



**NOTICE OF AGENDA
GRANITE SHOALS CITY COUNCIL
REGULAR CALLED MEETING**

TUESDAY, MARCH 25, 2025 AT 6:00 PM

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

AGENDA

Livestream: <https://youtube.com/live/BM41OM9GjS0?feature=share>

1. Call to Order/ Roll Call/ Welcome

- Invocation
- Pledge of Allegiance, Pledge to Texas Flag

2. Citizen Comments

In accordance with the Open Meetings Act, City Council is prohibited from acting or discussing (other than factual responses to specific questions) any items not on the agenda.

3. Items of Community Interest

- 1. Review of Granite Fest
- 2. Wildlife Town Hall Meeting March 29th -10am @ Fire Station
- 3. City-Wide Clean-Up April 5th - 8am until full
- 4. Kite Day @ the Airport April 12th - 10am - 1pm
- 5. Easter Egg Hunt @ Quarry Park April 19th - 11am

4. Presentations

- 4.a. Marble Falls ISD Superintendent Dr. Jeff Gassaway - 2025 Bond Election

5. Reports

- 5.a. February 2025 Department Reports

6. Consent Agenda

- 6.a. Discuss and consider approval of meeting minutes from March 11, 2025.

7. Action Items

- 7.a. Discuss, consider, and take appropriate action on the approval of Resolution #711 - a resolution of the City Council of the City of Granite Shoals, Texas, expressing support for obtaining a unique zip code for the City, authorizing the City Manager to pursue the

necessary actions, and establishing this initiative as a municipal priority to protect sales tax revenue, improve service delivery, and strengthen City identity.

8. Executive Session (Closed to the Public)

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and/or 418.183 (homeland security).

9. Future Agenda Items

10. Adjournment

CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing agenda has been posted on both the indoor bulletin board and outdoor notice board of Granite Shoals City Hall on or before 6:00 PM on the 21st day of March, 2025. Requests for accommodations or interpretive services must be made 8 hours prior to this meeting. Please contact the City Secretary at (830) 598-2424 for further information.

Dawn Wright, City Secretary



This Notice and Meeting Agenda, and the Agenda Packet, are posted online at www.graniteshoals.org



Join us at this family friendly event!

EASTER EGG HUNT

APRIL 19 | 11:00 AM
QUARRY PARK

FIND THE LUCKY EGGS TO WIN A PRIZE!



City Manager Report

March 2025

I am pleased to present the City Manager's Report for the month of March 2025. In addition to the departmental reports regarding finance, fire, streets and parks, police and utilities, this report provides an overview of key activities, committees, projects, events, and updates Citywide.

Committees

Planning and Zoning Committee: The Planning and Zoning Commission will have their next meeting on April 1st at 6:00 PM.

Wildlife Committee: The Wildlife Committee had an engaging meeting on March 3rd. The next meeting will be held April 7th at 6:00 PM in the City Council Chambers.

Board of Adjustments: The Board of Adjustments (BOA) met on February 26, 2025 at 6:00 PM. No meetings have been scheduled yet for March.

Airport Committee: The Airport committee met on March 6th. The next meeting will be held on April 3rd at 3:00 PM.

Parks Committee: The Parks Committee met on March 6th. The next meeting is scheduled for April 3rd at 6:00 PM.

Administration

Staff Certification and Recognition

- One of our Police trainees (currently in the Police academy) recently received recognition for her lifesaving efforts toward another recruit at the last Council meeting.
- Texas Municipal Clerks Certification – Dawn has completed 3 of her 4 tests toward her Municipal Clerk designation.
- Our Fire Chief is working toward additional Fire accreditation for his command staff.
- We are now recognized as a medical First Responder Organization with the state of Texas.
- Our Chief of Police received a grant to attend FBI Leadership training, and this week was in the second of three courses to obtain the FBI LEEDA Trilogy certificate.
- Our City Manager was recently appointed to the board of the Texas City Management Association (TCMA).

Building Department

Online permit payments: The City is excited to announce the rollout of online permit payments, making the permitting process more convenient and efficient for residents and businesses. This new feature allows users to submit payments securely online, reducing the need for in-person visits and streamlining transactions. The system is now online and operational!!

Fire



A Burn Ban for the City of Granite Shoals was officially implemented on March 2, 2025, due to ongoing dry conditions and increased fire risk. Residents are urged to refrain from all outdoor burning until further notice. Please monitor official city channels for updates.

An insightful and informative article about urban wildfire disasters like recently occurred in Los Angeles. More than 1,100 communities over 32 states share similarities with places recently devastated by urban wildfires. More than half of them are not in the West, and several local

areas on the map (in the attached link) include cities in the Highland Lakes region.

<https://headwaterseconomics.org/wildfire/more-than-1100-communities-urban-wildfire-risk/>

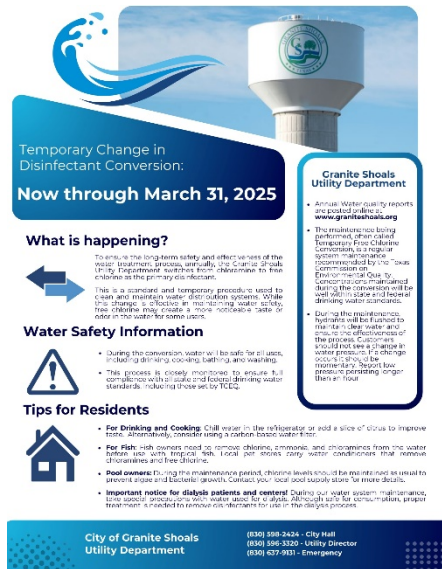
Parks and Streets

The Streets team recently solicited bids for crack filling and repair on the three major thoroughfares funded by the 2018 street bond: Phillips Ranch, Valley View, and Prairie Creek. These repairs are part of regular maintenance efforts and are essential to preserving and extending the lifespan of the City's major thoroughfares. Keeping these roads in good condition ensures safer travel for residents and helps protect the City's long-term infrastructure investments. LoneStar paving was the lowest qualified bidder and will be performing crack filling and repair of the three thoroughfares which we have remaining bond funds for (Phillips Ranch, Valley View and Prairie Creek.) These projects will begin on March 24.



Utilities

The Utility department went out to bid for a line upgrade project at N Shorewood/W Greencastle to address significantly undersized lines that have created pressure issues and a myriad of breaks. The contract was awarded to the lowest qualified bidder and work is expected to commence shortly.



Temporary Change in Disinfectant Conversion:
Now through March 31, 2025

Granite Shoals Utility Department

What is happening?

