



**NOTICE OF AGENDA
GRANITE SHOALS WILDLIFE ADVISORY COMMITTEE
REGULAR MEETING**

MONDAY, JULY 7, 2025 AT 6:00 PM

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

AGENDA

1. Call to Order/ Roll Call/ Welcome

2. Citizen Comments

3. Consent Agenda

3.a. Discuss and consider approval of meeting minutes from June 2, 2025.

4. Discussion Items and Updates

4.a. Demonstration of harvester scheduling software and discussion of administration.

4.b. Discuss WAC facility to include update with PD and Streets and key access.

5. Action Items

5.a. Discuss, consider and take appropriate action regarding changes to the WAC membership.

5.b. Discuss, consider and take appropriate action regarding the "Adult Learn to Hunt Program".

5.c. Discuss, consider and take appropriate action regarding the harvester outreach program and the requirement for a background check.

5.d. Discuss, consider and take appropriate action regarding property owner outreach program.

5.e. Discuss, consider and take appropriate action regarding the calendar of events 2025 including test and equipment set up dates.

5.f. Discuss, consider and take appropriate action regarding informal workshops to construct stands and relocate equipment to harvest sites.

5.g. Discuss, consider and take appropriate action regarding harvest sites to include plans to survey the sites.

5.h. Discuss, consider and take appropriate action regarding setting up a practice site.

5.i. Discuss, consider and take appropriate action regarding equipment replacement and procurement to include cameras.

- 5.j. Discuss, consider and take appropriate action regarding deer processing and constructing a wall.

6. Future Agenda Items

7. Adjournment

CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing agenda has been posted on both the indoor bulletin board and outdoor notice board of Granite Shoals City Hall on or before 6:00 PM on the 3rd day of July, 2025. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.

Dawn Wright, City Secretary



This Notice and Meeting Agenda, and the Agenda Packet, are posted online at www.graniteshoals.org



**NOTICE OF AGENDA
GRANITE SHOALS WILDLIFE ADVISORY
COMMITTEE
REGULAR MEETING
MONDAY, JUNE 2, 2025 AT 6:00 PM**

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

MINUTES

1. Call to Order/ Roll Call/ Welcome

- The meeting was called to order at 6:00pm by Peter Hutnick.
- Moved by Jeff Herzog; seconded by Brad Hammel to excuse the absence of Westin York.

Motion Passed: 9 - 0

Voting For: Mark Henshaw, James Matula, Peter Hutnick, Thomas Moore, Brad Hammel, Keith Rogers, David Nobles, Jeff Herzog, Scott Morgan.

Voting Against: None

2. Citizen Comments

- None

3. Consent Agenda

3.a. Discuss and consider approval of meeting minutes from May 5, 2025

- Moved by Mark Henshaw; seconded by Brad Hammel to approve meeting minutes from May 5, 2025.

Motion Passed: 9 - 0

Voting For: Mark Henshaw, James Matula, Peter Hutnick, Thomas Moore, Brad Hammel, Keith Rogers, David Nobles, Jeff Herzog, Scott Morgan.

Voting Against: None

4. Discussion Items and Updates:

4.a. Announcements:

- Currently, 28 harvester applications have been received.
- Harvester Checklist posted on the City web page~(<https://www.graniteshoals.org/about-us/commissions-committees-and->

groups/wildlife)

- Peter Hutnick welcomed visitors. He stated that twenty-eight harvester applications have been received to date, and are now undergoing the background check process. Peter suggested anyone else interested should apply on the City website. The Harvester Checklist is now posted on the website.

4.b. Demonstration of harvester scheduling software and discussion of administration.

- Scheduling software (simplybook.me) demonstration by Keith Rogers. He explained that the mobile app is client-driven. It allows access by several administrators and provides reservation capabilities directly from our phones. Keith plotted latitude/longitude coordinates for most of the WAC Harvest locations but explained that the specifics of each site would be uniquely modified as needed. Peter, and the committee, thanked Keith for managing the scheduling software solution. Peter and Brian Edwards will arrange a presentation date for the City Council meeting.

4.c. Discuss WAC facility to include update with PD and Streets and key access.

- Committee facility and keys: Peter Hutnick will request additional keys as needed. Also, Captain Talifiaro described a type of mobile fence divider/barrier which would obstruct entry to the building's interior.

5. Action Items

5.a. Discuss, consider and take appropriate action regarding changes to the WAC membership.

- Peter Hutnick recommends that Westin York continue as the new alternate committee member. He and Brian Edwards will announce the opening of a new Youth Advisory committee member in the next school year.
- Moved by Brad Hammel; seconded by Mark Henshaw to recommend to Council the appointment of Westin York as an alternate committee member.

