



**NOTICE OF AGENDA
GRANITE SHOALS WILDLIFE ADVISORY
COMMITTEE
REGULAR MEETING
WEDNESDAY, SEPTEMBER 24, 2025 AT 6:00 PM**

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

MINUTES

1. Call to Order/ Roll Call/ Welcome

The meeting was called to order at 6:00 PM.
Brad Hammel and Tommy Moore were not in attendance.

2. Citizen Comments

No comments.

3. Consent Agenda

3.a. Discuss and consider approval of meeting minutes from September 8, 2025.

Moved by Jeff Herzog; seconded by Mark Henshaw to approve the minutes from September 8, 2025..

Motion Passed: 6 - 0

Voting For: Mark Henshaw, James Matula, Peter Hutnick, Keith Rogers, Jeff Herzog, Matthew Campbell

4. Discussion Items

4.a. Update on harvest site setup progress and remaining items.

- 9 feeders operational, 8 stands erected; 9th site (handicap pop-up) scheduled for completion on Friday.
- All feeders tested; feeding times may need further adjustment.
- One confirmed ground blind site for handicapped hunters; potential for another at GS2 but boundaries need clarification.

4.b. Discussion of administration for scheduling software.

- Sites available only after setup completion.

- 20 total booking slots for opening weekend—10 per day, Saturday and Sunday.
- Harvester-support scheduling incorporated ("shed duty"); all harvesters/support staff must be added by admin for user rights to view bookings.
- Training/help requested by members to use online schedule/app.

5. Action Items

- 5.a. Discuss, consider and take appropriate action regarding the harvester outreach program.

Application Stats:

- 90 applications received.
- 36 approved for background checks.
- 67 vetted by archery test (7 failed shooting proficiency and must wait one month to retest, per ordinance).

Certification Process:

- New requirement (per aide's review of ordinance): Each harvester must sign an acknowledgment of guidelines (Attachment A)—to be printed/distributed.
- All necessary forms to be signed before first hunt, including liability waiver, indemnification, registration form, and property owner permissions.

Testing/Retraining:

- Those who fail proficiency may retake once per month.
- Additional retest days proposed for work/family schedule flexibility.
- Emphasis on maintaining an inclusive, inviting attitude to avoid public complaints or negative publicity; goal is to certify as many safe, qualified harvesters as possible.

No action taken.

- 5.b. Discuss, consider and take appropriate action regarding staffing scheduling and procedures.

Harvesting Session Times: Morning: 8 to 10 AM; Evening: 4 to 6 PM (subject to seasonal daylight changes; future bookings after 8–11 and 4–7 slots adjusted accordingly).

Blackout Dates:

- Thanksgiving week: Monday, November 24 through Sunday, November 30 (entire week)
- Christmas/New Year: December 21 through January 1

No action taken.

- 5.c. Discuss, consider and take appropriate action regarding additional staff for harvesting days.

No action taken.

- 5.d. Discuss, consider and take appropriate action regarding equipment replacement and procurement.

- Sufficient corn, feeders, batteries, extra game cameras in stock; some replacement SD cards, clips, cordage may be needed.
- An additional spare tripod stand is located on a private lot, to be reclaimed.

No action was taken.

- 5.e. Discuss, consider and take appropriate action regarding the calendar of events 2025 especially test dates and equipment set up dates.

- An additional skill testing date is scheduled for October 18th from 8am-11am.

- 5.f. Discuss, consider and take appropriate action regarding procedures for harvesters donating deer to WAC.

Donation Procedures:

- The transfer/resource document (TPWD) is filled for any donated deer, as a precaution until the official position from the game warden is clarified.
- Collection for food banks/Hunters for the Hungry: Thursday at 6 PM, set as the drop-off day before processor delivery on Friday.
- Only field-dressed deer to be donated; visual/smell checks for meat quality. If in doubt, disposal is permitted but will seek further clarification from the game warden.

5.g. Discuss, consider and take appropriate action regarding "field dressing" procedures.

Recordkeeping:

- Detailed "harvest log" binder prepared for the shed, includes maps, checklists, TPWD guidelines, tagging processes, aging/scoring guides, plastic bags, scissors, tape, etc.
- Tags: Paper tags to be placed in zip-tied bag on each deer.
- Aging and weighing: Field-dressed weights to be recorded; approximation formulas permitted if not gutted onsite.

Disposal Site: Gutting/field-dressing area and official disposal set up with barrels and drop-off location, coordinated with public works.

6. Future Agenda Items

- "Earn a Buck"/Buck Tag prerequisites and criteria.
- Additional blackout dates (late January, as needed).
- Outreach strategies (homeowner/harvester).
- Status and options for 501(c)3 non-profit setup.
- Update from Game Warden on donation/tag/processing procedures.
- Equipment replacement needs/status.
- Additional test/retest scheduled dates (November).
- Updates to forms, software, and process training.

7. Adjournment

With no further discussion or business, the meeting was adjourned at 8:03pm.

CERTIFICATION

I hereby certify that the above minutes are true and correct from the Wildlife Advisory Committee meeting of September 24, 2025.

Peter Hutnick, Chair

