



**NOTICE OF AGENDA
GRANITE SHOALS WILDLIFE ADVISORY COMMITTEE
REGULAR MEETING**

MONDAY, AUGUST 4, 2025 AT 6:00 PM

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

AGENDA

1. Call to Order/ Roll Call/ Welcome

Welcome to the newest Council-appointed member, Matthew Campbell.

2. Citizen Comments

3. Consent Agenda

3.a. Discuss and consider approval of meeting minutes from July 7, 2025.

4. Discussion Items and Updates:

4.a. Updates on the property owner outreach program.

4.b. Update on trail cameras.

4.c. Update on harvester qualifying events to date.

4.d. Dates to Remember:

Aug. 2nd - Qualifying 8-11am

Aug. 10th, 17th, 24th - Deer Survey

Aug. 13th - Qualifying 6-8pm

Aug. 30th - Qualifying 8-11am

Sept. 6th - Qualifying 8-11am

4.e. Discuss WAC facility to include updates with PD and Streets and key access.

5. Action Items

5.a. Discuss, consider, and take appropriate action regarding Wildlife Committee memberships.

5.b. Discuss, consider and take appropriate action regarding the harvester outreach program and the requirement for a background check.

5.c. Discuss, consider, and take appropriate action regarding the harvester scheduling process.

5.d. Discuss, consider, and take appropriate action regarding updates on the deer processing wall.

- 5.e. Discuss, consider and take appropriate action regarding equipment replacement and procurement.
- 5.f. Discuss, consider and take appropriate action regarding informal workshops to construct stands and relocate equipment to harvest sites.
- 5.g. Discuss, consider and take appropriate action regarding harvest sites to include plans to survey the sites.

6. Future Agenda Items

- 6.a. Next meeting - September 8th (moved because of Labor Day on the 1st)

7. Adjournment

CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing agenda has been posted on both the indoor bulletin board and outdoor notice board of Granite Shoals City Hall on or before 6:00 PM on the 30th day of July 2025. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.

Dawn Wright, City Secretary



**This Notice and Meeting Agenda, and the Agenda Packet, are posted online
at www.graniteshoals.org**



**NOTICE OF AGENDA
GRANITE SHOALS WILDLIFE ADVISORY
COMMITTEE
REGULAR MEETING
MONDAY, JULY 7, 2025 AT 6:00 PM**

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

MINUTES

1. Call to Order/ Roll Call/ Welcome

- The meeting was called to order at 6:00 PM.
- Moved by Jeff Herzog; seconded by Thomas Moore to excuse the absence of Mark Henshaw.
 - Motion Passed: 5 - 0
 - Voting For: James Matula, Peter Hutnick, Thomas Moore, Keith Rogers, Jeff Herzog
 - Voting Against: None
- Unexcused absences: Westin York, Brad Hammel, David Nobles

2. Citizen Comments

- None

3. Consent Agenda

3.a. Discuss and consider approval of meeting minutes from June 2, 2025.

- Moved by Thomas Moore; seconded by Jeff Herzog to approve meeting minutes .

Motion Passed: 5 - 0

Voting For: James Matula, Peter Hutnick, Thomas Moore, Keith Rogers, Jeff Herzog

Voting Against: None

4. Discussion Items and Updates

4.a. Demonstration of harvester scheduling software and discussion of administration.

4.b. Discuss WAC facility to include update with PD and Streets and key access.

- Chief Ortiz is rekeying all locks, acquiring new locks. Two keys will be distributed under strict control.

5. Action Items

5.a. Discuss, consider and take appropriate action regarding changes to the WAC membership.

- Moved by Jeff Herzog; seconded by Thomas Moore to accept the resignation of Scott Morgan.

Motion Passed: 5 - 0

Voting For: James Matula, Peter Hutnick, Thomas Moore, Keith Rogers, Jeff Herzog

Voting Against: None

- Moved by Peter Hutnick; seconded by Jeff Herzog to nominate Tom Moore as secretary.

Motion Passed: 5 - 0

Voting For: James Matula, Peter Hutnick, Thomas Moore, Keith Rogers, Jeff Herzog

Voting Against: None

5.b. Discuss, consider and take appropriate action regarding the "Adult Learn to Hunt Program".

- Decision to defer program development until at least next season (possibly until next fall).
- Moved by Jeff Herzog; seconded by Thomas Moore to table.

Motion Passed: 5 - 0

Voting For: James Matula, Peter Hutnick, Thomas Moore, Keith Rogers, Jeff Herzog

Voting Against: None

5.c. Discuss, consider and take appropriate action regarding the harvester outreach program and the requirement for a background check.

- Some pushback from applicants about a \$10 fee.
- Past idea: charging to hunt was dismissed to not discourage hunter

participation.