Motion Passed: 9 - 0

Voting For: Mark Henshaw, James Matula, Peter Hutnick, Thomas Moore, Brad

Hammel, Keith Rogers, David Nobles, Jeff Herzog, Scott Morgan.
Voting Against: None

5.b. Discuss, consider and take appropriate action regarding the "Adult Learn to Hunt Program".

- Keith Rogers reminded the committee of the July 1st application deadline.
- Tabled to the next meeting.

5.c. Discuss, consider, and take appropriate action regarding LMA and LMDP membership, including for landowners.

- Peter Hutnick announced that our Managed Lands Deer program permit has been paid. The cost for the Texas Parks and Wildlife Department program was \$300.00. Private property owners still have options. Peter suggested anyone else interested should apply on the City website.
- No action taken.

5.d. Discuss, consider and take appropriate action regarding the calendar of events 2025.

- Peter Hutnick announced several upcoming site workshop dates.

The Sunday workshops include: August 10th, August 17, August 24th.

- No action taken.

5.e. Discuss, consider and take appropriate action regarding harvest sites to include plans to survey the sites.

- No action taken. Tabled for next meeting.

5.f. Discuss, consider and take appropriate action regarding harvester outreach program to include any charge to become a harvester.

- Twenty-eight harvester applications have been received to date, and are now undergoing the background check process. He suggested anyone else interested should apply on the City website.
- No action taken.

5.g. Discuss, consider and take appropriate action regarding equipment replacement and

procurement to include equipment "proposal" from Todd Holland and cameras.

- Discussion regarding the replacement and procurement of equipment.
- Jeff Herzog recapped our current budget totals and recommends purchasing five(5) additional deer feeders.
- Moved by David Nobles; seconded by Mark Henshaw to purchase five(5) additional deer feeders at a price not to exceed \$1000.00.

Motion Passed: 9 - 0

Voting For: Mark Henshaw, James Matula, Peter Hutnick, Thomas Moore, Brad Hammel, Keith Rogers, David Nobles, Jeff Herzog, Scott Morgan.

Voting Against: None

5.h. Discuss, consider and take appropriate action regarding deer processing.

- Keith Rogers explained that his contact at The Helping Center is still willing to work on our program.
- Tabled to the next meeting.

5.i. Discuss, consider and take appropriate action regarding setting up a practice site.

- Peter Hutnick asked for volunteers to prepare the qualifying course on June 14th. He also announced harvester qualification exercises will begin on June 28th from 10:00a-1:00p. Additional dates may include the last Saturday in June, July and August.
- No action taken.

5.j. Discuss, consider and take appropriate action regarding informal workshops to construct stands and relocate equipment to harvest sites.

- Peter Hutnick announced several upcoming site workshop dates, including August 2nd, August 30th, September 6th, and September 20th. Time to be determined.
- No action taken.

5.k. Discuss, consider and take appropriate action regarding property owner outreach program.

- Discussions suggested anyone else interested should apply on the City website.
- No action taken.

5.1. Discuss, consider and take appropriate action regarding budgeted proposal for FY2026.

- Keith Rogers advocated for additional funds to be used toward processing.
- Moved by Keith Rogers; seconded by Thomas Moore to approve the upcoming Budget request of \$15,000 for the 2025-2026 fiscal year.

Motion Passed: 7 - 2

Voting For: Peter Hutnick, Thomas Moore, Brad Hammel, Keith Rogers, David Nobles, Jeff Herzog, Scott Morgan

Voting Against: Mark Henshaw, James Matula

6. Future Agenda Items

- Surveying sites.
- Testing dates.
- Setting up a practice site.
- Alternate committee members.
- Adult Learn to Hunt program.
- Scheduling software demonstration.
- Discussion to include cameras.
- Deer processing and constructing a wall.
- Informal workshops to construct stands and relocate equipment to harvest sites.

7. Adjournment

- There being no other business Peter Hutnick adjourned the meeting at 7:56pm.

CERTIFICATION

I hereby certify that the above minutes are true and correct from the Wildlife Advisory Committee meeting of June 2, 2025.

