



**NOTICE OF AGENDA
GRANITE SHOALS PARKS ADVISORY COMMITTEE
REGULAR MEETING**

THURSDAY, SEPTEMBER 4, 2025 AT 6:00 PM

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

AGENDA

Livestream:https://youtube.com/live/d_M9xKiaumg?feature=share

1. Call to Order/ Roll Call/ Welcome

2. Citizen Comments

3. Consent Agenda

3.a. Discuss and consider approval of meeting minutes from August 7, 2025.

4. Discussion and Updates

4.a.

1. Installation of park benches: Castlebriar, Castleshoals, Lakecrest, Lakeview, and Belaire.
2. Purchase of the picnic table for Belaire Park.
3. Update on bench swing leveling and grill installation at Greencastle Park.
4. Update on removing both wooden picnic tables at Hillside Park.
5. Status of Timberhill renovation
6. Update on docks from Jason Brady.
7. Update on submission of LCRA grant

5. Action Items

- 5.a. Discuss, consider, and take appropriate action regarding recruitment for Parks Youth Committee member applicants.
- 5.b. Discuss, consider, and take appropriate action regarding the possible replacement of the tree at Veterans Park.
- 5.c. Discuss, consider, and take appropriate action regarding draft design approval of the Quarry Park plaque.
- 5.d. Discuss, consider, and take appropriate action regarding remaining budget expenditures for FY24-25.
Funds earmarked for:

- Dedication Plaque - \$2,463.98
- Belaire picnic table - \$1,000.00

Considerations with the remaining amount:

- 16x24 ft. concrete slab at Valley View Park (est. \$5,500)
- Engineering fees of slab for future pavilion at Lakeview Park (\$500)
- Purchase of new large soccer goal for the field at Quarry Park
- Painting the outside of the Community Center
- Irrigation system for the grass on the west side of the tennis courts at Quarry Park

5.e. Discuss and consider the planning for a workshop date to discuss the Parks Advisory Committee Planning and Goals for 2025-2026.

6. Future Agenda Items

7. Adjournment

CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing agenda has been posted on both the indoor bulletin board and outdoor notice board of Granite Shoals City Hall on or before 6:00 PM on the 29th day of August 2025. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.

Dawn Wright, City Secretary



This Notice and Meeting Agenda, and the Agenda Packet, are posted online at www.graniteshoals.org



**NOTICE OF AGENDA
GRANITE SHOALS PARKS ADVISORY COMMITTEE
REGULAR MEETING**

THURSDAY, AUGUST 7, 2025 AT 6:00 PM

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

MINUTES

1. Call to Order/ Roll Call/ Welcome

Committee Chair Landfield announced the presence of a quorum and called the meeting to order at 6:00 pm.

The committee welcomes new voting member Karen Rankin to fill the position of Cindy Archer. The committee accepts the resignation of Cindy Archer.

PRESENT:

Michele Landfield - Committee Chair

Graham Fisher – Vice Chair

Brad Hammel - Secretary

Jesse Parkison - Committee Member

Karen Rankin – Committee Member

Tammie Sander – Committee Member

Dr. Steve Hougen - City Council Member (Liaison to Parks Advisory Committee Board)

ABSENT: Shirley King - Committee Member

STAFF: Tim Campbell -Assistant City Manager/Fire Chief

VISITORS: Council Members Judy Salvaggio and Catherine Bell

Moved by Tammie Sander; seconded by Brad Hammel to excuse the absence of Shirley King.

Motion Passed: 6 - 0

Voting For: Tammie Sander, Michele Landfield, Graham Fisher, Karen Rankin, Jesse Parkison, Brad Hammel

Voting Against: None

Welcome to Karen Rankin as a voting committee member after the resignation of Cindy Archer.

2. Citizen Comments

No citizen comments.

3. Consent Agenda

3.a. Discuss and consider approval of meeting minutes from June 5, 2025

Moved by Graham Fisher; seconded by Brad Hammel to approve meeting minutes from June 5, 2025.

Motion Passed: 5 - 0

Voting For: Michele Landfield, Graham Fisher, Karen Rankin, Jesse Parkison, Brad Hammel

Abstaining: Tammie Sander

4. Discussion and Updates

- 4.a. Update regarding pavilion bids for Timberhill Park.
(Pavilion size changed; update approved by Council)

Original Plan: 20x30 pavilion, determined too large for park and potential to block boat access.

Current Update: Dimensional reduction to 20x20. Location has been moved to be immediately adjacent to playscape toward the water.

- 4.b. Updates on the status of projects throughout the City's park system:

- Bench installation update
- Granite signs for parks update
- Picnic table for Belaire Park order
- Paint boat loading dock lines at Crockett Park
- Boat ramp repairs: Bluebriar
- Woodland Hills boat ramp clearing: Washout prevention?
- Updates on the bench swing at Greencastle #2 / needs leveling and grill installation.

Benches and Tables

- 10 new benches purchased, currently stored, only 2 assembled and installed at Lake View Park.
- Need to determine bench locations; Jess and Chief Campbell volunteered to assist with site selection.

