



**NOTICE OF AGENDA
GRANITE SHOALS PARKS ADVISORY COMMITTEE
REGULAR MEETING**

THURSDAY, SEPTEMBER 4, 2025 AT 6:00 PM

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

MINUTES

1. Call to Order/ Roll Call/ Welcome

The meeting was called to order at 6:00 PM.

Moved by Jesse Parkison; seconded by Karen Rankin to excuse absence of Brad Hammel.

Motion Passed: 4- 0

Voting For: Michele Landfield, Graham Fisher, Karen Rankin, Jesse Parkison

Moved by Graham Fisher; seconded by Karen Rankin to to excuse absence of Shirley King.

Motion Passed: 4 - 0

Voting For: Michele Landfield, Graham Fisher, Karen Rankin, Jesse Parkison

Moved by Michele Landfield; seconded by Jesse Parkison to to excuse absence of Tammie Sander.

Motion Passed: 4 - 0

Voting For: Michele Landfield, Graham Fisher, Karen Rankin, Jesse Parkison

Voting Against: None

2. Citizen Comments

None

3. Consent Agenda

3.a. Discuss and consider approval of meeting minutes from August 7, 2025.

Moved by Graham Fisher; seconded by Jesse Parkison to approve minutes from August 7, 2025.

Motion Passed: 4 - 0

Voting For: Michele Landfield, Graham Fisher, Karen Rankin, Jesse Parkison

Voting Against: None

4. Discussion and Updates

4.a.

1. Installation of park benches: Castlebriar, Castleshoals, Lakecrest, Lakeview, and Belaire.
2. Purchase of the picnic table for Belaire Park.
3. Update on bench swing leveling and grill installation at Greencastle Park.
4. Update on removing both wooden picnic tables at Hillside Park.
5. Status of Timberhill renovation
6. Update on docks from Jason Brady.
7. Update on submission of LCRA grant

Installation of Park Benches - All benches are installed and cemented in, following the same method as prior installations.

Belaire Picnic Table: Ordered but not yet received.

Green Castle Park: Swing Leveling and Grill Installation-Tasks completed.

Hillside Park: Removal of Wood and Picnic Tables-Task complete.

Timber Hill Renovation and Pavilion Projects-

- Bids Received: For pavilions at Lakeview and Timber Hill (various sizes and vendors - see detailed bids below).
- Discussion about downsizing pavilion footprint from 20x30 to 16x24 for better fit near playscape.
- Consideration that smaller pavilion would also cost less, possibly easing construction logistics (easier site, less granite to move).
- Summary of Bids (16x24 Pavilion for Timber Hill):
- Chapman: \$29,394
- Texas Decks and Docks: \$27,350
- KT Waterfront: \$45,000
- Craigen: \$11,500 (structure) + \$4,600 (concrete slab) = \$16,128 (lowest bid)
- Two additional companies previously bid around \$20,000 each for similar projects.

Grant Submission and Updates

- Status: Gathering phase complete; project is in the judgment phase (expected to last approximately 6 weeks from "a couple days ago").
- Concerns: Anticipated competition due to recent flood damages along the LCRA river chain (140 cities potentially applying).
- Recommendation: Remain optimistic, but prepare for increased applicant pool.

5. Action Items

- 5.a. Discuss, consider, and take appropriate action regarding recruitment for Parks Youth Committee member applicants.

No new applications were received.

Suggestions:

- Engage high school students, especially those involved in FFA or with a parks/recreation interest.
- David Frank (marketing) has connections at the high school and will be consulted for outreach.
- Consider setting up a recruitment table at an upcoming community event (potentially September), preferably:
- Night Out in GS on October 7th in the park.
- Plan to create eye-catching signs and possibly offer giveaways (cups, t-shirts).

- 5.b. Discuss, consider, and take appropriate action regarding the possible replacement of the tree at Veterans Park.