To ensure the long-term safety and effectiveness of the water distribution system, the City of Granite Shoals Utility Department switches from chloramine to free chlorine as the primary disinfectant.

This is a standard and temporary procedure used to clean and maintain water distribution systems. While this change is effective in improving water safety, this change may create a more noticeable taste or odor in the water for some users.

Water Safety Information

- During the conversion, water will be safe for all uses, including drinking, cooking, bathing, and swimming.
- This process is closely monitored to ensure full compliance with state and federal drinking water standards, including those set by TCEQ.

Tips for Residents

- For Drinking and Cooking:** Chill water in the refrigerator or add a slice of citrus to improve taste. Alternatively, consider using a carbon block water filter.
- For Fish:** Fish owners need to remove chlorine, ammonia, and other chemicals from the water. Please use only tropical fish food that includes water conditioner that removes chloramines and free chlorine.
- Pool owners:** During the maintenance period, chlorine levels should be monitored and adjusted to prevent algae and bacteria growth. Contact your local pool supply store for more details.
- Important notice for dialysis patients and centers:** During our water system maintenance, some remote service points may have low or no dialysis. Although we'll be communicating, please be aware it's needed to remove contaminants for use in the dialysis process.

City of Granite Shoals Utility Department

(850) 508-3424 - City Hall
(850) 506-3320 - Utility Director
(850) 457-9031 - Emergency

Throughout the month of March, the Utility department has implemented a temporary disinfectant conversion to free chlorine. This measure is done in coordination with TCEQ and helps maintain water quality and system integrity. This temporary conversion is standard practice and helps maintain the highest level of water quality for the Granite Shoals community.

More information can be found at:

<https://www.tceq.texas.gov/.../temporary-free-chlorine...>

City of Granite Shoals Annual Water quality reports are posted online at:

<https://www.graniteshoals.org/.../utilities-public-notice>

GIS update – The City's infrastructure maps are currently undergoing migration to a new, modernized mapping and data management system. This updated platform will provide improved access to critical infrastructure data, enhance accuracy, and support better decision-making across departments. Once the migration is complete, staff will undergo comprehensive training to ensure effective use of the system. Full implementation will integrate this platform into daily operations, streamlining workflows, improving coordination, and ultimately supporting long-term planning, maintenance, and capital improvement efforts throughout the City.

Court

On February 28, 2025, Judge Reilly officially swore in Victoria Lockhart as the new Court Clerk for the City of Granite Shoals during a ceremony held in the Council Chambers.

Former Court Clerk Selena Whyte, who now serves as a Records Clerk with the Granite Shoals Police Department, has graciously agreed to assist with training Ms. Lockhart. The two recently visited Marble Falls Communications for a cross-training session to support a smooth transition.



Hill Country Humane Society The Trap-Neuter-Release (TNR) clinic has been rescheduled to March 28, 2025. Thanks to a generous grant from Hill Country Cats, approximately 30 spots in the clinic have been reserved for Granite Shoals cats.

We are grateful for the ongoing partnership with the Hill Country Humane Society, which continues to play a vital role in securing additional funding and veterinary support to expand TNR efforts and host more clinics in the future.

Event Recap

City staff have been working hard in preparation for an exciting lineup of events over the next few months. Below is a summary of some of the upcoming City events:

We look forward to bringing the community together and hope to see you there! Stay tuned for more details, and feel free to reach out if you have any questions.

March

- 22 – Granite Fest and Car Show granitefest.com
- 29 - MFISD/PEC Touch a Truck
- 29 – Wildlife Town Hall - Fire Station 10 AM

April

- 5 – Citywide Clean Up
- 12 – Airport Kite Day 10:00 AM -1:00 PM
- 19 – Easter Eggstravaganza at Quarry Park
- 25-26 - High School BBQ State Competition at Quarry Park

May

- 2 -3 Howdy Roo at Quarry Park
- 3 - Election day (Community Center closed 4/19-5/4)

June

- 20-21 – Battle of the Badges BBQ at Quarry Park





City of Granite Shoals
UTILITY Department
FEBRUARY 2025 REPORT

CITY OF GRANITE SHOALS - UTILITY DEPARTMENT

FEBRUARY 2025 - REPORT SUMMARY

	WORK ORDERS - WITHIN CITY LIMITS				
	(CURRENT)	(24-25)	(23-24)	(22-23)	(21-22)
INVESTIGATE NEW SERVICE	5	21	85	68	127
NEW WATER TAP	1	8	58	46	96
NEW METER INSTALL	1	14	19	12	18
SERVICE INVESTIGATE	1	13	23	15	19
LINE MARK	40	122	166	67	88
TROUBLE CALLS	12	61	291	141	133
CHECK FOR LEAK	6	23	97	77	98
LEAK AT METER	0	24	42	90	46
MAIN LINE REPAIR	14	68	215	96	61
CUT OFF NON-PAYMENT	40	205	421	399	573
REINSTATE NON-PAYMENT	25	135	343	331	472
SERVICE RECONNECT	4	35	68	80	95
SERVICE DISCONNECT	8	38	63	82	73
METER INFORMATION	38	282	547	314	14
METER RE-READ	35	215	554	1104	64
METER REPAIR	0	8	42	50	32
METER SWAP OUT	0	5	14	2218	225
VALVE REPLACED	17	101	33	43	45
OCCUPANT CHANGE	3	14	97	111	85
USAGE INQUIRY	4	39	59	68	151
SERVICE FLUSH	0	3	45	15	24
MISC.	5	8	44	24	17
TOTAL	211	1264	2975	5243	2208