Granite Park Signs

- Plan remains to install granite signs (with engraver and onsite sandblasting ready).
- Signs to be visible both from roadway and, where applicable, from water/boat ramps.
- Project delayed to next year due to needing equipment and time; possible use of borrowed heavy equipment to expedite installation.

Boat Ramp and Dock Striping

- Ongoing citizen requests (notably Peter) for clear striping: Trailer parking zones, no-parking areas near ramps to prevent bottlenecking/access issues.
- Legal implications discussed: whether proper signage or pavement marks would allow enforcement/ticketing.

Park and Ramp Erosion / Drainage Issues

- Blue Brier Park boat ramp: No repairs yet; recent gravel addition noted. Awaiting possible lake-lowering in Jan/Feb by LCRA for easier access.

Woodland Hills:

- Severe ongoing erosion on ramp, traced to changes in drainage after adjacent lot clearing.
- Several solutions discussed: speed bump, new ditch, use of stones/granite, but no clear fix; will involve property owner negotiations.

Storm Debris Removal

- Three parks (notably Timberhill, Bel Air, Lakeview) suffering from post-storm debris blocking boat ramps.
- Neighbors near Timberhill organizing contractor-led removal, city granted trailer parking permission. City may need to contract for other parks lacking neighbor initiative.
- City exploring options: using city backhoe with extension, or external contractors.
- FEMA funds not available, city damage not sufficient for disaster assistance.

Miscellaneous Repairs

- Veterans Park: At least one newly planted tree believed dead, may be due to improper planting. Committee will ask supply source (Backbone) about a warrant/replacement.

- 4.c. Update on painting swing sets at Woodland Park #18 and prime swing set at Hillside #17 on May 24th.

Woodland & Hillside Parks: Painting and priming of swings and swing sets completed (done May 24).

Hillside Park: Two unsafe picnic tables identified for removal.

5. Action Items

- 5.a. Discuss, consider, and take appropriate action for the purpose of advising the City Council regarding Belaire Park's road access to the boat ramp and information required to change the topography, including drainage restrictions and cost analysis.

Deepening ditch hampers access; options discussed (culverts, rocks, road move), but the consensus is to leave as is for now; access for cars remains possible but not easy. No action taken.

- 5.b. Discuss, consider, and take appropriate action for the purpose of advising the City Council of needed Quarry Park Complex repairs.

Facility Repairs:

- Damage and vandalism continue: torn netting, damaged astroturf stripes, holes in buildings, attacks on Wi-Fi antennas.
- Cameras in progress; to be prioritized before further repairs.
- Urgent repairs slated (e.g., building holes near soccer field, netting, fencing, court cleaning).

Maintenance:

- Eight hours of multi-crew effort to clear tennis courts and fix drainage after storms.
- Routine maintenance noted as overdue, is being addressed.

Youth Use & Vandalism:

- Large groups often have private soccer coaches, not an official league.
- City contracts exist (one expiring soon), but usage arrangements and compensation (fees) are under review.
- Plan to have Chief Ortis meet with coaches, issue warning: continued vandalism may prompt park closures for weeks/months.
- Potential future requirements: written permission, usage rules, fees for field use.

No action taken.

- 5.c. Discuss, consider, and take appropriate action for the purpose of advising the City Council on the need to remove old picnic tables from Hillside Park #17.

No action taken.

- 5.d. Discuss and consider the planning for a workshop date to develop the Parks Advisory Committee Strategic Goals for 2025-2026.

Budget Recap and Planning:

- Rollover of park-dedicated funds is permitted; unspent funds from previous years are safe.
- Fiscal year confirmed as starting October 1.
- In June, the committee submitted FY26 budget request: \$30,000 for Lakeview Park, split as \$25,000 for a fishing pier, \$4,500 for pavilion materials, plus prior-year projects (e.g., dedication plaque, picnic tables, slab with engineering fees).
- Emphasis on revisiting goals after the budget is finalized; may require scaling back depending on final allocations and grant matches.

Upcoming Workshop:

- The city desires formal committee strategic goals for 2025-26, aligning with budget planning.
- A workshop (special meeting) is likely needed; the consensus is to dedicate separate time, not just a regular meeting slot.
- Staff will attend to provide budget and project updates.

No action taken.

6. Future Agenda Items

6.a. Next meeting date: September 4th @ 6:00pm.

- Bids of Timberhill
- Funds for the rest of the year.

7. Adjournment

With no further business or discussion, the meeting adjourned at 7:01PM.

CERTIFICATION

I hereby certify that the above minutes are true and correct from the Parks Advisory Committee meeting of August 7, 2025.

Michele Landfield -
Chair



Youth Advisory Committee Participant Application

Full Name: _____ T-shirt size (Adult) _____ School: _____ Grade: _____

E-mail Address: _____ Date of Birth : ____ / ____ / ____

Home Address: _____
(Number and Street) (City and Zip)

Phone Number: _____ Resident of Granite Shoals: Yes _____ No _____

Father's Name and Phone#: _____

Mother's Name and Phone#: _____

List ALL extracurricular activities (school, church, civic) in which you are involved and the average number of hours spent per week on each.

