



**NOTICE OF AGENDA
GRANITE SHOALS WILDLIFE ADVISORY COMMITTEE
REGULAR MEETING**

MONDAY, NOVEMBER 3, 2025 AT 6:00 PM

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

AGENDA

1. Call to Order/ Roll Call/ Welcome

2. Citizen Comments

3. Consent Agenda

3.a. Discuss and consider approval of meeting minutes from October 6, 2025.

3.b. Discuss and consider the resignation of Peter Hutnick.

4. Discussion Items

4.a. Updates on the harvesting program to date.

4.b. Discuss and review the Wildlife Advisory Committee Mission Statement.

4.c. Discuss any operational issues that may require committee approval.

5. Action Items

5.a. Discuss, consider, and take appropriate action to nominate and appoint Wildlife Leadership positions:

Chair

Vice Chair

Secretary

5.b. Discuss, consider, and take appropriate action on the potential new Church harvest site.

5.c. Discuss, consider, and take appropriate action on the earn a buck program and decide the desired amount of deer harvesters should donate in order to earn a buck tag.

5.d. Discuss, consider, and take appropriate action to assign responsibility and timing in setting up new harvest sites.

5.e. Discuss, consider, and take appropriate action to assign responsibility and timing for installing all available blind covers.

6. Future Agenda Items

7. Adjournment

CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing agenda has been posted on both the indoor bulletin board and outdoor notice board of Granite Shoals City Hall on or before the 28th day of October 2025. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.

Dawn Wright, City Secretary



This Notice and Meeting Agenda, and the Agenda Packet, are posted online at www.graniteshoals.org



**NOTICE OF AGENDA
GRANITE SHOALS WILDLIFE ADVISORY
COMMITTEE
REGULAR MEETING
MONDAY, OCTOBER 6, 2025 AT 6:00 PM**

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

MINUTES

1. Call to Order/ Roll Call/ Welcome

The meeting was called to order at 6:02 PM.

Catherine Bell was in attendance in place of Brian Edwards. Also present were Chief John Ortis and Capt. Taliaferro.

Moved by Mark Henshaw; seconded by Keith Rogers to excuse the absence of Brad Hammel and not excuse the absence of Tommy Moore.

Motion Passed: 6 - 0

Voting For: Mark Henshaw, James Matula, Keith Rogers, Jeff Herzog, Matthew Campbell, David Nobles

Voting Against: None

2. Citizen Comments

No citizen comments were made.

3. Consent Agenda

3.a. Discuss and consider approval of meeting minutes from September 24, 2025.

Moved by Keith Rogers; seconded by Mark Henshaw to approve the meeting minutes from September 24, 2025.

Motion Passed: 6 - 0

Voting For: Mark Henshaw, James Matula, Keith Rogers, Jeff Herzog, Matthew Campbell, David Nobles

4. Discussion Items

4.a. Update on the number of deer harvested in the first 10 days of the program, donations, etc.

To date, 67 deer harvested with 30 donated so far. 23 have been delivered to the processor to be ground, packaged, and returned.

4.b. Update on any issues, concerns or police involvement in the first 10 days of the program (e.g., lost arrows/bolts, lost deer, homeowner concerns).

- Chief Ortis reported that there have been numerous expired deer discovered within close proximity to some of our harvest sites this past week. The indication is that some of the harvesters are not making accurate lethal shots and not proficient at tracking the deer they wound.
- Adjustments will be made.

4.c. Update on information from TPWD.

No updates reported.

4.d. Update on harvest site setup progress and any remaining items.

- Harvest Site GS-2 needs some adjustments made to the placement of the stand and feeder or possibly discontinued use all together.
- It will be shut down until a permanent decision is made.

4.e. Update on survey of the sites.

No updates reported.

4.f. Update on the use of the lockbox and its usefulness.

- The new lockbox at the WAC Shack is working well.
- A decision was made to change the combination weekly and disseminate the new code to authorized members.

4.g. Discuss and consider the status and options for a 501(c)3 non-profit set up.

Tabled until the next meeting for more research to be done.

4.h. Discuss the communication protocols between the WAC members and City administration.

- Peter Hutnick will have meetings with city leadership every 2 weeks to keep

us all on the same page.

- Mark Henshaw will communicate with Chief Ortis and Capt. Taliaferro on Wednesdays and Thursdays to publicize venison being available to city residents on Thursday evenings.

5. Action Items

- 5.a. Discuss, consider and take appropriate action regarding changes to the WAC membership.

Moved by Mark Henshaw; seconded by Keith Rogers to remove Tommy Moore from the Wildlife Advisory Committee for non-participation without communication to any of the committee members.

Motion Passed: 6 - 0

Voting For: Mark Henshaw, James Matula, Keith Rogers, Jeff Herzog, Matthew Campbell, David Nobles

Request the City Secretary post on the City webpage the two vacancies on the committee.

- 5.b. Discuss, consider and take appropriate action regarding equipment status, replacement, and procurement.

Several equipment purchases were discussed.

Moved by David Nobles; seconded by Jeff Herzog to purchase camouflage screens for the harvest stands.

Motion Passed: 6 - 0

Voting For: Mark Henshaw, James Matula, Keith Rogers, Jeff Herzog, Matthew Campbell, David Nobles

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- A list was given to Matt Campbell to fill out a City Purchase Request form to submit to Capt. Taliaferro.