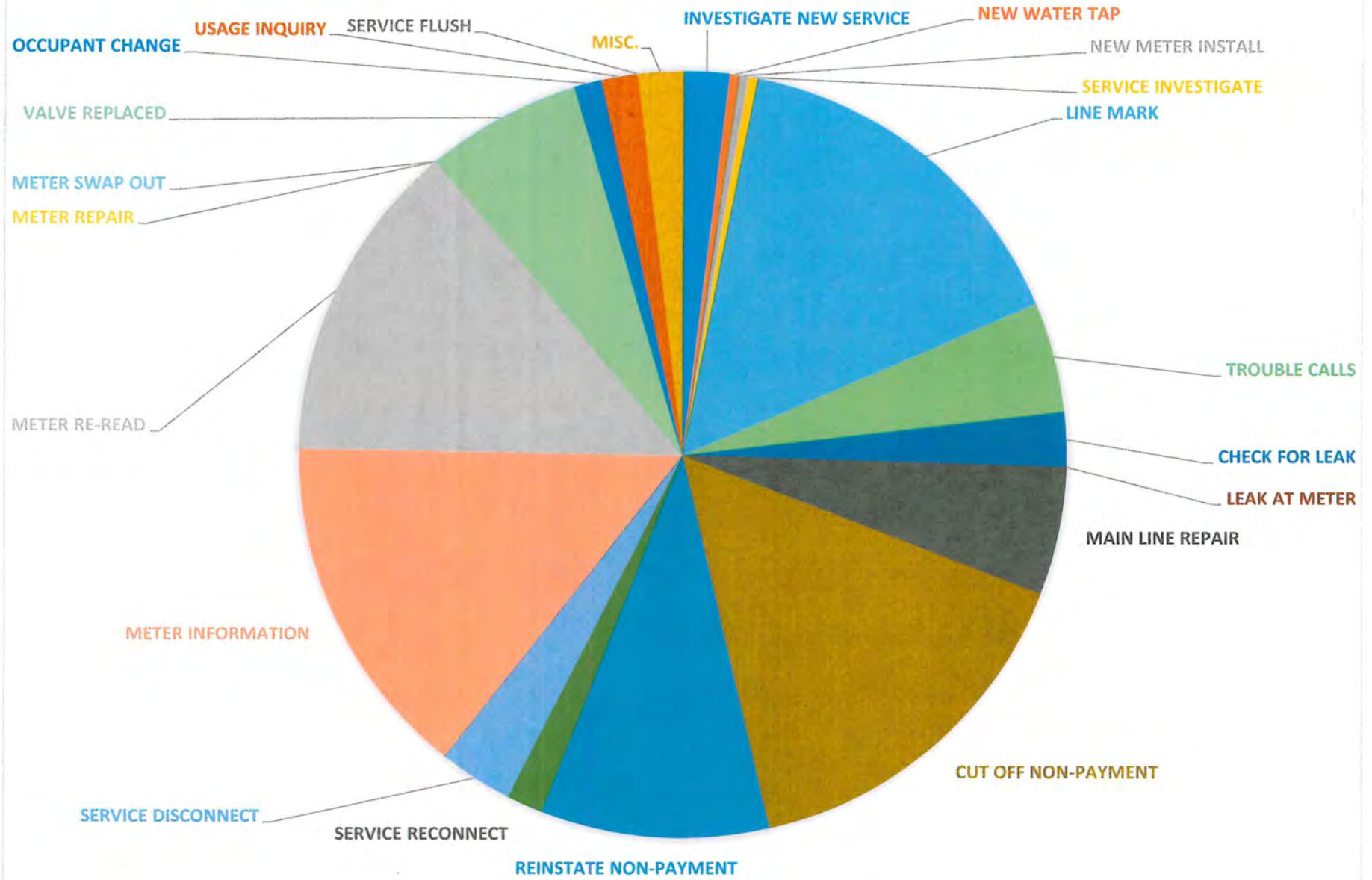
WORK ORDERS - HOOVER VALLEY				
(CURRENT)	(24-25)	(23-24)	(22-23)	(21-22)
0	2	18	6	8
1	3	17	0	1
0	2	3	1	0
0	1	5	2	4
1	1	8	2	5
1	7	27	47	23
0	3	14	11	15
0	2	4	5	7
0	5	17	7	8
3	45	80	73	95
1	44	60	48	78
0	4	8	12	18
0	2	6	12	13
4	30	77	30	3
3	23	90	75	17
0	0	2	7	5
0	0	8	208	17
0	4	2	2	0
1	3	8	9	5
0	6	6	15	13
0	3	1	3	11
0	1	3	0	0
13	182	413	564	328

UPDATED 3/1/2025

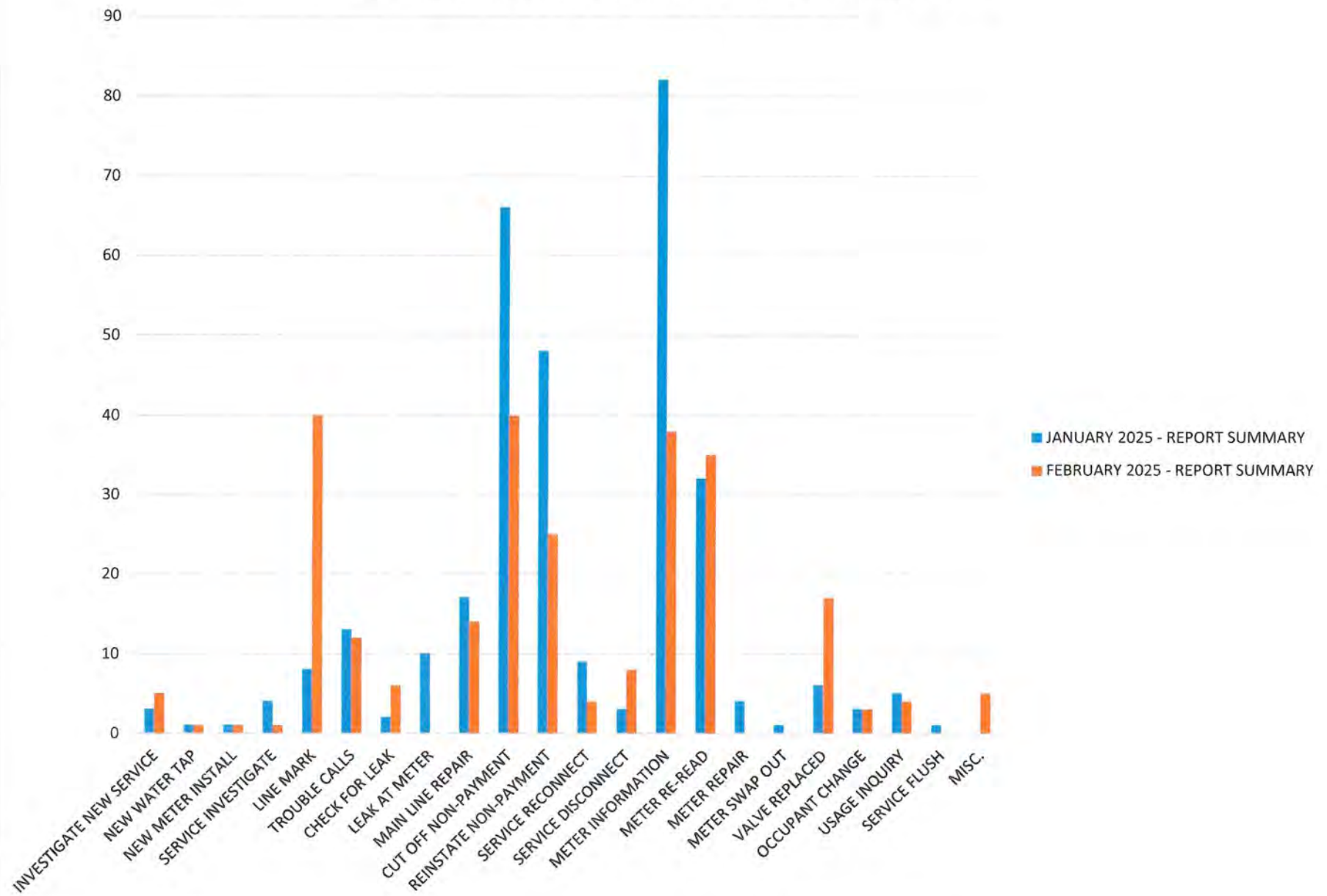
UTILITY PERSONNEL					
EMPLOYEE	EXPERIENCE	LICENSES	TRAINING	CLASSES	HOURS
JOSHUA HISEY	17 YRS	A WATER / B WASTEWATER			642
RANDY MIZE	17 YRS	C WATER TREATMENT	TESTING FOR A WATER		738
NATHAN GARICA	5 YRS	C WATER TREATMENT / CSI			198
JOSHUA MOWREY	3 YRS	C WATER TREATMENT			92
TYLER TORRES	1 YRS	D WATER			24
SPIN THURMAN	1 YRS	D WATER			24
ALEX VASQUEZ	5 MTHS		TESTING FOR D WATER		48
LISANDRO MATA	4 MTHS	D WATER			22