- Proposal: Committee pays \$10 fee—debate ensued.
- Information from Chief Ortiz: Only active law enforcement exempt from background check; permit to carry is not sufficient, as game violations aren't shown on standard checks.
- Current applications: 30; discussion of overall anticipated cost if committee pays.
- Moved by Keith Rogers; seconded by None to pay the background check fee with committee funds.

Motion Failed: Lack of a second

- To be revisited in the future. Application language may be updated for more clarity.

5.d. Discuss, consider and take appropriate action regarding property owner outreach program.

- No action taken.

5.e. Discuss, consider and take appropriate action regarding the calendar of events 2025 including test and equipment set up dates.

Shooter Qualification Dates (Granite Shoals)

- July 16 (weekday): 6:00–8:00 PM
- July 29 (weekday): 6:00–8:00 PM
- August 2 (Saturday): 8:00–11:00 AM
- August 13 (weekday): 6:00–8:00 PM
- Other locations: Lago Vista date pending; details will be compiled and communicated.

5.f. Discuss, consider and take appropriate action regarding informal workshops to construct stands and relocate equipment to harvest sites.

- More shooting qualification/workshop dates may be added in August depending on turnout.
- Preparation to set up stands and harvest locations is needed before the season starts (September 27th).
- August is likely to be the target month for major setup.

- No action taken.

5.g. Discuss, consider and take appropriate action regarding harvest sites to include plans to survey the sites.

- Awaiting identification of lots needing setup before contacting Todd Holland for surveying.
- The committee will use city lot mapping tools (e.g., Land Glide) for pre-survey locating but will defer to Todd's formal survey for accuracy.
- All are encouraged to consider and bring availability for future work parties for site setup.

5.h. Discuss, consider and take appropriate action regarding setting up a practice site.

- The WAC Shed was officially established as a permanent practice site.

5.i. Discuss, consider and take appropriate action regarding equipment replacement and procurement to include cameras.

- Previous plans to purchase used feeders did not proceed—items were sold before purchase.
- Moved by James Matula; seconded by Thomas Moore to approve the purchase of 10 basic (non-cellular) Spy Point Force 48 trail cameras with full lock/security setup at \$171.16 each (\$1,711.60 total).
 - Includes cameras, lock boxes, cables, memory cards, and batteries.

Motion Passed: 5 - 0
 Voting For: James Matula, Peter Hutnick, Thomas Moore, Keith Rogers, Jeff Herzog
 Voting Against: None
- Purchase order to be completed and submitted to the city secretary.
- No purchase yet of corn for this year's budget.

5.j. Discuss, consider and take appropriate action regarding deer processing and constructing a wall.

▪ **Physical Site:**

Forms and foundation for processing area are set; concrete pending.
 Slab is for skinning, not full meat processing (in front of Conex).

Electrical work (lights and switches) scheduled for installation post-slab/structure completion.

“Shorty” responsible for concrete.

▪ **Processing Capacity:**

Hunters for the Hungry (via Central Texas Food Bank) verbally supports processing of 200-300 deer at Hudson’s Meats, pending grant funds.

Committee agrees to focus on running this process the first year, then consider self-processing later.

▪ **Budget Update:**

WAC has approximately \$5,000 remaining after expenditures on scheduling software (\$300) and TPWD (\$300).

Next year’s budget under city consideration.

▪ **Donations:**

Inquiry into external donations via GoFundMe-style pages

6. Future Agenda Items

Continue discussion on:

- Membership recruitment
- Equipment procurement
- Deer processing progress
- Fundraising/donations
- Calendar/work day planning
- Survey/site setup logistics

Agenda Items: 5.a, 5.c, 5.d, 5.e, 5.f, 5.g, 5.i, 5.j

7. Adjournment

- With no further business or discussion, Peter Hutnick adjourned the meeting at 6:30pm.

CERTIFICATION

I hereby certify that the above minutes are true and correct from the Wildlife Advisory Committee meeting of July 7, 2025.

Peter Hutnick, Chair



City of Granite Shoals – Wildlife Advisory Committee

LANDOWNER PERMISSION FORM

Name of Property Owner _____

Lot Address or Parcel Number(s) (the “Premises”):

This Landowner Permission Form (referred to as “Permission” hereafter) is entered into as of the _____ day of _____, 20____ between _____ (hereinafter referred to as “Lessor”) and the Wildlife Advisory Committee of the City of Granite Shoals, Texas (the “WAC”). Subject to the terms and conditions set forth in this Agreement, Lessor does hereby grant to WAC the exclusive right to access and hunt on the Premises described above using only methods permitted by the City’s deer management program.

By this Permission, the WAC and its members shall be entitled to kill and remove, or remove, from the Premises buck deer and doe deer pursuant to the deer management program adopted by the City Council of Granite Shoals, Texas and implemented by the WAC. All animals harvested shall be removed and cleaned or disposed of offsite.

The WAC has permission to (check below):

- _____ Access my property to retrieve deer harvested by WAC members
_____ Set up a harvesting site on the Premises.