- 5.c. Discuss, consider and take appropriate action regarding any necessary changes or modifications to the WAC facility and practice set-up site.

- Some equipment and electrical needs were discussed and will be worked on in the near future. No action was taken.

5.d. Discuss, consider and take appropriate action regarding the calendar of events 2025-2026 including test/retest and blackout dates.

- October 18, 2025, will be the next shooting qualification event at the WAC Shack.
- Another shooting qualification date will be selected for mid-November.

5.e. Discuss, consider and take appropriate action regarding the property owner outreach program.

- More effort needs to be made to contact all property owners of adjacent and surrounding harvest site properties for permission to retrieve expired deer.

5.f. Discuss, consider and take appropriate action regarding "field dressing" procedures - getting the information to the harvesters.

- Discussed making sure the chain is put back up and secured after disposing of field dressing waste.

5.g. Discuss, consider, and take appropriate action regarding any necessary updates to the current forms, administration of scheduling software, and process training.

Some program updates are being drafted for submission to City Council (Update Ordinance 733-A).

- Highlights include proficiency qualification shooting is moving to a monthly requirement.
 - Target size is being reduced from 4 inches to 2 inches.
 - Broadhead requirement for qualification shooting is being removed.
 - Field tips will be allowed.
 - Broadheads will still be required for harvesting.
 - No harvesting on the weekends will be permitted for a couple of months.
 - Will re-evaluate how many tags need to be filled toward the middle/end of the season.
 - Until our walk-in cooler is properly repaired, there will be no evening harvest.
 - Only morning harvest, so the meat can be taken directly to the processor.
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The meeting was paused for the committee to enter executive session @7:00 PM
The meeting was called back to order @ 7:10 PM

- 5.h. Discuss, consider and take appropriate action regarding harvester outreach and violations of laws or rules by harvesters, including violations of Ordinance 733-A, Exhibit A.

Moved by James Matula; seconded by Matthew Campbell to remove Mr. Michael Simmons from the list of authorized harvesters for violations of City Ordinance 733-A.

Motion Passed: 6 - 0

Voting For: Mark Henshaw, James Matula, Keith Rogers, Jeff Herzog, Matthew Campbell, David Nobles

- 5.i. Discuss, consider, and take appropriate action regarding the prerequisites and criteria for the "Earn a Buck" process.

- Proposal was made that the “earn a buck” process include harvesting at least 5 does, donating at least 2 of them, or volunteering 10 dates (20 hours) to the program. Working on more discussion with TPWD management for further guidance.
- Will be discussed at the next meeting.

6. Future Agenda Items

- Earn a Buck
- 503(c)3 set up
- Equipment and electrical needs

7. Adjournment

With no further business for the committee, the meeting was adjourned at 7:22 PM.

CERTIFICATION

I hereby certify that the above minutes are true and correct from the Wildlife Advisory Committee meeting of October 6, 2025.

Chair

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Wildlife Advisory Committee Mission Statement

The Granite Shoals Wildlife Advisory Committee (WAC), in partnership with City Council, Texas Parks and Wildlife Department (TPWD), Burnet County Game Wardens and the Granite Shoals Police Department (GSPD), is committed to responsibly managing the City's deer population through a safe, ethical, and community-supported archery program. Our goal is to maintain a sustainable deer population, promote ecological health, ensure public safety, and meet resident needs by:

- Qualifying highly skilled harvesters to conduct safe and ethical deer harvesting.
- Encouraging venison donations to support local residents and charitable programs.
- Providing transparent communication with the community.

CORE PRINCIPLES

- 1. Safety First:** Safety is the top priority. We will rigorously test harvesters routinely and collaborate with GSPD to select and approve qualified harvesters and safe harvest sites.
- 2. Program Goals:** We aim to safely reduce the deer population as guided by TPWD wildlife biologists, maximize venison donations to local residents and charities and ensure ethical harvesting with minimal disruption to the community.
- 3. Integrity and Ethics:** WAC members will uphold honesty, integrity, high moral standards and prioritize public safety, collaboration, and transparency in all actions.
- 4. Community Engagement:** Building public trust and support is essential. We will actively engage with the community, listen to feedback and respond transparently to ensure program success.

I have read and agree to support the Committee's Mission Statement and will uphold its purpose and goals through my service.

Printed Name

Signature

Date



Wildlife Advisory Committee STAFF REPORT

Subject: Discuss, consider, and take appropriate action on the earn a buck program and decide the desired amount of deer harvesters should donate in order to earn a buck tag.

Date: November 3, 2025

Submitted by:

Department: Committees / Commissions

Background:

The Wildlife Advisory Committee has a specific number of buck tags for harvesting g within the City limits.

Recommendation:

In order to earn a buck tag, a harvester must donate at least (2-5) deer to the city. This requirement does not roll over if the harvester keeps donating deer to the city and buck tags will be given out while supply lasts on a first-earned, first-served basis. The WAC reserves the right to modify this requirement to ensure all buck tags are utilized.

The harvester may take any buck and TPWD recommends the harvest of the first buck that provides a legal target and ethical shot, regardless of antler characteristics. The WAC may reserve up to 10 buck tags in order to reward volunteers who assist the WAC in day-to-day operations and in the event immature bucks are mistakenly harvested.

Fiscal Impact:

Attachments:

None