TOTAL	1788
-------	------

UTILITY DEPARTMENT SERVICE ORDERS FEBRUARY 2025



UTILITY SERVICE ORDER JANUARY 2025 / FEBRUARY 2025





GRANITE SHOALS POLICE DEPARTMENT



MONTHLY STATISTICS REPORT FEBRUARY 2025

LAST YEARS COMPARISON FEBRUARY 2024

TOTAL CALLS FOR SERVICE

1368



TOTAL CALLS FOR SERVICE

1098

TRAFFIC STOPS

327



TRAFFIC STOPS

252

CITATIONS

94



WARNINGS

231

CITATIONS

93



WARNINGS

170

MOTOR VEHICLE COLLISIONS

11



MOTOR VEHICLE COLLISIONS

11

ARRESTS

15



ARRESTS

13

AVERAGE RESPONSE TIME

04:38



AVERAGE RESPONSE TIME

6:34

UNIFORMED CRIME REPORTING (UCR) OFFENSES REPORTED & CLEARED

UCR OFFENSES REPORTED

4

UCR OFFENSES CLEARED

1

TOTAL TIME OF SERVICE

133 YEARS
5 MONTHS

TOTAL TRAINING HOURS FOR THE MONTH

281

ANIMAL CALLS

VCO ANIMALS

51



HOUSED ANIMALS

19

CITATIONS

0

WARNINGS

6



ANIMAL CALLS

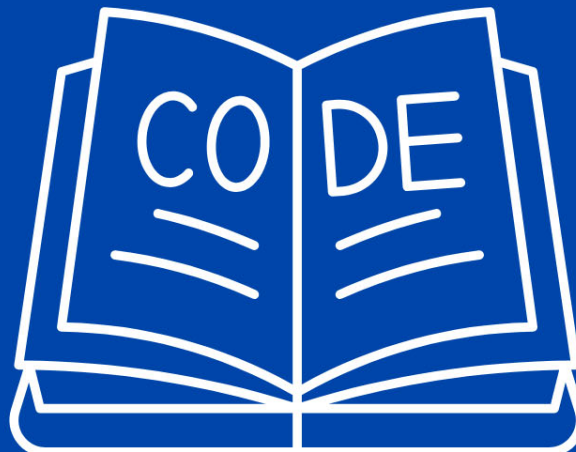
21

TAKEN TO HUMANE
SOCIETY

9

CODE ENFORCEMENT

VIOLATION TYPE	Junked Vehicle	Property Maintenance	House Numbers	Dilapidated Structure	Misc. Zoning Viol	RV Permit/Storage
ORDINANCE #	605	511	409	613	CHAPTER 40	40-30
NEW VIOLATIONS	6	10	1	0	1	1
EXTENDED	0	0	0	1	1	1
CLOSED VIOL	6	5	0	0	1	0
COURT	5	1	0	1	1	0
CLOSED YTD	6	8	0	0	4	0
OPEN YTD	15	11	1	0	2	1





The Granite Shoals Streets and Parks Department would like to thank the Mayor, Council Members, and our community. We strive to serve our community with integrity and professionalism while providing the highest service possible.

2025 Strategic Goals

1. Professionalism and Organizational Excellence

- Continuously build relationships with diverse populations within the City of Granite Shoals to create and expand the future of Granite Shoals.
- Recruit, hire, promote, and retain the best candidates to serve the Granite Shoals Community.

2. Community Engagement and Partnerships

- Promote positive interactions with the public during every contact with a great attitude.
- Enhance community partnerships with the Parks Committee.
- Continue to research innovative, community-oriented programs to engage the public.

3. Operational Improvements

- Ensure a safe and clean environment for all visitors and citizens to our parks.
- Strengthen Internal Communication with all Departments throughout all of Granite Shoals.

4. Technology Development and Infrastructure Expansion

- Replace aging and out-of-date equipment.
- Improve/expand existing systems or solutions that aid, improve operations.
- Determine projects to ensure safe road infrastructure.
- Ensure Streets and Parks storage facilities are adequate for the department's operation.



Staff, Equipment, and Major Projects

- Completed necessary patching work.
- The jetting machine is actively cleaning culverts almost daily to maintain proper drainage.
- Continued cleanup efforts at the Kingwoods lot to support Code Enforcement.
- Delivered dirt to the Fire Department as needed.
- Made four trips to Hill Country Recycle for proper disposal and recycling.
- Trimmed trees throughout all parks and surrounding areas to enhance safety and aesthetics.
- Cleared and trimmed trees along road easements to improve visibility and accessibility.
- Performed maintenance on all equipment to ensure readiness for increased activity once the weather improves.
- Repaired nets at Quarry Park and the Christmas Barn.
- Conducted routine park rounds to inspect and maintain facilities.
- Provided training for new employees on standard procedures and proper equipment use.

CITY OF GRANITE SHOALS FIRE DEPARTMENT



CITY OF GRANITE SHOALS FIRE & RESCUE
FIRE CHIEF TIM D. CAMPBELL
8410 W. FM 1431 RD. | GRANITE SHOALS, TX. 78654
830-596-8110



February

The new 3000gal tender has arrived and is in service

The push-in ceremony went great and well attended

We have an auto extrication class scheduled for June 6,7,8 we have made arrangements with local wrecking yard to have 40 cars available

Firefighter Travis Rounds last day was 3-12-25 he is moving on to Austin Fire Dept. We wish him well.