Peter Hutnick, Chair _____



STEVEN C. McCRAW
DIRECTOR
WALT GOODSON
FREEMAN F. MARTIN
JASON C. TAYLOR
DEPUTY DIRECTORS

TEXAS DEPARTMENT OF PUBLIC SAFETY

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www.dps.texas.gov



STEVEN P. MACH, CHAIRMAN
NELDA L. BLAIR
DAN HORD III
LARRY B. LONG
STEVE H. STODGHILL

REQUEST FOR PUBLIC CRIMINAL HISTORY DATA

As required by Texas Government Code, Section 411.135, the record information provided in response to this request reflects only information on file that is "criminal history record information maintained by the Department that relates to the conviction of or a grant of deferred adjudication to a person for any criminal offense, including arrest information that relates to the conviction or grant of deferred adjudication." The response reflects only that data in the computerized criminal history file, as submitted by the reporting agencies to the Department of Public Safety and authorized for release to the public on the date of the request.

Any matches supplied in response to this request are derived from a name-based search using only the identifiers submitted by the requester. The Department of Public Safety in no way guarantees that record information provided in response to this request is for the person named in the request. The requester must use extreme caution in attributing record information to a specific person. In addition, if "No Record" is found based upon the identifiers submitted, the Department of Public Safety in no way guarantees that the person does not have a record under different identifiers.

If the identifiers submitted match less than fifteen records on file, the data for all those records will be supplied. If the identifiers submitted match more than fifteen records on file, you will be asked to provide more specific information to limit the number of possible matches. Persons requiring a fingerprint-based search may find instructions on how to complete that request by visiting the Crime Records website at http://www.dps.texas.gov/administration/crime_records/pages/index.htm.

Complete the form below to request criminal history information available to the public under authority of Texas Government Code, Section 411.135. The fee for each search is \$10.00 payable by check or U.S. money order to the "Texas Department of Public Safety." If you have any questions, please call (512) 424-2474 option 2.

REQUEST FOR PUBLIC CRIMINAL HISTORY DATA

I request the criminal history data available to the public under Texas Government Code, 411.135, on the following person:

Name: _____
 Last **First** **Middle**

Sex: _____ Race: _____ Date of Birth: _____

Certified Copy Needed: ☐ Yes or ☐ No

Please mail results to:

Name: _____

Address: _____

City, State Zip

Mail this request form and \$10.00 payment to:

Texas Department of Public Safety
Crime Records Division
P.O. Box 15999
Austin, Texas 78761



City of Granite Shoals – Wildlife Advisory Committee

LANDOWNER PERMISSION FORM

Name of Property Owner _____

Lot Address or Parcel Number(s) (the “Premises”):

This Landowner Permission Form (referred to as “Permission” hereafter) is entered into as of the _____ day of _____, 20____ between _____ (hereinafter referred to as “Lessor”) and the Wildlife Advisory Committee of the City of Granite Shoals, Texas (the “WAC”). Subject to the terms and conditions set forth in this Agreement, Lessor does hereby grant to WAC the exclusive right to access and hunt on the Premises described above using only methods permitted by the City’s deer management program.

By this Permission, the WAC and its members shall be entitled to kill and remove, or remove, from the Premises buck deer and doe deer pursuant to the deer management program adopted by the City Council of Granite Shoals, Texas and implemented by the WAC. All animals harvested shall be removed and cleaned or disposed of offsite.

The WAC has permission to (check below):

- _____ Access my property to retrieve deer harvested by WAC members
_____ Set up a harvesting site on the Premises.

The WAC and its members shall at all times obey all state and federal laws and regulations and observe the rules of safe bow handling and usage.

The WAC and its members will contact Lessor in advance of conducting any hunting activities on the Premises, and will exercise proper care of the Premises while doing so. The WAC may erect deer blinds and put up tree stands on the Premises, but not in a manner that damages trees located on the Premises. The WAC will remove blinds and tree stands upon termination of this Permission.

The Lessor agree to protect, defend, indemnify, and hold the WAC and the City of Granite Shoals harmless from any and all liability, claims, demands, causes of action of every kind without limit and regardless to the cause of the harm to any person or property on the Premises or for any actions on the Premises that cause harm to any person or property outside of the Premises.

Terms of the Permission are to be interpreted according to the laws of the State of Texas without regard to conflict of law provisions. If a dispute arises under the Permission, then a court of Burnet County will have jurisdiction.

The Lessor may terminate this Permission at any time.

In witness whereof, the parties below have set their hands this the _____ day of _____, 20____.

WAC: _____ DATE: _____

Printed Name: _____

Lessor: _____ DATE: _____

Printed Name: _____

By my signature above, I certify that I am the landowner of the above-described property or a specifically authorized agent for the landowner, and will provide documentation thereof. An authorized agent is defined as any person with verbal or written authorization to make decisions on behalf of the landowner. I also certify that the information contained in this Permission is true and correct to the best of my knowledge.