Recently planted tree appears stressed but viable (new growth at base, wet soil).

Decision to leave tree in place until spring to give it a chance to recover.

No action taken.

- 5.c. Discuss, consider, and take appropriate action regarding draft design approval of the Quarry Park plaque.

The committee discussed and gave input on edits to the proposed layout by removing redundancy, corrections to punctuation, clarifying names, and removing unnecessary wording.

Moved by Michele Landfield; seconded by Karen Rankin to approve the plaque for the multipurpose sports center with the changes as discussed.

Motion Passed: 4 - 0

Voting For: Michele Landfield, Graham Fisher, Karen Rankin, Jesse Parkison

Voting Against: None

The changes to the design will be submitted to the City Manager for placement of order.

- 5.d. Discuss, consider, and take appropriate action regarding remaining budget expenditures for FY24-25.

Funds earmarked for:

- Dedication Plaque - \$2,463.98

- Belaire picnic table - \$1,000.00

Considerations with the remaining amount:

- 16x24 ft. concrete slab at Valley View Park (est. \$5,500)
- Engineering fees of slab for future pavilion at Lakeview Park (\$500)
- Purchase of new large soccer goal for the field at Quarry Park
- Painting the outside of the Community Center
- Irrigation system for the grass on the west side of the tennis courts at Quarry Park

Prioritization of Projects:

- Soccer goal for Quarry Park field prioritized as urgent/impactful due to field only having one goal.
- Discussion with Tim and Junior: Ideal field configuration needs four goals to allow field splitting; cost per goal is about \$5,000 (total \$10,000 for two).
- Committee's funds intended to fund one goal, city park funds will be tapped for the other.

Field and Facility Issues:

- Discussed ongoing problems with vandalism (kids climbing fences, breaking equipment).
- Plans in place to repair and improve fencing: adding gates to facilitate retrieving soccer balls, using leftover posts for improvements, and shoring up ties at the top.
- Meetings planned with coaches of large groups/classes to address vandalism and begin collecting a percentage of their revenue for park repairs (using sign-in sheets or QR code registration).
- Long-term goal: Attract tournaments by having multiple fields, fostering community engagement and revenue.

Additional Park Projects Considered:

- Painting the community center: Plan developed to buy paint and coordinate volunteer help, with notable contributions expected from LCRA employees.
- Playground/grass parking area: Plan to place boulders to block car access, allow handicap/overflow parking when necessary, and leverage the 10,000-gallon rainwater tank for irrigation.
- Irrigation system: On wish-list, but likely unfeasible within available

time/budget due to project complexity and contractor scheduling.

Moved by Michele Landfield; seconded by Graham Fisher to direct staff to purchase a large soccer goal/net with the remaining 2024-2025 park funds.

Motion Passed: 4 - 0

Voting For: Michele Landfield, Graham Fisher, Karen Rankin, Jesse Parkison

Voting Against: None

- 5.e. Discuss and consider the planning for a workshop date to discuss the Parks Advisory Committee Planning and Goals for 2025-2026.

Purpose:

- Plan for an informal workshop/retreat to discuss the future direction of the Parks Committee—moving beyond ad hoc spending toward strategic objectives.
- Goals: Develop one-, three-, and five-year plans; align with the City's comprehensive and strategic plans; encourage broader thinking on parks' roles.
- Open meeting, not for formal decisions, but focused on brainstorming and goal-setting.
- Venue: Preference for community center or conference room; ensure accessibility and public meeting notice as required.

Date - Morning of September 27, 2025, at 9:00 AM at the Community Center.

6. Future Agenda Items

Future agenda items will be generated during the workshop and communicated to Dawn Wright.

7. Adjournment

With no further discussion or business, Michele Landfield adjourned the meeting at 7:14PM.

CERTIFICATION

I hereby certify that the above minutes are true and correct from the Parks Advisory Committee meeting of September 4, 2025.

Michele Landfield -
Chair