We will be hiring for our part-time pool of firefighters

New Engine is still set to arrive in July

- Total Calls 116
- Calls in ESD3 - 20
- Highland Haven - 3
- Fire type calls - 56
- EMS type calls - 60
- Mutual aid given - 7
- Average response times 07:19
- Average on scene time 25:10

Granite Shoals Fire Rescue

Granite Shoals, TX

This report was generated on 3/13/2025 11:34:03 AM



Incident Statistics

Zone(s): All Zones | Start Date: 02/01/2025 | End Date: 02/28/2025

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		60	
FIRE		56	
TOTAL		116	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
SQ 31	0	0	1
TOTAL	0	0	1
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		7	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
29		25	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 31	0:06:40	0:09:24	
AVERAGE FOR ALL CALLS		0:07:19	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 31	0:02:14	0:02:45	
AVERAGE FOR ALL CALLS		0:02:03	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Granite Shoals Fire Rescue		25:10	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



emergencyreporting.com
Doc Id: 1645
Page # 1 of 1

Granite Shoals Fire Rescue

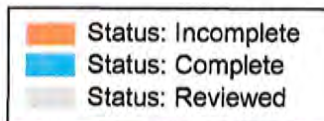
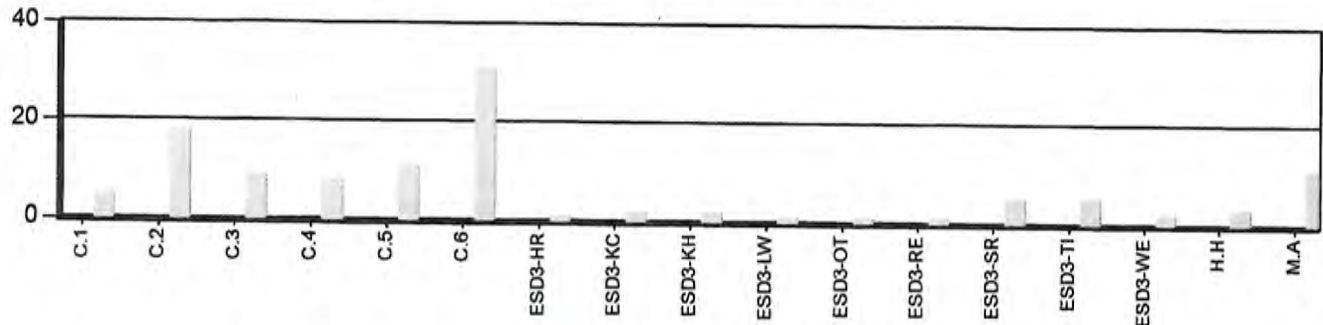
Granite Shoals, TX

This report was generated on 3/13/2025 11:34:38 AM



Incident Count per Zone by Incident Status for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 02/01/2025 | End Date: 02/28/2025



ZONE	Incidents
Status:Reviewed	
C.1 - City District One	5
C.2 - City District Two	18
C.3 - City District Three	9
C.4 - City District Four	8
C.5 - City District Five	11
C.6 - City District Six	31
ESD3-HR - ESD3(Honeymoon Ranch)	1
ESD3-KC - ESD3(Kingsland Cove)	2
ESD3-KH - ESD3(Kingsland Hills)	2
ESD3-LW - ESD3(Lookout Mountain West)	1
ESD3-OT - ESD3(Oxbow Trail)	1
ESD3-RE - ESD3(Rivers Edge)	1
ESD3-SR - ESD3(Sunrise/Sunset area)	5
ESD3-TI - ESD3(Twin Isles)	5
ESD3-WE - ESD3(West-non Subdivision)	2
H.H - Highland Haven	3
M.A - Mutual Aid	11
TOTAL Reviewed:	116
TOTAL:	116

Zone information is defined on the Basic Info 3 screen of an incident.

Granite Shoals Fire Rescue

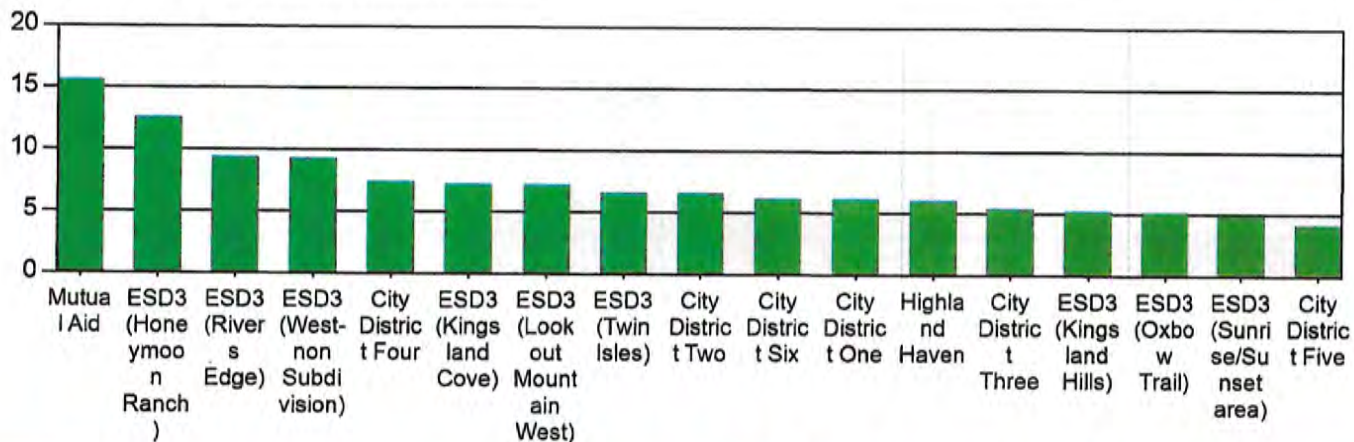
Granite Shoals, TX

This report was generated on 3/13/2025 11:36:09 AM



Average Response Time per Zone for Date Range

Start Date: 02/01/2025 | End Date: 02/28/2025



Zone	AVERAGE RESPONSE TIME in minutes (Dispatch to Arrived)
M.A - Mutual Aid	15:55
ESD3-HR - ESD3(Honeymoon Ranch)	12:53
ESD3-RE - ESD3(Rivers Edge)	9:39
ESD3-WE - ESD3(West-non Subdivision)	9:27
C.4 - City District Four	7:37
ESD3-KC - ESD3(Kingsland Cove)	7:22
ESD3-LW - ESD3(Lookout Mountain West)	7:19
ESD3-TI - ESD3(Twin Isles)	6:55
C.2 - City District Two	6:53
C.6 - City District Six	6:10
C.1 - City District One	6:07
H.H - Highland Haven	6:01
C.3 - City District Three	5:40
ESD3-KH - ESD3(Kingsland Hills)	5:18
ESD3-OT - ESD3(Oxbow Trail)	5:09
ESD3-SR - ESD3(Sunrise/Sunset area)	5:00
C.5 - City District Five	4:09

