NOTICE OF AGENDA

GRANITE SHOALS AIRPORT ADVISORY COMMITTEE

REGULAR MEETING

THURSDAY, JUNE 4, 2026 AT 3:00 PM

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 ● www.graniteshoals.org

MINUTES

1. Call to Order/ Roll Call/ Welcome

The meeting was called to order at 3:00 PM.
Moved by Steve Zbranek; seconded by Mark Fessler to excuse the absence of Clive Jackson.
Motion Passed: 4 - 0
Voting For: Robin Ruff, Steve Zbranek, Mark Fessler, Steve Smith

2. Citizen Comments

No citizen comments.

3. Consent Agenda

3.a. Discuss and consider approval of meeting minutes from May 14, 2026.

Moved by Steve Zbranek; seconded by Mark Fessler to approve the minutes from May 14, 2026.
Motion Passed: 4 - 0
Voting For: Robin Ruff, Steve Zbranek, Mark Fessler, Steve Smith

4. Report on Previous Business

4.a. Ground lease/hanger progress review.

Tim Campbell & Mark Fessler are leading a subgroup to revise the original city attorney-prepared contract for hangar ground leases.

4.b. Discuss contacts regarding MFHS fall aviation career days/ aviation career field trip.

Item tabled.

4.c. Updates on action items from the meeting on May 14, 2026.

1. Clive Jackson: Investigate and report on steps to update FAA and government aviation charts with tie-down information.
2. Mark Fessler & Robin Ruff: Compile bullet points for desired ground lease terms; coordinate with City staff.
3. Mark Fessler: Reach out to local RC pilots for a potential RC aircraft event at the airport.
4. Robin Ruff: Request sand from the City for helipad edge repairs.
5. Committee: Collect a list of specific budget requests for the upcoming City budget process and submit to the City Secretary.
6. Committee: Continue searching for candidates (including youth) for open committee positions.

- Discussions regarding the upkeep of the airstrip and emphasis on first impressions.
- There are still two vacancies; the City Council is reviewing committee composition requirements.
- Mark to reach out to local RC (remote control) pilots, specifically a resident involved with Kingsland RC airshows.
  Committee agreed Mark should take over contact; the possibility of a model airplane event/show was discussed.
- Committee agrees to maintain the status quo for the helipad at this time.
- The committee prefers to continue operating within past budget requests, with no major increase for FY2027.
- $10,000 annual budget for FY2026; approx. $6,800 remaining through September 2026.

5. Action Items

5.a. Discuss, consider, and take appropriate action to appoint a committee vice chair and secretary.

Secretary and vice chair positions are deferred until vacancies are filled. No action was taken.

5.b. Discuss, consider, and take appropriate action regarding costs and instillation of the electrical, plumbing, and sewer phases inside the AOB.

Item tabled.

5.c. Discuss, consider, and take appropriate action regarding material replacement and/or enhancement around the helipad.

No action was taken.

6. Future Agenda Items

- Receive updates on hangar lease contract progress and property research.
- Hear report on RC event planning and local RC contacts.
- Review budget submission and discuss FY2027 budget/planning.
- Get results of airport runway assessment/feasibility of turf improvements.
- Continue progress on Committee member recruitment and officer elections as rules are finalized.
- Monitor progress on pilot lounge facility build-out.
- Confirm removal of obsolete equipment from airport property.

7. Adjournment

With no further business or discussion, the meeting was adjourned at 4:07 PM.

CERTIFICATION

I hereby certify that the above minutes are true and correct from the Airport Advisory Committee meeting of June 4, 2026.

Robin Ruff - Chair ________________________________