



**NOTICE OF AGENDA
GRANITE SHOALS AIRPORT ADVISORY COMMITTEE
REGULAR MEETING**

THURSDAY, AUGUST 6, 2026 AT 3:00 PM

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

AGENDA

1. Call to Order/ Roll Call/ Welcome

2. Citizen Comments

3. Consent Agenda

3.a. Discuss and consider approval of meeting minutes from July 9, 2026.

4. Action Items

4.a. Discuss, consider, and take appropriate action on RC event planning and local RC contacts.

4.b. Discuss, consider, and take appropriate action on removal of obsolete equipment from airport property.

4.c. Discuss, consider, and take appropriate action regarding costs and instillation of the electrical, plumbing, and sewer phases inside the AOB.

4.d. Discuss, consider, and take appropriate action regarding hangar lease contract progress and property research.

4.e. Discuss, consider, and take appropriate action regarding the planning of a signage installation workday.

4.f. Discuss, consider, and take appropriate action regarding granite block signage identification at the airport.

4.g. Discuss, consider, and take appropriate action regarding applications or recruitment of new committee members.

5. Future Agenda Items

5.a. The next meeting is scheduled for September 3rd at 3pm.

6. Adjournment

CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing agenda has been posted on both the indoor bulletin board and outdoor notice board of Granite Shoals City Hall on or before the 31st day of July 2026. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.

Dawn Wright, City Secretary



**This Notice and Meeting Agenda, and the Agenda Packet, are posted online
at www.graniteshoals.org**



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GRANITE SHOALS AIRPORT ADVISORY COMMITTEE
REGULAR MEETING**

THURSDAY, JULY 9, 2026 AT 3:00 PM

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

MINUTES

1. Call to Order/ Roll Call/ Welcome

- The meeting was called to order at 3:05 PM.

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- Moved by Steve Zbranek; seconded by Steve Smith to excuse the absence of Mark Fessler.
 - Motion Passed: 4 - 0
 - Voting For: Clive Jackson, Robin Ruff, Steve Zbranek, Steve Smith
 - Voting Against: None
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- Chair Ruff shared the resignation letter of Youth Committee Member Amaris Mitchell-Ochoa, received July 2, 2026.

2. Citizen Comments

Steve Layton — Spoke to the committee about a Seaplane Base Proposal & Discussion.

- He stated that Texas is #1 in the lower 48 for inland water square mileage, trailing only Alaska.
- Only 3 active seaplane bases in Texas; a large untapped potential exists, especially for a Central Texas location as a refueling stop for cross-state traffic.

3. Consent Agenda

3.a. Discuss and consider approval of meeting minutes from June 4, 2026.

- Moved by Clive Jackson; seconded by Steve Smith to accept the minutes from June 4, 2026.
- Motion Passed: 4 - 0

- Voting For: Clive Jackson, Robin Ruff, Steve Zbranek, Steve Smith
- Voting Against: None

4. Report on Previous Business

4.a. Receive updates on hangar lease contract progress and property research.

- The discussion was tabled due to the absence of Chief Campbell and Mark Fessler.

4.b. Update on the status of non-residents serving on the committee.

- The city charter restricts committee membership to residents.
- Changing this requires charter review by a specific committee, city council approval, and public voter approval.

4.c. Hear report on RC event planning and local RC contacts.

- Further information needs to be gathered before consideration of this event.

4.d. Confirm removal of obsolete equipment from airport property.

- The city is working on removing old gas tanks and other obsolete equipment from airport property.
- Salvage or sale for scrap is to be considered.

4.e. Discuss contacts regarding MFHS fall aviation career days/ aviation career field trip.

- Contact lost due to Amari's resignation; plan to reconnect with the principal after school resumes.
- Item tabled.

5. Action Items

5.a. Discuss, consider, and take appropriate action to appoint a committee vice chair and secretary.

- Moved by Clive Jackson; seconded by Steve Zbranek to nominate Steve Smith as Vice Chair of the Airport Advisory Committee.
 - Motion Passed: 4 - 0
 - Voting For: Clive Jackson, Robin Ruff, Steve Zbranek, Steve Smith
 - Voting Against: None
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- The Committee will not appoint a secretary position at this time.

5.b. Discuss, consider, and take appropriate action regarding costs and instillation of the electrical, plumbing, and sewer phases inside the AOB.

The committee discussed progress on obtaining bids for the project.

- Electrical: The initial contractor was non-responsive. The committee will seek additional bids, including contacting Iron Horse and other local contractors recommended by committee members.
- Plumbing/Sewer: The committee is seeking bids from local plumbers interested in small side projects.
- Committee Action: Members volunteered to contact potential contractors and assist with obtaining bids.
- Budget: The committee hopes to obtain electrical bids in the range of \$2,500.
- No action taken.

5.c. Discuss, consider, and take appropriate action regarding expenditures and allocations of the FY26 budget.

Chairman Ruff submitted a budget request for \$10,000 for FY27:

- \$8,000 for finish-out (drywall, insulation, flooring)
- \$2,000 for marketing

6. Future Agenda Items

- Hangar lease/building update
- RC event/contact update
- Equipment removal update
- AOB utility bid update
- Board member recruitment updates

- Budget allocation review and discussion

6.a.

- Next meeting is scheduled for August 6 at 3:00 pm. All agenda items must be submitted by July 30th.

7. Adjournment

With no further business or discussion, the meeting was adjourned at 3:52 PM.

CERTIFICATION

I hereby certify that the above minutes are true and correct from the Airport Advisory Committee meeting of July 9, 2026.

Robin Ruff - Chair

Meeting minutes may be prepared using audio recordings, transcription software, or other administrative tools. Draft minutes are reviewed by staff and approved by the governing body before becoming the official record.