Only REVIEWED incidents included



emergencyreporting.com
Doc Id: 62
Page # 1 of 1

Granite Shoals Fire Rescue

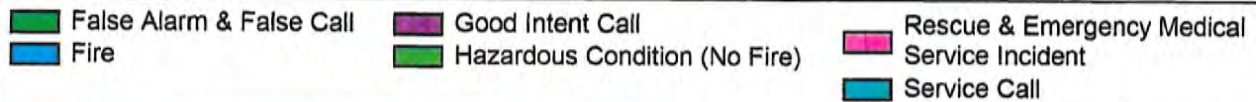
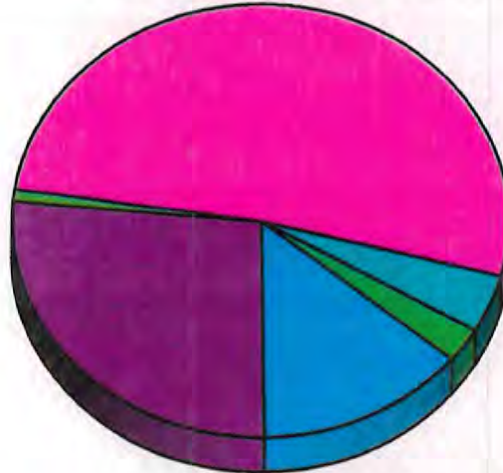
Granite Shoals, TX

This report was generated on 3/13/2025 11:35:23 AM



Major Incident Types by Month for Date Range

Start Date: 02/01/2025 | End Date: 02/28/2025



INCIDENT TYPE	FEB	TOTAL
False Alarm & False Call	3	3
Fire	16	16
Good Intent Call	31	31
Hazardous Condition (No Fire)	1	1
Rescue & Emergency Medical Service Incident	60	60
Service Call	5	5
Total	116	116

Only REVIEWED incidents included



emergencyreporting.com
Doc Id: 495
Page # 1 of 1

Granite Shoals Fire Rescue

Granite Shoals, TX

This report was generated on 3/13/2025 11:34:54 AM



Average Number of Responding Personnel per Incident Type for Date Range

StartDate: 02/01/2025 | EndDate: 02/28/2025

INCIDENT TYPE	AVG. # PERSONNEL
111 - Building fire	5
142 - Brush or brush-and-grass mixture fire	2
143 - Grass fire	4
150 - Outside rubbish fire, other	2
153 - Construction or demolition landfill fire	1
321 - EMS call, excluding vehicle accident with injury	2
322 - Motor vehicle accident with injuries	5
324 - Motor vehicle accident with no injuries.	4
365 - Watercraft rescue	6
444 - Power line down	4
522 - Water or steam leak	4
561 - Unauthorized burning	4
611 - Dispatched & cancelled en route	2
631 - Authorized controlled burning	1
651 - Smoke scare, odor of smoke	2
700 - False alarm or false call, other	4
733 - Smoke detector activation due to malfunction	4

Reviewed Incidents only.



emergencyreporting.com
Doc Id: 1143
Page # 1 of 1



**NOTICE OF AGENDA
GRANITE SHOALS CITY COUNCIL
REGULAR CALLED MEETING**

TUESDAY, MARCH 11, 2025 AT 6:00 PM

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

MINUTES

1. Call to Order/ Roll Call/ Welcome

The meeting was called to order at 6:00 PM.

Moved by Michael Berg; seconded by Catherine Bell to excuse the absence of Ron Munos.

Motion Passed: 6 - 0

Voting For: Brian Edwards, Mike Pfister, Judy Salvaggio, Steve Hougen, Michael Berg,
Catherine Bell

Voting Against: None

- Invocation

Given by Dawn Wright

- Pledge of Allegiance, Pledge to Texas Flag

2. Citizen Comments

In accordance with the Open Meetings Act, City Council is prohibited from acting or discussing (other than factual responses to specific questions) any items not on the agenda.

ADD SPEAKER

Lorean Sindelar- Representing the Kingsland Lion's Club and inviting community members to join and attend upcoming events of a golf tournament on April 26th and a Dinner/Dance on April 25th.

Libby Edwards - Request to consider and explore the cost and implementation of an amphitheater on City property.

Peter Hunick - Reminder of upcoming Deer Harvest Town Hall Meeting on March 29th at 10am.

3. Items of Community Interest

- Announcements and Recognitions - Police Department
 1. Cadet Rochelle Curtis - Recipient of the Life-Saving Award
 2. Recognition of a City staff member by the Police Department
 3. The High School State BBQ Championship will be held at Quarry Park from April 24th -26th. If you are interested in being a judge, please submit an application via Google Form. [Judges for 2025 State Championship](https://docs.google.com/forms/d/e/1FAIpQLSeCo20m-h3FECwKxAu9lqJtyJ7qKpSxUxGYwF0gHYKqbhbJFQ/viewform)
<https://docs.google.com/forms/d/e/1FAIpQLSeCo20m-h3FECwKxAu9lqJtyJ7qKpSxUxGYwF0gHYKqbhbJFQ/viewform>
- Citizen recognition of Derrick Bentley by Sgt. Noah Leuschner and Joshua Nugent for going above and beyond in response to a neighbor's fire.
- Cadet Rochelle Curtis was given a Life-Saving Award for rendering first responder aide to a classmate.
- City Manager, Sarah Novo, was recognized for assisting in a PD arrest.
- Implementation of the Civic Plus Public Portal - Administration
The City will be launching a new public portal for accessing meeting agendas for the Council and Committees on March 7, 2025, as part of the upcoming migration to a new webpage. Citizens will be required to register in order to log onto the portal. Agendas will continue to be available on the Granicus site until the migration is fully completed. We encourage you to bookmark the Public Portal in your preferred web browser for convenient access.
[Events • City of Granite Shoals • Agendas & Minutes • CivicClerk](#)
- Stage 2 Watering Restrictions (Code of Ordinances 38-209) and updates. -Utility Department

4. Reports

4.a. Update on AquaTex

- Chief Tim Campbell shared the upgrades to the plant and the redesign is moving forward.

