited water distribution capacity and the absence of sufficient fire hydrants.

To address these deficiencies, the proposed project may include:

- Upsizing existing water lines to a minimum of 6 inches in diameter.
- Improvements to/or construction of a new elevated storage tank to better serve the area.
- Installation of new fire hydrants to enhance fire protection capabilities.
- Other related water system improvements consistent with TWDB program requirements.

The City has retained Tom Brown of MRB Group to assist with the preparation and submission of the grant application and to provide technical and administrative support throughout the application process.

Recommendation: Staff recommend that the City Council approve the attached resolution authorizing the submission of an application to the Texas Water Development Board (TWDB) Water Supply and Infrastructure Grant Program and authorizing the City Manager to execute all necessary documents associated with the application.

Fiscal Impact: Approval of the resolution authorizes submission of a grant application and does not obligate the City to expend funds beyond those necessary for application preparation and administration. There are no matching fund requirements with this grant. If awarded, staff will return to the City Council with any grant agreements, and project implementation requirements for consideration and approval.

Application Filing and Authorized Representative Resolution

A RESOLUTION by the _____ of the _____ requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith.

BE IT RESOLVED BY THE _____ OF THE _____:

SECTION 1: That an application is hereby approved and authorized to be filed with the Texas Water Development Board seeking financial assistance in an amount not to exceed \$_____ to provide for the costs of _____.

SECTION 2: That _____ be and is hereby designated the authorized representative of the _____ for purposes of furnishing such information and executing such documents as may be required in connection with the preparation and filing of such application for financial assistance and the rules of the Texas Water Development Board.

SECTION 3: That the following firms and individuals are hereby authorized and directed to aid and assist in the preparation and submission of such application and appear on behalf of and represent the _____ before any hearing held by the Texas Water Development Board on such application, to wit:

Financial Advisor: _____

Engineer: _____

Bond Counsel: _____

PASSED AND APPROVED, this the _____ day of _____, 20_____.

ATTEST: _____

By: _____

(Seal)