



**NOTICE OF AGENDA
GRANITE SHOALS PARKS ADVISORY COMMITTEE
REGULAR MEETING**

THURSDAY, MARCH 6, 2025 AT 6:00 PM

City of Granite Shoals City Hall, 2221 N. Phillips Rd., Granite Shoals, TX 78654
Phone (830) 598-2424 Fax (830) 598-6538 • www.graniteshoals.org

MINUTES

1. Call to Order/ Roll Call/ Welcome

The meeting was called to order at 6:00 PM.

PRESENT:

Michele Landfield - Committee Chair

Graham Fisher – Vice Chair

Brad Hammel - Secretary

Cindy Archer - Committee Member

Jesse Parkison - Committee Member

Shirley King – Committee Member

Karen Rankin – Alternative Member (non-voting)

Dr. Steve Hougen - City Council Member
(Liaison to Parks Advisory Committee Board)

ABSENT:

Tammie Sander - Excused

STAFF:

Sarah Novo - City Manager

Shorty Corley - Streets and Parks Supervisor

2. Citizen Comments

- None.

3. Consent Agenda

3.a. Discuss and consider approval of meeting minutes from February 13, 2025.

Moved by Shirley King; seconded by Graham Fisher to Approve minutes from Feb. 13, 2025.

Motion Passed: 7 - 0

Voting For: Cindy Archer, Michele Landfield, Graham Fisher, Karen Rankin, Jesse Parkison, Shirley King, Brad Hammel

Voting Against: None

4. Reports or Presentations from Subcommittees, City Staff or Special Guests

4.a. Streets & Parks Superintendent Corley updates on the status of projects throughout the City's park system.

- Mr. Corley reported that the new swing set was installed along with borders, ramps and mulch at Timberhill Park.
- Vegetation in the canal at Bellaire Park has been cleaned out.
- Broken restroom pipes from the last freeze were repaired at Bluebriar, Veterans and Timberhill Parks.
- Tarps around pickleball courts were re-installed after the last windstorm.

4.b. Update on status of boat dock projects.

- Jason Brady of Chapman docks has docks made and ready for installation.

4.c. Update and discussion regarding wording of plaques for memorial trees at Veteran's Park.

- The 2 memorial trees recently installed will have small (~1'x2') memorial granite plaques.
- Shirley King will pay for the engraving cost.

5. Action Items

5.a. Discuss, consider, and take appropriate action to open applications for a Youth Advisory Member for Council Consideration.

- The City Manager will post a position on the city website and committed members will reach out to the community through networks and various media outlets.

5.b. Discuss, consider, and take appropriate action regarding parks budget update.

- City Manager Novo provided an update of the FY25 parks budget and balances.
- \$8,000 from city funding plus \$1,661 in donations provides a total available budget of \$9,661.

- No funds spent year to date.
- \$20,551 is available in restricted funds dedicated to Timberhill Park.
- An additional \$13,500 is available for all parks in restricted funds from the sale of fill areas over the last year.
- Spending on these restricted funds requires a budget amendment.
- Member King expressed concern about fill area proceeds going into the City General fund rather than being dedicated to restricted park funds.
- City Manager Novo will work with Member King to review records and accounting of sold fill areas.

5.c. Discuss, consider, and take appropriate action on an expense of \$2,463.98 for an updated plaque at the Granite Shoals sports complex at Quarry Park.

- Member King discussed the desire to install a dedication plaque to recognize all that worked hard to get the grant for the Quarry Park sports park.

Moved by Graham Fisher; seconded by Cindy Archer to Approve the expense of \$2,463.98 for the dedication plaque for the Quarry Park Sports Complex..

Motion Passed: 4 - 2

Voting For: Cindy Archer, Michele Landfield, Graham Fisher, Shirley King

Voting Against: Jesse Parkison, Brad Hammel

5.d. Discuss, consider, and take appropriate action regarding Park 13 - Belaire Park.

- Mr. Corley reported that work had been completed with 3 dump truck loads of debris removed.
- More can be done this summer.

5.e. Discuss, consider, and take appropriate action regarding renovations to Timberhill Park.

- Discussion of the park development plan regarding the recently installed swing set/playground area.
- Planned to move forward with pavilion design/engineering in coordination with the approved development plan.
- The City Manager and staff will pursue design and cost estimates.

5.f. Discuss, consider, and take appropriate action regarding renovations to Lakeview Park including additional design options for fishing pier.

- City staff will present fishing pier designs and cost estimates at the next meeting.

5.g. Discuss, consider, and take appropriate action regarding inventory update in all neighborhood parks.

- Vice Chair Fisher completed an update on the inventory of park equipment.
- Data was reviewed by the committee and can be checked for accuracy.
- The committee will review previous design options for the fishing pier in future meetings with the idea of proceeding with engineering documents and cost estimates.
- Possible match grant funds may be available from Texas Parks and Wildlife.

6. Future Agenda Items

- Discuss, consider, and take possible action regarding the design and cost of the Timberhill pavilion and review the plan update for the pavilion position.
- Discuss, consider, and take possible action regarding the design and cost of Lakeview fishing pier.
- Discuss, consider, and take possible action regarding park signage.
- Discuss, consider, and take possible action on a potential dog park.
- Discuss, consider, and take possible action on future volunteer projects.

7. Adjournment

Moved by Brad Hammel; seconded by Cindy Archer to Adjourn.

Motion Passed: 6 - 0

Voting For: Cindy Archer, Michele Landfield, Graham Fisher, Jesse Parkison, Shirley King, Brad Hammel

The meeting adjourned at 6:56 PM

Certification:

I hereby certify that the above minutes are true and correct from the Parks Committee meeting of February 13, 2025.

Michelle Landfield - Committee Chair

Michelle Landfield