5. Consent Agenda

5.a. Discuss and consider approval of meeting minutes from February 25, 2025.

Moved by Michael Berg; seconded by Mike Pfister to Approve minutes from 2/25/2025.

Motion Passed: 6 - 0

Voting For: Brian Edwards, Mike Pfister, Judy Salvaggio, Steve Hougen, Michael Berg, Catherine Bell

Voting Against: None

6. Action Items

- 6.a. Discuss, consider, and take appropriate action regarding proposed Ord. 871 - General Fee Schedule Amendment.

Finance Director Kevin Rule explained the fee schedule changes and the need for the increase in the fees. The Council asked for examples of the fee increases and how they affect the City's finances. The City has not been recovering the expenses with some of the current fees, so an increase is proposed in the ordinance. Some of the changes are just updates to the schedule that have already been implemented, such as the trash collection fee increase.

Moved by Michael Berg; seconded by Brian Edwards to Approve Ordinance 871 General Fee Schedule Amendment.

Motion Passed: 6 - 0

Voting For: Brian Edwards, Mike Pfister, Judy Salvaggio, Steve Hougen, Michael Berg, Catherine Bell

Voting Against: None

- 6.b. Discuss, consider, and take appropriate action regarding Water Infrastructure Bond Projects - 1000 Block North Shorewood.

Utility Director Josh Hisey summarized the project to upgrade the waterlines in the 1000 block of Shorewood. This will also include upgrading the drainage issues in the area. The line being replaced is approximately 70 years old and is in need of repairs frequently.

Moved by Judy Salvaggio; seconded by Catherine Bell to Approve the bid from Qro-Mex to move forward with the project..

Motion Passed: 6 - 0

Voting For: Brian Edwards, Mike Pfister, Judy Salvaggio, Steve Hougen, Michael Berg, Catherine Bell

Voting Against: None

- 6.c. Discuss, consider, and take appropriate action on the American Rescue Plan (ARP) fund presentation on the generator project and associated change order by TRC Engineering.

Craig Bell of TRC Engineering spoke to the Council about the generator project. Online were Saed Kurd, TRC Engineer and Briana from Langford. Mr. Bell summarized the costs of continuing the project and the proposed change order. The total cost is \$106,000. The Council asked clarifying questions regarding the initial proposal. Brian Edwards asked for more information regarding the PEC costs. Tim Edwards shared his conversations with PEC engineers and the need for moving the transformer. The issue was discovered in September 2024, but the City was not made aware until February 2025.

Council elected to move into executive session.

7. Executive Session (Closed to the Public)

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and/or 418.183 (homeland security).

Council Adjourned to Executive Session at 7:00pm.

Council reconvened at 7:19pm.

No action was taken in the executive session.

Moved by Mike Pfister; seconded by Judy Salvaggio to Appoint the Assistant City Manager to evaluate alternative for the electrical and slab work..

Motion Passed: 6 - 0

Voting For: Brian Edwards, Mike Pfister, Judy Salvaggio, Steve Hougen, Michael Berg, Catherine Bell

Voting Against: None

8. Future Agenda Items

- Repaint the tennis court as dual purpose with a pickle ball court.
- Zip Code
- Dog Park at Veteran's Park
- Use of road funds for a walking area on Phillips Ranch Rd.
- On-line permitting and city Computer

9. Adjournment

Moved by Steve Hougen; seconded by Brian Edwards to adjourn.

Motion Passed and Mayor Pro Tem Hougen adjourned the meeting at 7:25pm.

CERTIFICATION

I hereby certify that the above minutes are true and correct from the City Council meeting of March 11, 2025.

Mayor Ron Munos _____

Attest:

Dawn Wright - City Secretary _____



City Council STAFF REPORT

Subject: Discuss, consider, and take appropriate action on the approval of Resolution #711 - a resolution of the City Council of the City of Granite Shoals, Texas, expressing support for obtaining a unique zip code for the City, authorizing the City Manager to pursue the necessary actions, and establishing this initiative as a municipal priority to protect sales tax revenue, improve service delivery, and strengthen City identity.

Date: March 25, 2025

Submitted by: Sarah Novo, City Manager

Department: Administration

Background:

This report is provided in response to a request from the City Council to explore the feasibility and potential benefits of obtaining a dedicated ZIP code for Granite Shoals.

Staff requests City Council's consideration and discussion on prioritizing this initiative in response to resident and business concerns regarding delivery delays, potential sales tax misallocation, municipal identity, and economic development opportunities.

Since the United States Postal Service (USPS) is a federal agency, it is believed that efforts to secure a new ZIP code will require coordination with area representatives at the federal level, who can assist in petitioning USPS for consideration.

Background:

ZIP Code Overview

The United States Postal Service (USPS) establishes ZIP codes to assist in efficient mail sorting and routing. As of March 5, 2022, there were 41,683 ZIP codes in the United States. While ZIP codes were originally created for postal purposes, they are frequently used in business, tax allocation, emergency response, and geographic data organization.

Notably, postal ZIP codes do not always align with municipal boundaries since they are based on mail delivery routes rather than geographic or political considerations.

Granite Shoals & ZIP Code 78654

Granite Shoals currently shares the 78654 ZIP code with Marble Falls, Meadowlakes, and Highland Haven, encompassing an estimated 25,198 residents. This area has experienced significant growth in recent years and is expected to continue expanding in the coming years, further increasing the demand for efficient services, accurate geographic identification, and economic development opportunities.

Since ZIP code 78654 covers a larger-than-average area of land, its overlap across multiple municipalities has led to concerns from residents and businesses, including:

- Delayed or misrouted mail and package deliveries
- Inconsistent address recognition that may impact business licensing, short-term rental registrations, and emergency services
- Potential loss of City sales tax revenue
- Economic Development opportunities

Issues & Challenges:

Mail & Delivery Issues

- Residents report ongoing delays and delivery confusion due to overlapping ZIP code boundaries.
- GPS and mapping services frequently misidentify addresses as being in Marble Falls, leading to incorrect deliveries.
- Businesses and residents have experienced incorrectly routed or delayed mail from USPS, FedEx, Amazon, and UPS.

Potential Loss of Sales Tax Revenue

- Many online retailers and businesses allocate local sales tax based on ZIP codes rather than municipal boundaries.
- Granite Shoals transactions may be misattributed, potentially diverting sales tax revenue meant for the City.

City Identity & Geographic Recognition

Businesses and residential addresses frequently appear under Marble Falls, causing:

- Confusion in business licensing and short-term rental registration
- Complications in building permits, and service setup

A dedicated ZIP code would reinforce Granite Shoals' municipal identity, ensuring accurate documentation across government and commercial databases.