Name of organization or activity	Hours per week
_____	_____
_____	_____
_____	_____

Committee meetings are typically once per month. Do you have any conflicts with a 3pm or 6pm meeting? If so, when would you be unavailable: _____

Which Committee are you most interested in:

_____ **Airport** - 1st Thursday of the month at 3:00 p.m.

_____ **Parks** - 1st Thursday of the month at 6:00 p.m.

_____ **Wildlife** - 1st Monday of the month at 6:00 p.m.

Why do you want to be a part of a Committee? _____

Have you ever participated on a Committee? If so, when and in what capacity?

Do you have a current valid driver's license? _____ yes _____ no

Do you have reliable transportation? _____ yes _____ no

If the answer to either of the above is no, your Parent/Guardian must sign below stating they agree to provide transportation to insure your participation and promptness at all sessions.

I agree to provide transportation to and from Committee meetings: _____





**GRANITE SHOALS MULTIPURPOSE SPORTS CENTER
AT
QUARRY PARK IN GRANITE SHOALS**

**A PROJECT OF THE CITY OF GRANITE SHOALS
AND THE TEXAS PARKS AND WILDLIFE DEPARTMENT**

**GRANITE SHOALS MAYORS AND CITY COUNCIL MEMBERS
2014-2020**

Mayor Dennis Maier and Mayor Carl Brugger

Tom Dillard	Jim Davant	Will Skinner
Anita Hisey	Bruce Jones	Terry Scott
Eric Tanner	Libby Edwards	Ron Munos
Mark Morren	Shirley King	Steve Hougen
Todd Holland	Shirley Martin	Phil Ort

CITY MANAGERS

Ken Nickel, Jeff Looney and Peggy Smith

PARK ADVISORY COMMITTEE MEMBERS

**Seth Smith, Bradley Williams, Diana Marichalar, Wolf Williams,
Britany Dooley, Nelly Griffin, Celia Escamilla, Katie Logan, Donna Maier,
Will Skinner, Robin DeBerard, Fran Rubin, Libby Edwards, Arlett Long,
Sabrina Byrom, Shirley King, Russell Sander, Mark Moller, Phil Ort,
Michele Landfield, Graham Fisher, Shirley Martin, Margorie Phipps**

PROJECT MANAGER

Peggy Smith

VOLUNTEERS AND KEY SUPPORTERS

**Mark and Henry, Rob Ruff, Ryan Ruff, Bruce Jones, Don Magrini
Frank Reilly, Peal and Associates Inc, H. D. and Lurene Irvin
Bryan Alexander - Whittlesey Landscape Supplies
Grant Development Services**

Multipurpose Sports Center opened in 2022

Dedicated 2025

planningThe Granite Shoals Parks Advisory Committee functions as a community-based advisory body that supports the City Council by bringing resident input, practical recommendations, and vision for parks planning. With 19 parks spread across a relatively small population, the Committee's role should focus on making the existing parks better, safer, and more engaging for residents and visitors.

1. Strategic Planning & Policy Guidance

- **Master Planning:** Advise on the development and updates to a Parks & Recreation Master Plan that aligns with community needs and budget realities.
 - **Prioritization of Projects:** Recommend which park improvements or new amenities should take precedence (e.g., playgrounds, trails, restrooms, fishing piers).
 - **Land Use & Growth:** Provide input on how park land is used and how it should adapt as the city grows.
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2. Community Engagement

- **Resident Input:** Serve as a bridge between citizens and City Council by gathering feedback, concerns, and ideas about parks.
 - **Events & Programs:** Recommend community events, clean-up days, and recreational programs that promote park use and community pride.
 - **Accessibility & Inclusion:** Ensure parks serve all demographics, including children, seniors, and those with mobility challenges.
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3. Operations & Maintenance Recommendations

- **Maintenance Priorities:** Identify areas where safety, cleanliness, and accessibility are most urgent.
- **Beautification Efforts:** Suggest landscaping, signage, and improvements to enhance park appearance.

- **Sustainability:** Encourage water-wise landscaping, native plant use, and environmentally friendly practices.
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4. Partnerships & Funding

- **Grant Opportunities:** Help research and recommend grant opportunities (e.g., LCRA Community Grants, TPWD outdoor grants).
 - **Volunteer Engagement:** Encourage partnerships with civic groups, schools, and nonprofits for park projects.
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5. Advisory Role to Council

- **Recommendations, Not Operations:** The committee should advise—City staff and Council still handle day-to-day operations, budgets, and final approvals.
 - **Reports & Presentations:** Provide periodic reports to City Council on park conditions, resident feedback, and committee recommendations.
 - **Consistency with City Goals:** Ensure recommendations align with Council's strategic priorities, budget, and comprehensive plan.
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