



**NOTICE OF AGENDA
GRANITE SHOALS AIRPORT ADVISORY COMMITTEE
REGULAR MEETING**

THURSDAY, NOVEMBER 6, 2025 AT 3:00 PM

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

AGENDA

- 1. Call to Order/ Roll Call/ Welcome**
- 2. Citizen Comments**
- 3. Consent Agenda**
 - 3.a. Discuss and consider approval of meeting minutes from October 2, 2025.
- 4. Report on Previous Business**
 - 4.a. Runway numbers project report.
 - 4.b. Camera traffic monitoring update.
 - 4.c. Airport slab progress report.
- 5. Action Items**
 - 5.a. Discuss, consider, and take appropriate action regarding the Meteorological Aerodrome Report (METAR) device for weather reporting.
 - 5.b. Discuss, consider, and take appropriate action regarding the planning of *Meet the Pilots &/or Helicopter Pilots* event.
 - 5.c. Discuss, consider, and take appropriate action regarding a youth committee member application and any implications it may have on committee meeting schedules.
- 6. Future Agenda Items**

Next meeting date — December 4th
- 7. Adjournment**

CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing agenda has been posted on both the indoor bulletin board and outdoor notice board of Granite Shoals City Hall on or before the 31st day of October 2025. Requests

for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.

Dawn Wright, City Secretary



**This Notice and Meeting Agenda, and the Agenda Packet, are posted online
at www.graniteshoals.org**



**NOTICE OF MINUTES
GRANITE SHOALS AIRPORT ADVISORY COMMITTEE
REGULAR MEETING**

THURSDAY, OCTOBER 2, 2025 AT 3:00 PM

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

MINUTES

1. Call to Order/ Roll Call/ Welcome

Chair Ruff called the meeting to order at 3:04 pm. All members were present with the exception of Jeffrey Kahl and Al Satterfield. Board member Fessler moved to excuse absences of board members, the motion was seconded by Board member Jackson and with a unanimous vote, the motion carried.

2. Citizen Comments – no citizens present

3. Consent Agenda

3.a. Discuss and consider approval of meeting minutes from September 4, 2025.

Board member Zbranek moved to approve the minutes from September 4, 2025, the motion was seconded by Board member Fessler and with a unanimous vote, the motion carried. (Kahl and Satterfield absent)

4. Report on Previous Business

4.a. Final signage installation report.

Chair Ruff reported that all signage has been installed at major open areas of runway, there are two signs remaining for future use, if needed.



4.b. Runway numbers project report.

Nothing to report due to project lead not being in attendance.

4.c. Camera traffic monitoring update.

Nothing new to report on this specific item, however by consensus the board would like to consider using Board member Satterfields hangar for internet (VYVE) and windsock. Board also discussed a Meteorological Aerodrome Report (METAR) device for weather reporting.

4.d Airport slab progress report.

Pre-pour inspection took place today, October 2, 2025, pour is scheduled for tomorrow. The building has been ordered and should arrive during the first week in November. Chair Ruff asked for assistance in trimming trees around the area of the building. Tim Campbell, ACM, will work with city staff to get it scheduled next week.

4.e Update on fuel service/facilities development.

The board held an open discussion regarding fuel tank placement, possible types of gasoline offered and community use. The board agreed to have it available for the community; however, to alleviate any safety concerns would not be advertising.

5. Action Items

5.a. Discuss, consider, and take appropriate action regarding the planning of *Meet the Pilots &/or Helicopter Pilots* event.

This item and item 5.d were discussed together. The board agreed to finalize date for the event at the November meeting. The board is leaning towards a March date or possibly April to recognize World Pilot's Day, which falls on Sunday April 26, 2025. Board members Zbranek and Fessler will coordinate and provide a proposed schedule of events, that may include a STOL contest, aerobatic demonstration, transponder recertification, and other activities. The board also mentioned getting sponsors for prizes.

5.b. Discuss, consider, and take appropriate action regarding the future use of the expansion slab.

This item can be removed, the project scope changed.

5.c. Discuss, consider, and take appropriate action regarding the plan for removal/disposal of obsolete tanks.

No formal action was taken on this item. The board does not want to invest in restoration but would like to ensure they are safely removed and recycled.

5.d. Discuss, consider, and take appropriate action regarding a STOL (Short Takeoff and Landing) aircraft outreach.

Included in item 5.a

5.e. Discuss, consider, and take appropriate action regarding recruitment of a new youth committee member.

There was no action taken on this item.

6. Future Agenda Items

- *Slab/Building Progress*
- *Runway Numbers Project*
- *Camera Traffic Report*
- *Future Hangar/Lease Space*
- *METAR system*
- *Meet the Pilot Event*

7. Adjournment

Business concluded and the meeting adjourned at 4:02

CERTIFICATION

I hereby certify that the above minutes are true and correct from the Airport Advisory Committee meeting of October 2, 2025.

Robin Ruff, Chair

ATTEST:

Dawn Wright, City Secretary