



**NOTICE OF AGENDA
GRANITE SHOALS PARKS ADVISORY COMMITTEE
REGULAR MEETING**

THURSDAY, AUGUST 7, 2025 AT 6:00 PM

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

MINUTES

1. Call to Order/ Roll Call/ Welcome

Committee Chair Landfield announced the presence of a quorum and called the meeting to order at 6:00 pm.

The committee welcomes new voting member Karen Rankin to fill the position of Cindy Archer. The committee accepts the resignation of Cindy Archer.

PRESENT:

Michele Landfield - Committee Chair

Graham Fisher – Vice Chair

Brad Hammel - Secretary

Jesse Parkison - Committee Member

Karen Rankin – Committee Member

Tammie Sander – Committee Member

Dr. Steve Hougen - City Council Member (Liaison to Parks Advisory Committee Board)

ABSENT: Shirley King - Committee Member

STAFF: Tim Campbell -Assistant City Manager/Fire Chief

VISITORS: Council Members Judy Salvaggio and Catherine Bell

Moved by Tammie Sander; seconded by Brad Hammel to excuse the absence of Shirley King.

Motion Passed: 6 - 0

Voting For: Tammie Sander, Michele Landfield, Graham Fisher, Karen Rankin, Jesse Parkison, Brad Hammel

Voting Against: None

Welcome to Karen Rankin as a voting committee member after the resignation of Cindy Archer.

2. Citizen Comments

No citizen comments.

3. Consent Agenda

3.a. Discuss and consider approval of meeting minutes from June 5, 2025

Moved by Graham Fisher; seconded by Brad Hammel to approve meeting minutes from June 5, 2025.

Motion Passed: 5 - 0

Voting For: Michele Landfield, Graham Fisher, Karen Rankin, Jesse Parkison, Brad Hammel

Abstaining: Tammie Sander

4. Discussion and Updates

- 4.a. Update regarding pavilion bids for Timberhill Park.
(Pavilion size changed; update approved by Council)

Original Plan: 20x30 pavilion, determined too large for park and potential to block boat access.

Current Update: Dimensional reduction to 20x20. Location has been moved to be immediately adjacent to playscape toward the water.

- 4.b. Updates on the status of projects throughout the City's park system:

- Bench installation update
- Granite signs for parks update
- Picnic table for Belaire Park order
- Paint boat loading dock lines at Crockett Park
- Boat ramp repairs: Bluebriar
- Woodland Hills boat ramp clearing: Washout prevention?
- Updates on the bench swing at Greencastle #2 / needs leveling and grill installation.

Benches and Tables

- 10 new benches purchased, currently stored, only 2 assembled and installed at Lake View Park.
- Need to determine bench locations; Jess and Chief Campbell volunteered to assist with site selection.

Granite Park Signs

- Plan remains to install granite signs (with engraver and onsite sandblasting ready).
- Signs to be visible both from roadway and, where applicable, from water/boat ramps.
- Project delayed to next year due to needing equipment and time; possible use of borrowed heavy equipment to expedite installation.

Boat Ramp and Dock Striping

- Ongoing citizen requests (notably Peter) for clear striping: Trailer parking zones, no-parking areas near ramps to prevent bottlenecking/access issues.
- Legal implications discussed: whether proper signage or pavement marks would allow enforcement/ticketing.

Park and Ramp Erosion / Drainage Issues

- Blue Brier Park boat ramp: No repairs yet; recent gravel addition noted. Awaiting possible lake-lowering in Jan/Feb by LCRA for easier access.

Woodland Hills:

- Severe ongoing erosion on ramp, traced to changes in drainage after adjacent lot clearing.
- Several solutions discussed: speed bump, new ditch, use of stones/granite, but no clear fix; will involve property owner negotiations.

Storm Debris Removal

- Three parks (notably Timberhill, Bel Air, Lakeview) suffering from post-storm debris blocking boat ramps.
- Neighbors near Timberhill organizing contractor-led removal, city granted trailer parking permission. City may need to contract for other parks lacking neighbor initiative.
- City exploring options: using city backhoe with extension, or external contractors.
- FEMA funds not available, city damage not sufficient for disaster assistance.

Miscellaneous Repairs

- Veterans Park: At least one newly planted tree believed dead, may be due to improper planting. Committee will ask supply source (Backbone) about a warranty/replacement.

- 4.c. Update on painting swing sets at Woodland Park #18 and prime swing set at Hillside #17 on May 24th.

Woodland & Hillside Parks: Painting and priming of swings and swing sets completed (done May 24).

Hillside Park: Two unsafe picnic tables identified for removal.

5. Action Items

- 5.a. Discuss, consider, and take appropriate action for the purpose of advising the City Council regarding Belaire Park's road access to the boat ramp and information required to change the topography, including drainage restrictions and cost analysis.

Deepening ditch hampers access; options discussed (culverts, rocks, road move), but the consensus is to leave as is for now; access for cars remains possible but not easy. No action taken.

- 5.b. Discuss, consider, and take appropriate action for the purpose of advising the City Council of needed Quarry Park Complex repairs.

Facility Repairs:

- Damage and vandalism continue: torn netting, damaged astroturf stripes, holes in buildings, attacks on Wi-Fi antennas.
- Cameras in progress; to be prioritized before further repairs.
- Urgent repairs slated (e.g., building holes near soccer field, netting, fencing, court cleaning).

Maintenance:

- Eight hours of multi-crew effort to clear tennis courts and fix drainage after storms.
- Routine maintenance noted as overdue, is being addressed.

Youth Use & Vandalism:

- Large groups often have private soccer coaches, not an official league.
- City contracts exist (one expiring soon), but usage arrangements and compensation (fees) are under review.
- Plan to have Chief Ortis meet with coaches, issue warning: continued vandalism may prompt park closures for weeks/months.
- Potential future requirements: written permission, usage rules, fees for field use.

No action taken.

- 5.c. Discuss, consider, and take appropriate action for the purpose of advising the City Council on the need to remove old picnic tables from Hillside Park #17.

No action taken.

- 5.d. Discuss and consider the planning for a workshop date to develop the Parks Advisory Committee Strategic Goals for 2025-2026.

Budget Recap and Planning:

- Rollover of park-dedicated funds is permitted; unspent funds from previous years are safe.
- Fiscal year confirmed as starting October 1.
- In June, the committee submitted FY26 budget request: \$30,000 for Lakeview Park, split as \$25,000 for a fishing pier, \$4,500 for pavilion materials, plus prior-year projects (e.g., dedication plaque, picnic tables, slab with engineering fees).
- Emphasis on revisiting goals after the budget is finalized; may require scaling back depending on final allocations and grant matches.

Upcoming Workshop:

- The city desires formal committee strategic goals for 2025-26, aligning with budget planning.
- A workshop (special meeting) is likely needed; the consensus is to dedicate separate time, not just a regular meeting slot.
- Staff will attend to provide budget and project updates.

No action taken.

6. Future Agenda Items

6.a. Next meeting date: September 4th @ 6:00pm.

- Bids of Timberhill
- Funds for the rest of the year.

7. Adjournment

With no further business or discussion, the meeting adjourned at 7:01PM.

CERTIFICATION

I hereby certify that the above minutes are true and correct from the Parks Advisory Committee meeting of August 7, 2025.

Michele Landfield -
Chair

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