The WAC and its members shall at all times obey all state and federal laws and regulations and observe the rules of safe bow handling and usage.

The WAC and its members will contact Lessor in advance of conducting any hunting activities on the Premises, and will exercise proper care of the Premises while doing so. The WAC may erect deer blinds and put up tree stands on the Premises, but not in a manner that damages trees located on the Premises. The WAC will remove blinds and tree stands upon termination of this Permission.

The Lessor agree to protect, defend, indemnify, and hold the WAC and the City of Granite Shoals harmless from any and all liability, claims, demands, causes of action of every kind without limit and regardless to the cause of the harm to any person or property on the Premises or for any actions on the Premises that cause harm to any person or property outside of the Premises.

Terms of the Permission are to be interpreted according to the laws of the State of Texas without regard to conflict of law provisions. If a dispute arises under the Permission, then a court of Burnet County will have jurisdiction.

The Lessor may terminate this Permission at any time.

In witness whereof, the parties below have set their hands this the _____ day of _____, 20____.

WAC: _____ DATE: _____

Printed Name: _____

Lessor: _____ DATE: _____

Printed Name: _____

By my signature above, I certify that I am the landowner of the above-described property or a specifically authorized agent for the landowner, and will provide documentation thereof. An authorized agent is defined as any person with verbal or written authorization to make decisions on behalf of the landowner. I also certify that the information contained in this Permission is true and correct to the best of my knowledge.

Granite Shoals City Charter

Article VIII – Boards and Commissions

§ CHA-8.01 - Authority, Composition and Procedures.

- (5) Any member of a board, commission or committee who is absent from three (3) consecutive regular meetings, or twenty-five percent (25%) of regularly scheduled meetings during the twelve-month (12 month) period immediately preceding and including the absence in question, without explanation acceptable to a majority of the other members, shall forfeit the person's position on the board, commission or committee.

Members	Number of Absences 2025	Excused/Unexcused	% of Absences (x/7)
Brad Hammel	3/3, 4/7, 5/5, 7/7	3 / 1	57%
Peter Hutnick			
Jeff Herzog			
David Nobles	1/6, 7/7	1 / 1	29%
Keith Rogers			
Mark Henshaw	7/7	1	14%
James Matula			
West York- YOUTH	1/6, 4/7, 6/2, 7/7	3 / 1	57%
Matthew Campbell			
Thomas Moore			



STEVEN C. McCRAW
DIRECTOR
WALT GOODSON
FREEMAN F. MARTIN
JASON C. TAYLOR
DEPUTY DIRECTORS

TEXAS DEPARTMENT OF PUBLIC SAFETY

5805 N LAMAR BLVD • BOX 4087 • AUSTIN, TEXAS 78773-0001

512/424-2000

www.dps.texas.gov



STEVEN P. MACH, CHAIRMAN
NELDA L. BLAIR
DAN HORD III
LARRY B. LONG
STEVE H. STODGHILL

REQUEST FOR PUBLIC CRIMINAL HISTORY DATA

As required by Texas Government Code, Section 411.135, the record information provided in response to this request reflects only information on file that is "criminal history record information maintained by the Department that relates to the conviction of or a grant of deferred adjudication to a person for any criminal offense, including arrest information that relates to the conviction or grant of deferred adjudication." The response reflects only that data in the computerized criminal history file, as submitted by the reporting agencies to the Department of Public Safety and authorized for release to the public on the date of the request.

Any matches supplied in response to this request are derived from a name-based search using only the identifiers submitted by the requester. The Department of Public Safety in no way guarantees that record information provided in response to this request is for the person named in the request. The requester must use extreme caution in attributing record information to a specific person. In addition, if "No Record" is found based upon the identifiers submitted, the Department of Public Safety in no way guarantees that the person does not have a record under different identifiers.

If the identifiers submitted match less than fifteen records on file, the data for all those records will be supplied. If the identifiers submitted match more than fifteen records on file, you will be asked to provide more specific information to limit the number of possible matches. Persons requiring a fingerprint-based search may find instructions on how to complete that request by visiting the Crime Records website at http://www.dps.texas.gov/administration/crime_records/pages/index.htm.

Complete the form below to request criminal history information available to the public under authority of Texas Government Code, Section 411.135. The fee for each search is \$10.00 payable by check or U.S. money order to the "Texas Department of Public Safety." If you have any questions, please call (512) 424-2474 option 2.

REQUEST FOR PUBLIC CRIMINAL HISTORY DATA

I request the criminal history data available to the public under Texas Government Code, 411.135, on the following person:

Name: _____
 Last **First** **Middle**

Sex: _____ Race: _____ Date of Birth: _____

Certified Copy Needed: ☐ Yes or ☐ No

Please mail results to:

Name: _____

Address: _____

City, State Zip

Mail this request form and \$10.00 payment to:

Texas Department of Public Safety
Crime Records Division
P.O. Box 15999
Austin, Texas 78761