Economic Development & Business Growth

A dedicated ZIP code would enhance business attraction, retention, and marketing opportunities by ensuring Granite Shoals businesses are accurately represented in directories, online maps, and commercial databases, preventing misidentification and strengthening local brand recognition. It would also increase visibility for commercial investment and site selection,

as many companies rely on ZIP codes for demographic analysis and location decisions.

USPS ZIP Code Boundary Review Process:

USPS may establish a new ZIP code based on an internal review or a community request. The ZIP Code Boundary Review Process follows a structured approach:

Submission of Documentation - A written request must be submitted to the USPS district manager or local postmaster, outlining the reasons for the ZIP code change.

Factors Considered by USPS - USPS evaluates requests based on:

1. Whether the proposed boundary is cohesive and manageable for mail delivery.
2. The potential for duplicate street addresses within a single ZIP code.
3. The ability of existing USPS facilities to accommodate the change.
4. How the change might impact mail delivery times and customer satisfaction.
5. Projected growth in delivery points due to new development.

Community Engagement & Survey Process - If USPS considers the request, they will conduct a community survey to gauge support. A simple majority of residents affected in the survey are required for approval.

Final Decision & Transition Period - If approved, USPS notifies affected customers and allows a one-year transition period. If denied, the City may appeal to USPS headquarters.

Alternative Administrative Solutions - In cases where a new ZIP code is not granted, USPS may permit alternative city name usage (e.g., listing "Granite Shoals, TX" as an approved city name under ZIP code 78654).

Congressional action may also be pursued, as ZIP codes have also been assigned by federal legislation, as is the case with H.R. 8753, which is currently under review for the designation of a single, unique zip code for 51 United States cities.

Recommendation:

Proposed Action & Next Steps: Council action adopting Resolution 711 would formally establish the pursuit of a dedicated ZIP code as a municipal priority for Granite Shoals.

Coordination with Federal Representatives

Since USPS operates under federal jurisdiction, it is proposed that the City:

1. Engage with state and federal representatives to support the request.
2. Submit a formal petition to USPS, accompanied by documented support from residents and businesses.
3. Gather case studies from other municipalities that have successfully obtained ZIP code changes.
4. Survey residents and businesses to collect evidence of service issues and financial impacts.

Conclusion:

This discussion is being pursued at the direction of City Council in response to ongoing concerns regarding service delays, tax revenue misallocation, city identity, and economic development opportunities.

It is believed that a dedicated ZIP code would improve mail services, strengthen local tax revenue, enhance business visibility, and attract new commercial development. Council action will formally prioritize the pursuit of a dedicated ZIP code and authorize City staff to engage with federal representatives and stakeholders to move this initiative forward.

Staff seek Council direction on how to proceed with this effort.

Fiscal Impact:

Attachments:

1. RESOLUTION NO 711

RESOLUTION NO. 711

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRANITE SHOALS, TEXAS, EXPRESSING SUPPORT FOR OBTAINING A UNIQUE ZIP CODE FOR THE CITY, AUTHORIZING THE CITY MANAGER TO PURSUE THE NECESSARY ACTIONS, AND ESTABLISHING THIS INITIATIVE AS A MUNICIPAL PRIORITY TO IMPROVE SERVICE DELIVERY AND EFFICIENCY, PROTECT SALES TAX REVENUE AND STRENGTHEN CITY IDENTITY.

WHEREAS, the City of Granite Shoals, Texas (the "City") is a Home Rule municipality with a growing residential base, expanding infrastructure, and a commitment to efficient public service delivery; the City of Granite Shoals, Texas (the "City") is a Home Rule municipality with a growing population, an independent city government, and dedicated public services including public safety, infrastructure maintenance, and parks; and

WHEREAS, Granite Shoals currently shares the 78654 ZIP code with Marble Falls, Meadowlakes, and Highland Haven—a service area covering an estimated 25,198 residents, which has experienced significant growth in recent years and is expected to continue on a strong growth trajectory; and

WHEREAS, the shared ZIP code frequently causes address misclassification, with Granite Shoals residents and businesses often being incorrectly identified as located in Marble Falls, resulting in delivery delays, misdirected mail, and confusion for service providers, and commercial vendors; and

WHEREAS, the ZIP code boundary does not align with the City's municipal boundaries, contributing to the misallocation of local sales tax revenue, incorrect business listings, and complications in property, utility, and licensing records; and

WHEREAS, many businesses, online retailers, and automated tax platforms assign sales tax based on ZIP code rather than municipal boundaries, leading to a risk that Granite Shoals' local sales tax revenue may be misattributed to surrounding jurisdictions; and

WHEREAS, a unique ZIP code would enhance Granite Shoals' visibility in business directories, site selection tools, and mapping databases, thereby improving the City's ability to attract commercial investment, qualify for ZIP-specific funding programs, and support economic development initiatives; and

WHEREAS, the United States Postal Service (USPS) provides a formal ZIP Code Boundary Review Process by which municipalities may request the establishment of a new ZIP code, and such decisions are based primarily on factors such as delivery efficiency, growth in delivery points, route manageability, and customer satisfaction, while also considering community identity and alignment with established municipal boundaries; and

WHEREAS, the City Council finds that a dedicated ZIP code would deliver long-term benefits to Granite Shoals residents and businesses, including:

- Improved mail delivery accuracy and customer satisfaction;
- More efficient emergency service response;
- Accurate tax revenue allocation;
- Enhanced economic development and business recognition; and
- Stronger municipal identity in digital and geographic records;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANITE SHOALS, TEXAS:

1. The City Council formally designates the pursuit of a dedicated ZIP code for Granite Shoals as a municipal priority, in response to operational inefficiencies, identity misclassification, tax revenue concerns, and future growth considerations.
2. The City Council authorizes the City Manager to initiate the ZIP Code Boundary Review Process with USPS, including submission of a formal request, supporting documentation, and community endorsements in accordance with USPS guidance.
3. The City Manager is further authorized to engage with local, state, and federal elected officials to assist in advocating for a ZIP code designation for Granite Shoals and to facilitate the City's efforts at the federal level.
4. The City shall gather evidence of delivery problems, economic impact, and projected growth in delivery points to support the petition, and will engage the public through surveys, correspondence, and public meetings to demonstrate community need and support.
5. This Resolution shall be included in the City's formal petition to USPS and shall take effect immediately upon passage.

DULY PASSED AND APPROVED by the City Council of Granite Shoals, Texas on the _____ day of _____, 20____.

Mayor Ron Munos

ATTEST:

APPROVED AS TO FORM:

City Secretary Dawn Wright

City Attorney Josh Katz